

**EMERGENCY FOOD AND SHELTER PROGRAM
FINAL REPORT FOR
HUMANITARIAN RELIEF FUNDING FISCAL YEAR 2022**

EFSP HR22 SUPPLEMENTAL FUNDING FINAL REPORT

This Final Report is only for Fiscal Agents that received HR22 **advance funding**, and it must be completed in its entirety. Each Fiscal Agent will submit a combined Final Report for all the HR22 advance funding received from EFSP, including the funding for its sub recipients (if applies). Any missing information may cause compliance exceptions and delay future funding. Expenditures reported in the Final Report must be for costs incurred in the **eligible timeframe** for services provided to individuals and families encountered by the U.S. Department of Homeland Security (DHS) at the Southwest border. The following items must be electronically submitted during the Final Report e-signing process.

- Daily logs and spreadsheets
- Fiscal Agent Listing Form for each sub recipient (if applied)
- A copy of the most recent annual audit and the audit under Uniform Guidance (if applied)

IMPORTANT: Documentation (receipts/invoices or proof of payment, e.g., canceled check, agency debit or credit card) may be required for selected transactions.

DEADLINE FOR SUBMISSION OF FINAL REPORT:

Thursday, November 30, 2023

FINAL REPORT INFORMATION

Local Board ID AND NAME: El Paso County (803600)

LRO ID AND NAME: El Paso County (803600-014)

AMOUNT PAID FOR HR22 ADVANCE FUNDING: \$ **6,301,866.67**

SPENDING PERIOD: 7/1/2022 - 3/31/2023

LRO Contact Information (Name/Title/Phone/Fax/Email):

Name/Title: Judge Ricardo A. Samaniego

Agency Phone/Fax/Email:

Phone: 915-546-2098

Fax: 915-543-3888

Email: cjdjudge@epcounty.com

Address: 500 E. San Antonio Street, Room 301 El Paso, TEXAS 79901-2424

Note: If the information above does not agree with your records, please contact EFSP at suppfund@uww.unitedway.org immediately.

HR22 ADVANCE FUNDING FINAL REPORT

Total Eligible Unduplicated/Unique Migrant Clients Served During the HR22 Advance Funding Spending Period (best of knowledge): Total Paid: \$ **6,301,866.67**

Interests Income \$ Unexpended: \$ Net Expenditure \$ **4,505,136.42**

Spending Period Begin Date: **7/1/2022**

End Date: **3/31/2023**

Unexpended funds of \$5 or more must be mailed to the National Board. Please make the check to 'United Way Worldwide/EFSP', and note HR22 unexpended funds.

PER CAPITA RATE (for non-profit and faith-based agencies that provided both food and shelter services): The per capita rate of **\$28.50** per person should have been used on a one-time only basis. **Please include the daily per capita log of unique migrants served with this Final Report.**

Total Number of Unique Migrants Served: Total Expenditures: \$ **12,654.00**

PER MEAL/PER DIEM RATES (for non-profit and faith-based agencies that provided food and/or shelter services): All food expenses should have been reimbursed at the per meal rate of \$3.00 per meal and all mass shelter expenses should have been reimbursed at the per diem shelter rate of \$12.50 per night of shelter. **Please include the daily meal log of meals provided and daily shelter log of shelter nights provided to migrants with this Final Report.**

Total Number of Meals Served: Total Expenditures: \$ **54,801.00**

Total Shelter Nights Provided: Total Expenditures: \$ **114,462.50**

PRIMARY ELIGIBLE REIMBURSEMENTS: Other eligible Primary Services expenses that **were not included** in the per capita, per meal and per diem shelter rates (such as expenditures incurred by government agencies, and additional food items purchased for clients who stayed in hotel/motel) should be submitted on actual costs, please indicate below. **Daily log and spreadsheet must be provided with this Final Report.**

FOOD AND SHELTER:

• **FOOD** (served/congregate meals or bags/boxes of groceries) Total Expenditures: \$ **47,973.62**

• Total Number of Migrant Clients Served in Food Services:

Total Meals Served:

ITEMIZED ELIGIBLE EXPENDITURES

Total Amount for Served/Congregate Meals: \$

Total Amount for Bags/Boxes of Foods: \$

Food Bank - Cost of Food Purchased: \$

Food Bank as Indirect Provider:

Total Pounds of Food Given to Other Agencies: Maintenance Fee: Cost of Food: \$ **0.00**

