

**EL PASO COUNTY
COMMISSIONERS COURT**

CARLOS LEON
Commissioner, Pct. 1

ILIANA HOLGUIN
Commissioner, Pct. 3



DAVID STOUT
Commissioner, Pct. 2

CARL L. ROBINSON
Commissioner, Pct. 4

RICARDO A. SAMANIEGO
County Judge

Commissioners Court Chambers, El Paso County Courthouse
500 East San Antonio Room 303 El Paso, Texas 79901
Website address: <http://www.epcounty.com>
View live video webcast: <http://epcounty.com/video>

**COMMISSIONERS COURT REGULAR MEETING MINUTES
MONDAY, MAY 3, 2021**

HON. RICARDO A. SAMANIEGO	COUNTY JUDGE, PRESIDING	VIDEOCONFERENCE
CARLOS LEON	COMMISSIONER, PCT #1	VIDEOCONFERENCE
DAVID S. STOUT	COMMISSIONER, PCT #2	VIDEOCONFERENCE
ILIANA HOLGUIN	COMMISSIONER, PCT #3	VIDEOCONFERENCE
CARL L. ROBINSON	COMMISSIONER, PCT #4	TELECONFERENCE

**MINUTES PREPARED BY CESAR O. NAVA, DEPUTY CLERK
JESSICA DOMINGUEZ, DEPUTY CLERK**

1. MEETING CONVENED

Commissioners Court of El Paso County, Texas was called to order by the Deputy Clerk at 9:34 A.M.

2. PLEDGE OF ALLEGIANCE

Brady Lucas Salazar, 5th grader at Mission Valley Elementary School, led the Commissioners Court in the Pledge of Allegiance and Texas Pledge.

3. INVOCATION

A. Receive an invocation from David Marcus, Co-founder of the El Paso Chapter of the Americans United for Separation of Church and State.

4. CONSENT AGENDA

A. Approval of the Minutes of the regular meeting of April 12, 2021 and April 19, 2021.
County Administration Department (915) 546-2215

B. Pursuant to the Texas Local Government Code, Section 115.021, audit and settle all accounts against the County shown on the attached listing and direct the payment of those accounts.
Edward A. Dion, County Auditor, County Auditors Office (915) 546-2040

C. Approve and authorize the County Judge to sign Amendment 6 to the agreement with Tyler Technologies for the Enterprise Resource Planning System. (Contract No. 2021-0286)
Edward A. Dion, County Auditor, County Auditor's Office (915) 546-2040

D. Approve amendment No. 28 to the County of El Paso's 2020-2021 operating budget. This budgetary amendment will increase Grants by \$239,960, thus increasing the overall budget of \$496,817,532.57 to \$497,057,492.57
Wallace Hardgrove, Executive Director, Budget and Fiscal Policy Department (915) 546-2262

E. In compliance with El Paso County Code of Ethics, pursuant to Article XIII, acknowledge the campaign contribution of \$2,500 or more to County Commissioner Carl L. Robinson.
Carl L. Robinson, Commissioner, Pct. 4 (915) 546-2044

F. Approve and authorize the County Judge to sign the Master Lease Schedule Agreement with Xerox Financial Services LLC, Managed Document Services Agreement, and Sales Order for a copier at Jury Hall for the District Clerk's Office, in the amount of \$4,644 per year, or \$18,576 for a 48-month term from May 1, 2021, through April 30, 2025. Funding is available in GF-DISTCLK-RENT/LEASE. (Contract No. 2021-0288)
Norma Favela Barceleau, District Clerk, District Clerk's Office (915) 546-2021

G. Approve and authorize the County Judge to sign the renewal application for Crime Insurance coverage with Travelers Insurance Company for FY2022. Funding is available in GF-GADM-INS-GEN/PROPERTY. (Contract No. 2021-0239)
Melissa M. Carrillo PHR, Chief Human Resources Officer, Human Resources Department (915) 546-2218

