



# COMMISSIONERS COURT CONTRACT FORM

## CONTRACT SUMMARY

---

Approve and authorize the Community Services Department, to submit a grant application to the Texas Department of Agriculture (TDA) Texans Feeding Texans: Home-Delivered Meal Program in the amount of \$125,000.00 for grant funding effective February 1, 2024, through January 31, 2025. Second, authorize the County Judge to sign all required forms including the County Resolution County Grant Program Year 2024 form. County Match is required in the amount of \$35,734.75. (Contract No. 2023-0803)

### ADDITIONAL BACKGROUND:

El Paso County Nutrition Program provides home delivered meals to seniors 60 years or older and persons with disabilities. The Nutrition Program applies to various grants annually to secure funding that supports the meals delivered to program participants, including this Texas Department of Agriculture (TDA) competitive grant.

The Nutrition Program anticipates serving 69 home delivered meal participants in Fiscal Year (FY) 2024, at the requested funding of \$125,000.00. The required grant match is met through employee salaries in department operation budget.

Below are the previous TDA grant awards:

- FY2023 - \$76,358.31;
- FY2022 - \$125,738.34;
- FY2021- \$101,498.78;
- FY2020 - \$102,497.77.

### FISCAL IMPACT:

Grant funds anticipated \$125,000.00 to provide direct assistance. Grant requires a match of \$35,734.75, which is met through the Program's annual operating budget.

### PRIOR COURT ACTION:

February 6, 2023, Item 4-Y, Contract No. 2023-0070

February 7, 2022, Item 4-I, Contract No. 2022-0071

### RECOMMENDATION:

Approve and authorize the Community Services Department, to submit a grant application to the Texas Department of Agriculture (TDA) Texans Feeding Texans: Home-Delivered Meal Program in the amount of \$125,000.00 for grant funding effective February 1, 2024,

through January 31, 2025. Second, authorize the County Judge to sign all required forms including the County Resolution County Grant Program Year 2024 form. County Match is required in the amount of \$35,734.75. (Contract No. 2023-0803)

## **BASIC CONTRACT DETAILS**

---

CONTRACT NO.: 2023-0803

CONTRACT TITLE: Nutrition / Home Delivered Meals (HDM) / Texans Feeding Texans / FY23 Grant-Application No. HDM-2024002 / Yr 2023-2024

SECOND PARTY: State of Texas, Department of Agriculture, Food and Nutrition Division

CONTRACT TYPE: Grant Application

## **TERM AND BUDGET DETAILS**

---

TERM:

EXTENSION OPTIONS:

EFFECTIVE DATE:

MOD EFFECTIVE DATE (If Applicable):

EXPIRATION DATE:

MOD EXPIRATION DATE (If Applicable):

EXTENSION DEADLINE DATE (If Applicable):

AMOUNT:

MOD AMOUNT (If Applicable):

## **APPROVALS**

---

### **COUNTY ATTORNEY APPROVAL**

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Eric Bauer

LEGAL REVIEW: Approved as to Form as Submitted

LEGAL REVIEW NOTES (If Applicable): County match of \$35,734.75 required.

DATE: 10/9/2023

### **DIRECTOR/DEPARTMENT HEAD APPROVAL**

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

**DIRECTOR/DEPARTMENT HEAD/DESIGNEE:** Irene G. Valenzuela

**DEPARTMENT CONTACT:** Rosalva Hernandez

**DEPARTMENT:** Community Services

**DATE:** 10/17/2023