\$

Total Amount for Food Storage Containers, Cookware, Utensils, T-Shirt Bags: \$

Basic First Aid/ Over-The-Counter Medication (e.g. band-aids, aspirin): \$

Hygiene Items (e.g. baby wipes, diapers, toiletries, undergarments): \$

Facility Utilities (electricity, gas, water): \$

Maintenance & Housekeeping (repair and cleaning supplies): \$

Contracted Services (security, laundry, trash pickup): \$

Personal Protective Equipment (PPE): \$

• **SHELTER** (mass/local shelter facilities or hotels) Total Expenditures: \$ **0.00**

Total Migrant Nights (duplicated):

Total Migrants Unduplicated Served in Shelter: Average Length of Stay Before Departing:

ITEMIZED EXPENDITURES

Basic First Aid/ Over-The-Counter Medication (e.g. band-aids, aspirin): \$

Hygiene items (baby wipes, diapers, toiletries, undergarments): \$

Cots and Beds, including pillows: \$

Linens (e.g. sheets, towels, wash cloths, etc.): \$

Shelter Utilities (electricity, gas, water): \$

Maintenance & Housekeeping (repair and cleaning supplies): \$

Contracted Services (security, laundry, trash pickup): \$

Personal Protective Equipment (PPE): \$

Hotel/Motel Nights Stay (for migrants): \$ Number of Migrants served:

SECONDARY ELIGIBLE EXPENDITURES: All Secondary Services expenses should be submitted on actual costs. Please fill in the information below. Daily log and spreadsheet must be provided with this Final Report for these services.

Total Migrant Clients Receiving the Following Services: Total Expenditures: \$ **179,185.72**

ITEMIZED ELIGIBLE EXPENDITURES

Health/Medical, including Health Screenings: \$

COVID-19 Testing: \$ Number of COVID-19 Tests Administered:

COVID-19 Associated Care during Quarantining and Isolation: \$

Mental Health: \$

Legal Aid: \$

Translation Services: \$

Clothing, Shoes/Shoelaces, Belts: \$

TRANSPORTATION: All Transportation Services expenses must be submitted based on actual costs, or mileage rate. Please fill in the information below. Daily log and spreadsheet must be provided with this Final Report for these services.

Total Number of Migrants Received Transportation Services: Total Expenditures: \$ **466,656.89**

ITEMIZED ELIGIBLE EXPENDITURES

Local Transportation (including contracted and/or vehicle rental, gas, insurance, drivers): \$

Long-Distance Transportation (bus tickets, airline tickets, and train tickets to sponsor): \$

Total Migrant Clients served for Long-Distance Transportation:

Mileage using the Federal rate of ~~58.50~~ cents per mile for local transportation, in lieu of actual fuel costs

Total Miles Traveled: Total Mileage Costs: \$ **951.56**

Parking (e.g., local street, airport): \$

Contracted Services (e.g., charter bus): \$

EQUIPMENT AND ASSETS: Spreadsheet must be provided with this Final Report for these costs.

Equipment and Assets Costs: \$

ADMINISTRATIVE EXPENDITURES: Spreadsheet must be provided with this Final Report for these costs.

Administrative Costs: \$

Please use this space to provide any comments that may be beneficial to support your organization's Final Report.

We extend our appreciation to FEMA EFSP for supporting El Paso County through the HR2022 advance funding. Your grant allowed us to take a proactive stance in the region's humanitarian response, making a significant impact on the lives of those in need.

Throughout the spending period from July 2022 to March 2023, El Paso County utilized the humanitarian funds totaling \$4,505,136.42 to sustain crucial operations. This encompassed the seamless functioning of the Migrant Support Services Center (MSSC), staffing contractor, local transportation services, and support to two vital subrecipients—the Rescue Mission and Opportunity Center. Collectively, these efforts reached approximately 51,700 individuals within our community.

Under the umbrella of this funding award, we were able to provide essential support and services to individuals encountered by the Department of Homeland Security (DHS). From the labor required for intake and travel coordination to ensuring access to shelter, food, transportation, and the procurement of vital items such as food and personal hygiene supplies—each component contributed to a comprehensive, prompt, and compassionate response.

Once again, thank you, FEMA EFSP, for your generosity and commitment to aiding communities.