H. Approve and authorize the County Judge to sign the Specialty Risk Protector Renewal Application for Cybersecurity Insurance coverage with American International Group, Inc. (AIG), for FY 2022. Funding is available in GF-GADM-INS-GEN/PROPERTY. (Contract No. 2021-0241)
Melissa M. Carrillo, PHR, Chief Human Resources Officer, Human Resources Department (915) 546-2218

I. Approve and authorize the County Judge to sign the renewal application for Drone Insurance coverage with Ryan Turner Specialty Aviation Insurance Company for FY2022. Funding is available in SR-R&B OPS EXPENSES-GEN. (Contract No. 2021-0240)
Melissa M. Carrillo, PHR, Chief Human Resources Officer, Human Resources Department (915) 546-2218

J. Accept the Quarterly Report from the Juvenile Probation Department.
Roger Martinez, Chief Juvenile Probation Officer, Juvenile Probation Department (915) 849-2500

K. Approve and authorize the County Judge to sign the Contract for On-Call Civil Engineering Services Between El Paso County and CONSOR Engineers, LLC., for as-needed Environmental/Civil engineering services for the County, for a three-year term effective from the date of the contract award with an option for two additional one-year terms at the discretion of the Commissioners Court. (Contract No. 2021-0257)
Jose M. Landeros, Director, Planning and Development Department (915) 546-2015

L. Approve and authorize the County Judge to sign the Contract for On-Call Civil Engineering Services Between El Paso County and CEA Engineering Group, Inc. (dba CEA Group), for as-needed Environmental/Civil engineering services for the County, for a three year term effective from the date of the contract award, with an option for two additional one year terms at the discretion of the Commissioners Court. (Contract No. 2021-0260)
Jose M. Landeros, Director, Planning and Development Department (915) 546-2015

M. Approve and authorize the County Judge to sign the Third Amendment to the Interlocal Agreement Engineering Services for Construction, Engineering and Inspection (CE&I) for the O.T. Smith Hike and Bike Trail with the Camino Real Regional Mobility Authority (CRRMA) in the amount of \$34,999.76. (Contract No. 2021-0277)
Jose M. Landeros, Director, Planning and Development Department (915) 546-2015

N. Approve and authorize the recommendation of the Executive Director of Public Works to accept donations of real property pursuant to the County Real Property Donation Policy, as provided on the attached listing.
Jose M. Landeros, Director, Planning and Development Department (915) 546-2015

O. Pursuant to Texas Local Government Code §232.023, approve and authorize the acceptance, filing and recording of the Silva Farms Subdivision plat.
Jose M. Landeros, Director, Planning and Development Department (915) 546-2015

P. Approve the Certificates of Plat Compliance (under Texas Local Government Code Section 232.028(a), as provided on the attached listing
Norma R. Palacios, Executive Director, Public Works Department (915) 546-2015

Q. Approve and authorize the modification of office space to provide additional space for Constable Precinct 2 located at the Northeast Annex. Furthermore, approve and authorize the reallocation of 80 sq. ft. of space from the Northeast Tax Office to Constable Precinct 2. Funding in the amount of \$3,800.51 is available in CP-REPLACE21-SPACE ALLOC-RENOV.
Norma R. Palacios, Executive Director, Public Works Department (915) 546-2015

R. Approve and authorize the transfer and removal of surplus assets from the respective departments to the Purchasing Department in compliance with Texas Local Government Code Section 262.011(j). See attachment.
Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by County Judge Samaniego Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Leon Members Voting Nay: None

5. RESOLUTIONS

A. Approve and adopt a resolution declaring May 2021 as Mental Health Awareness month in El Paso County, Texas and highlight the crucial role Emergence Health Network and the National Alliance on Mental Illness - El Paso, among others, play in promoting mental healthcare access in our community.
David C. Stout, Commissioner, Pct. 2 (915) 546-2111

MOTION: APPROVE

Motion by Commissioner Stout Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by County Judge Samaniego Members Voting Nay: None

B. Approve and adopt a resolution declaring the week of May 2 through May 8, 2021, as "National Correctional Officers Week" in El Paso County, Texas.
Carl L. Robinson, Commissioner, Pct. 4; Iliana Holguin, Commissioner Pct. 3.

