



COMMISSIONERS COURT CONTRACT FORM

CONTRACT SUMMARY

Approve and authorize the County Judge to sign the El Paso Nutrition Program - AAA Direct Purchase of Services Program - Congregate & Home Delivered Meal Vendor Services Agreement and the FY2024 Budget Workbook representing the unit rate price per meal as noted in the FY24 Vendor Services Agreement, effective October 1, 2023, to September 30, 2024. (Contract No. 2023-0835)

ADDITIONAL BACKGROUND:

The Vendor Agreement identifies the scope of services and the unit rate for congregate and home delivered meals services for the fiscal year. This year's Unit Rate Negotiation Worksheet set the congregate unit rate at \$8.80, and the home delivered meal unit rate at \$6.46. The AAA will reimburse the County for meals served to eligible participants at the agreed upon rates retroactively to the effective date of October 1, 2023, in accordance with the approved services agreement, regardless of the date of signature of this Agreement.

FISCAL IMPACT:

Both unit rates increased this year:

- \$8.80/unit of congregate meals an increase of \$2.80 and
- \$6.46/unit of home delivered meals an increase of \$1.15.

The projected reimbursement amounts from AAA for congregate meals served is \$1,509,200.00 and \$181,397.00 for home delivered meals for a projected total of \$1,690,597.00 for FY24.

PRIOR COURT ACTION:

December 5, 2022, Item 4-G, 2022-1005

October 31, 2022, Item 4-J, 2022-0910

RECOMMENDATION:

Approve and authorize the County Judge to sign the El Paso Nutrition Program - AAA Direct Purchase of Services Program - Congregate & Home Delivered Meal Vendor Services Agreement and the FY2024 Budget Workbook representing the unit rate price per meal as noted in the FY24 Vendor Services Agreement, effective October 1, 2023, to September 30, 2024. (Contract No. 2023-0835)

BASIC CONTRACT DETAILS

CONTRACT NO.: 2023-0835

CONTRACT TITLE: Nutrition Program / AAA Direct Purchase of Services Program / DADs Congregate & Home Delivered Meals(HDM) / Vendor Agreement / FY24

SECOND PARTY: Rio Grande Council of Governments, Area Agency on Aging
CONTRACT TYPE: Grant Award/Agreement

TERM AND BUDGET DETAILS

TERM: 1 Year
EXTENSION OPTIONS: Annual Renewal - Upon Mutual Agreement
EFFECTIVE DATE: 10/1/2023
MOD EFFECTIVE DATE (If Applicable):
EXPIRATION DATE: 09/30/2024
MOD EXPIRATION DATE (If Applicable):
EXTENSION DEADLINE DATE (If Applicable):
AMOUNT:
MOD AMOUNT (If Applicable):

APPROVALS

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Eric Bauer
LEGAL REVIEW: Approved as to Form as Submitted
LEGAL REVIEW NOTES (If Applicable):
DATE: 10/12/2023

DIRECTOR/DEPARTMENT HEAD APPROVAL

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

DIRECTOR/DEPARTMENT HEAD/DESIGNEE: Irene G. Valenzuela
DEPARTMENT CONTACT: Rosalva Hernandez
DEPARTMENT: Community Services
DATE: 10/17/2023