I hereby certify that the information provided in this Final Report and all supporting documentation complies with all funding requirements. Our agency understands that all parties will be held accountable for complying with the provisions of the grant as well as full compliance with applicable requirements of all other Federal laws, Executive Orders, regulations, and policies governing these emergency supplemental funds. All appropriate staff and volunteers have been informed of the requirements for these funds.

I certify that the information provided in this Final Report and all supporting documentation is accurate.

Authorized Official Name and Title of the Agency: Judge Ricardo A. Samaniego

Signature:



Date: 11/28/2023

HR22 ADVANCE FUNDING FINAL REPORT SUMMARY

El Paso County (803600)
 El Paso County (803600-014)
 Judge Ricardo A. Samaniego
 500 E. San Antonio Street, Room 301 El Paso, TEXAS 79901-2424

In addition to this report, your agency will need to provide daily logs and spreadsheets. Also, as necessary, supporting documentation (proof of payment or invoices/receipts) must be submitted if required. After the Final Report has been submitted to the Emergency Food and Shelter Program (EFSP) National Board, it will be reviewed. If compliance issues are identified, a compliance letter will be sent to your agency. If you have any questions regarding this report, please reference the items listed on the dashboard under Final Report on the website. You may also contact EFSP staff at suppfund@unitedway.org or 703.706.9660.

	Amount	Category Total
A. Primary Services, Per Capita Rate	\$ 12,654.00	\$ 12,654.00
B. Primary Services, Per Meal Rate	\$ 54,801.00	\$ 54,801.00
C. Primary Services, Per Diem Shelter Rate	\$ 114,462.50	\$ 114,462.50
D. Congregate Meals	\$ 0.00	
E. Bags/Boxes of Food	\$ 0.00	
F. Food Bank - Cost of Food Purchased	\$ 0.00	
G. Food Bank - Indirect Provider (food by poundage)	\$ 0.00	
H. Basic First Aid/OTC	\$ 0.00	
I. Food Storage Containers/Cookware/Utensils/T-Shirt bags	\$ 0.00	
J. Hygiene Items	\$ 0.00	
K. Cots and Beds	\$ 0.00	
L. Linen	\$ 0.00	
M. Agency/Facility Utilities	\$ 12,911.33	
N. Maintenance/Housekeeping	\$ 30,672.08	
O. Contracted Services	\$ 4,390.21	
P. Personal Protective Equipment (PPE)	\$ 0.00	\$ 47,973.62
Q. Hotel/Motel Stay	\$ 0.00	\$ 0.00
R. Clothing, Shoes/Shoelaces/Belts	\$ 377.72	
S. Health/Medical, including Health Screenings	\$ 0.00	
T. COVID-19 Testing	\$ 178,808.00	
U. COVID-19 Associated Medical Care during Quarantine/Isolation	\$ 0.00	
V. Mental Health	\$ 0.00	
W. Legal Aid	\$ 0.00	
X. Translation Services	\$ 0.00	\$ 179,185.72
Y. Local Transportation	\$ 465,705.33	
Z. Long-Distance Transportation	\$ 0.00	
AA. Mileage	\$ 951.56	
AB. Parking (local street, airport)	\$ 0.00	
AC. Contracted Transportation Services (e.g., charter bus)	\$ 0.00	\$ 466,656.89
AD. Equipment and Asset Services	\$ 158,286.90	\$ 158,286.90
AE. Administrative Services	\$ 3,471,115.79	\$ 3,471,115.79
Total Expenditures:	\$ 4,505,136.42	\$ 4,505,136.42
Unexpended:	\$ 1,883,011.81	
Interest Income:	\$ 86,281.56	
Total Award:	\$ 6,301,866.67	

In the space below, please attach the respective documents in order to submit your reimbursement details:

- Please attach the Fiscal Agent Listing Form for each subrecipient.



- Please provide a copy of your agency's most recent annual audit, including the audit under Uniform Guidance.



Please provide a copy of your agency's most recent annual audit, including the audit under Uniform Guidance



If the audit is not available, please provide an explanation

- Please attach the Excel spreadsheets and logs for each spending category as applicable.

Per Capita



Optional

Per Meal



Optional

Per Diem Shelter



Optional

Other Primary Direct Costs



Optional

Hotel/Motel



Optional

Secondary Expenditures



Optional

Transportation



Optional

Equipment/Assets



Optional

Administration



Optional

General Log



Optional

Combined Excel spreadsheet for all logs and spreadsheets



Optional