

SINGLE / SOLE SOURCE JUSTIFICATION

Preparation Instructions:

The appropriate department representative must complete the single source form below and forward to their Department Head, or his designee, for approval. Upon approval, forward the sole source justification to the Purchasing Agent for review and final approval. Use additional sheets if necessary.

Vendor Name: Votec Corporation Department: ITD

A complete description of the purchase:

Maintenance and Support Renewal for VEMACS and VoteSafe Support

1. Why is it necessary to contract in a non-competitive manner?

Unique - Compatibility Issue

Detailed explanation:

Votesafe software is provided by VOTEC Corporation and is licensed to the County of El Paso. This software is used by the Elections Department to process voters in the polling place. This software technology enabled poll books provide the ability to serve as a remote election management tool. The software enables the department to retrieve voter records to confirm voter status, precinct designation, and ballot style, and voting history. VEMACS software is provided by VOTEC Corporation and is licensed to the County of El Paso. This software is used by the Elections Department to manage the elections records and maintain compliance. This software serves as a repository for all the County voter records and facilitates the registration process necessary to the elections management process.

2. What research has been performed to ensure that no other source is capable of fulfilling the requirement? (For instance, list other products or services tested or used and indicate why they are not acceptable, include patent documentation, or market analysis)

(See attached Sole Sourced Letter) VOTEC is the sole-source supplier of Votesafe and VEMACS because the Welcome Voter Kiosk software and manufacturing molds and template are intellectual property of VOTEC Corporation. VOTEC has stated under oath that if they cease to be the sole source supplier they will immediately notify the County.

3. What are the exclusive features or capabilities the product or service offers the County?-

This proprietary software are used by the County Elections Department. Votesafe software is used to process voters in the polling place and enable poll books to provide the ability to serve as a remote election management tool. This software enables the department to retrieve voter records to confirm voter status, precinct designation, and ballot style, and voting history. VEMACS software is used to manage the elections records and maintain compliance. This software serves as a repository for all the County voter records and facilitates the registration process necessary to the election's management process. This software has these unique features that make this software essential to the Elections Department work.

4. Why are these features or characteristics essential and necessary to meet the County's needs?-

This software serves as a repository for all the County voter records and facilitates the registration process necessary to the election's management process. This software has these unique features that make this software essential to the Elections Department work.

5. What steps are being taken to foster competition in future purchases of this product or service?

Currently, competition is not possible because VOTEC is the sole-source supplier of Votesafe, EPollbook & VEMACS

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Approved:

Karina Arango

Department Head or designee

Clivia Navarrete

Purchasing Agent or designee

9/11/2023

Date

10/3/2023

Date