MOTION: APPROVE

Motion by Commissioner Holguin Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Robinson Members Voting Nay: None

C. Approve and adopt a resolution recognizing the week of May 2nd through May 8th, 2021 as "Firefighters Week" in El Paso County, Texas.
Carl L. Robinson, Commissioner, Pct. 4 (915) 546-2044

MOTION: APPROVE

Motion by Commissioner Robinson Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Leon Members Voting Nay: None

D. Approve and adopt a resolution declaring May 6-12, 2021, as "National Nurses Week" in El Paso County, Texas.
Ricardo A. Samaniego, County Judge, Commissioners Court (915) 546-2098

MOTION: APPROVE

Motion by County Judge Samaniego Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Stout Members Voting Nay: None

E. Approve and adopt a resolution recognizing Culinary Camp Puga and its Chef, Chef Christopher L. Puga, in El Paso, Texas.

Ricardo A. Samaniego, County Judge, Commissioners Court (915) 546-2098

MOTION: APPROVE

Motion by County Judge Samaniego
Seconded by Commissioner Leon

Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Members Voting Nay: None

6. PUBLIC COMMENT

NO ACTION

7. PRESENTATION

A. Discuss and take appropriate action regarding the 87th Texas Legislative Session, to include presenting information for the Court's consideration, removing or including bills on the County's state legislative agenda and supporting or opposing filed legislation, and take any action necessary on aforementioned items.

Daniel Collins, Governmental Affairs Manager, County Administration Department (915) 546-2215

NO ACTION

COMMISSIONERS COURT

8. Receive a presentation from the Fireworks Industry and discuss the upcoming season, and take appropriate action regarding County operations.

Ricardo A. Samaniego, County Judge, Commissioners Court (915) 546-2098

PRESENTATION RECEIVED

COUNTY ADMINISTRATION

9. Receive a report and discuss the CARES Act Grant and the Coronavirus Response and Relief, Supplemental Appropriations Act 2021.

Wallace Hardgrove, Executive Director, Budget and Fiscal Policy Department (915) 546-2262

PRESENTATION RECEIVED

10. Discuss and take appropriate action regarding El Paso County's preparation and response for COVID-19.

Betsy C. Keller, CM, Chief Administrator, County Administration Department (915) 546-2215

NO ACTION

MEETING RECESSED AT 12:04 P.M.

MEETING RECONVENED AT 1:05 P.M.

PURCHASING

11. Approve the purchase of El Paso County Courthouse Surveillance Installation and Access Control Integration Phase 2 through Sheriff's Department (RQ12105621/12105665) using Region 19 17-7221 awarded to Pyrocom Systems, Inc., of El Paso, Texas in the amount of \$129,610.79. Purchasing approved on April 27, 2021. Funding is available in SG-BJATECH21-OPERATING EX and SG-BJATECH21-CAP OUTLAYS.

Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by County Judge Samaniego
Seconded by Commissioner Holguin

Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Members Voting Nay: None

12. Approve the purchase of As-Needed Office Supplies for the County of El Paso using Sourcewell Contract 012320-SCC to Staples Contract & Commercial, LLC of Framingham, MA. Purchases shall be discounted from published pricing by the percentage identified in tabulation. The County yearly expenditure is approximately \$241,287. Purchasing approved on April 27, 2021. Funding is available through various County department accounts.

Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by Commissioner Robinson Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by County Judge Samaniego Members Voting Nay: None

13. Approve and authorize the purchase of Cisco Smartnet Maintenance & Support for Network Equipment County-Wide through Information Technology Department (RQ 1210440) using DIR-TSO-4167 contract awarded to Pivot Solutions, dba Sigma Technology Solutions, Inc. (aka Pivot Technology Services Corp.) of El Paso, Texas for the yearly amount of \$333,877.41. Purchasing approved on April 27, 2021. Funding is available in GF-ITD-MAINT/REP-HARDWARE.

Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by Commissioner Leon Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by County Judge Samaniego Members Voting Nay: None

14. Approve the purchase of one (1) Motor Grader (with trade-in) and four (4) F-550 Small Dump Trucks for the County of El Paso using Goodbuy Cooperative Contract 21-8F000 awarded to Silsbee Ford Inc. of Silsbee, Texas in the amount of \$248,740.40 and Buy Board Contract # 597-19 awarded to Wagner Equipment Co., of El Paso, Texas in the amount of \$310,208.03 for a grand total amount of \$558,948.43. Purchasing approved on April 27, 2021. Funding is available in SR-R&B-CAP OUT-EQUIP.

Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by Commissioner Robinson Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Holguin Members Voting Nay: None

15. Approve the purchase of Remodeling of the Downtown County Annex Phase I (320 Campbell Street) using Region 19 JOC 17-7261 awarded to Jordan Foster Construction LLC., of El Paso, Texas in the amount of \$574,516. Purchasing approved on April 27, 2021. Funding is available in CP-DOWNTOWN BUILDING-RENOV.

Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by County Judge Samaniego Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Leon Members Voting Nay: None

16. Rescind the Court Order of February 1, 2021, Item # 13 on the Regular Agenda, to approve the award recommendation for Bid 21-008, Purchase and Installation of a New Canopy at the County of El Paso Fabens Warehouse, to Hawk Construction of El Paso, Texas in the amount of \$205,600. Purchasing approved on 01/21/2021. Funding is available in CIP20-FACILITIES-CONSTRUCTION. Further, approve and authorize the Purchasing Department to re-solicit, at the discretion of the Facilities Department.

Debra Carrejo-Trull, CPPO, CPPB, Purchasing Agent, Purchasing Department (915) 546-2048

MOTION: APPROVE

Motion by County Judge Samaniego Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson
Seconded by Commissioner Holguin Members Voting Nay: None

AUDITOR

17. Discuss and take appropriate action regarding overages and shortages for the period of October 1, 2020, through March 31, 2021.

Edward A. Dion, County Auditor, County Auditor's Office (915) 546-2040

Are not due to negligence

MOTION: APPROVE THE FINDING THAT THE SHORTAGES ARE NOT DUE TO NEGLIGENCE OR CRIMINAL ACTIONS AND INDEMNIFY THE RESPECTIVE PUBLIC OFFICIALS THAT REPRESENT THE DEPARTMENTS IN THE ATTACHED REPORT.

Motion by County Judge Samaniego Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson

Seconded by Commissioner Holguin

Members Voting Nay: None

LITIGATION, JUSTICE, AND LAW ENFORCEMENT

18. Approve the Resolution Authorizing Collections Services on behalf of participating County officials charged with collecting civil or criminal court costs, fines and fees for the County of El Paso. (OP-21-0174)

Edward Sosa, First Assistant County Attorney, County Attorney's Office (915) 546-2050

TAX ASSESSOR - COLLECTOR

19. Approve and authorize the County Judge to sign, the Notice of Contract Termination letters to the following Full Service Deputy registration and titling service offices: Express Car Titling I (2013-0048), Express Car Titling II (2013-0049), EZ Auto Title Registration (2013-0045), Flash Auto Title Registration (2009-0210), Texas Auto Registration & Titles (2013-0044), Tri-Star Auto Title Co. (2013-0046), El Paso Auto I (2013-0050), El Paso Auto II (2013-0051), El Paso Auto III (2013-0052), El Paso Auto IV (2013-0053), El Paso Auto V (2013-0054), and El Paso Auto VI (2017-0729).

Ruben P. Gonzalez, Tax Assessor-Collector, County Tax Office (915) 771-2305

MOTION: APPROVE

Motion by County Judge Samaniego

Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson

Seconded by Commissioner Leon

Members Voting Nay: None

20. Approve and authorize the County Judge to sign a new Full Service Deputy Agreement between the County of El Paso, on behalf of the County Tax Assessor-Collector and El Paso Auto Registration & Titling (2021-0103), Express Car Titling (2021-0108), EZ Auto Title Registration (2021-0104), SafetyNet Works, Inc. dba MVD Express (2021-0140), Sun City Auto Registration & Titling (2021-0144), and Tri Star Auto Title, Inc. (2021-0105).

Ruben P. Gonzalez, Tax Assessor-Collector, County Tax Office (915) 771-2305

MOTION: APPROVE

Motion by County Judge Samaniego

Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson

Seconded by Commissioner Holguin

Members Voting Nay: None

HEALTH AND SOCIAL SERVICES

21. Discuss and take appropriate action to allow the Community Services Department to use existing and budgeted General Assistance funds in the amount of \$200,000 to partner with the Family Independence Initiative for a recurring cash assistance program for out-county residents. Funding is available in GF-GENASSIST-COMM SVC-SUPP.

Irene G. Valenzuela, Executive Director, Community Services Department (915) 775-2708

NO ACTION

22. Approve and authorize the County Judge to sign the Services Agreement between the County of El Paso and the United Way of El Paso County in the amount of \$150,000 from the U.S. Treasury Emergency Rental Assistance Program (ERA) to provide assistance and access to housing stabilization services to County residents living outside the city limits of El Paso who are experiencing financial hardship due to COVID-19 with a term beginning April 1, 2021, through December 31, 2021. Funding is available in SG-FEDERA21-OPERATING EXPENSE. (Contract No. 2021-0298)

Irene G. Valenzuela, Executive Director, Community Services Department (915) 775-2708

MOTION: APPROVE

Motion by Commissioner Stout

Members Voting Aye: Judge Samaniego, Leon, Stout, Holguin, Robinson

Seconded by Commissioner Holguin

Members Voting Nay: None

23. INTO EXECUTIVE SESSION AT 2:09 P.M.

A. Discuss findings regarding persons necessary in Executive Session.
County Attorney's Office (915) 546-2050

B. Pursuant to Texas Government Code Section 551.071, receive legal advice regarding collection of court fines, fees and costs through the Financial Recovery Department.
Edward Sosa, First Assistant County Attorney, County Attorney's Office (915) 546-2050

MEETING RECONVENED AT 2:43 P.M.

LITIGATION, JUSTICE, AND LAW ENFORCEMENT

18. Approve the Resolution Authorizing Collections Services on behalf of participating County officials charged with collecting civil or criminal court costs, fines and fees for the County of El Paso. (OP-21-0174)
Edward Sosa, First Assistant County Attorney, County Attorney's Office (915) 546-2050

NO ACTION

MEETING ADJOURNED AT 3:22 P.M.

**EL PASO COUNTY
COMMISSIONERS COURT**

CARLOS LEON
Commissioner, Pct. 1

ILIANA HOLGUIN
Commissioner, Pct. 3



DAVID STOUT
Commissioner, Pct. 2

CARL L. ROBINSON
Commissioner, Pct. 4

RICARDO A. SAMANIEGO
County Judge

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**COMMISSIONERS COURT REGULAR MEETING MINUTES
MONDAY, MAY 3, 2021**

MEETING ADJOURNED AT 3:22 P.M.

ATTEST:

DELIA BRIONES, COUNTY CLERK
EL PASO COUNTY, TEXAS

CESAR O. NAVA, DEPUTY CLERK

EXAMINED AND APPROVED BY ME THIS

_____ DAY OF _____, 2021.

COUNTY JUDGE RICARDO A. SAMANIEGO, PRESIDING