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Agency Name: El Paso County
Grant/App: 2385814 **Start Date:** 9/1/2023 **End Date:** 8/31/2024

Project Title: Family Drug Court
Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007622006

Application Eligibility Certify:

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Profile Information

Applicant Agency Name: El Paso County
Project Title: Family Drug Court
Division or Unit to Administer the Project: 65th District Court
Address Line 1: 500 East San Antonio #1105
Address Line 2:
City/State/Zip: El Paso Texas 79901-2425
Start Date: 9/1/2023
End Date: 8/31/2024

Regional Council of Governments(COG) within the Project's Impact Area: Rio Grande Council of Governments

Headquarter County: El Paso
Counties within Project's Impact Area: El Paso

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Position: County Judge

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Salutation: Ms.

Position: Specialty Court Coordinator

Grant Vendor Information

Organization Type: County

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007622006

Unique Entity Identifier (UEI): GJJHZSZVQWR6

Narrative Information

Introduction

The purpose of this funding is to support specialty court programs as defined in Chapter 121 and Chapter 129 of the Texas Government Code.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

Program-Specific Questions

Participant Fees

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

Yes

No

If yes, what is the current dollar amount charged to participants?

0

In the last fiscal year, how many participants were charged a fee?

0

Of those participants charged, how many paid the fee?

0

Risk Assessment Tools

In addition to the felony-level TRAS (Texas Risk Assessment System) assessment, or the PACT (Positive Achievement Change Tool) assessment for juvenile courts, what additional assessment tools are utilized by this specialty court? Please also provide an explanation on how each assessment tool is implemented and the role it plays in this specialty court's case management process.

No, we do not use any assessment tools. Under the RISK assessment tools our Family Specialty Court does not measure for TRAS. This tool only applies to Juvenile and Adult Specialty Courts. Some of the assessment tools used for our Family Specialty Court is the number of individuals served, number of carry over served, number of individuals graduated, number of individuals discharged unsuccessfully, number of individuals with mental health conditions, number of individuals who attend substance abuse treatment, number of individuals who attend the evidence-based practice program. We collect demographics, employment, education, referrals, status of completion, and participation.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data as well as the Texas-mandated reporting on a no less than monthly basis

complete and accurate CER data, as well as the Texas mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program website](#) for more information or to set up an account to begin participating.

Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to PSO.

Adoption of Adult Drug Court Best Practice Standards

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards.

Adoption of Family Drug Court Best Practice Standards

Applicants operating a family drug court certify that they are working towards full compliance with and adoption of the Family Treatment Court Best Practice Standards.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2024 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Minnie Holguin

Enter the Address for the Civil Rights Liaison:

800 E. Overland El Paso, Texas 79901

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

915-546-2218

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

Project Abstract :

The 65th District Family Drug Court was founded in October of 1999 and recognized as the first Family Drug Court in Texas. Our specialty court is broken down into two distinct programs: the Intervention Drug Court and the Preservation Drug Court. The Intervention Drug Court was created to focus on cases where children had been removed from their parent's custody by the Texas Department of Family and Protective Services (TDFPS) making it a legal matter. In 2005 there was a need for a second court to address parents "at risk" of losing their children to TDFPS known as the Preservation Drug Court, a non-legal case. Both courts focus on substance abuse treatment with components to address parenting skills and cognitive behavioral therapy for better decision making. These specialized courts are aware of the chaotic circumstances that a family will experience when a parent is addicted or abusing substances. A team of professionals are trained in dealing with parents and children with traumatic histories and offer recovery services, hope, and healing to the family unit. The team is mindful of the barriers preventing the parent from participating in services. Some barriers include lack of childcare, financial difficulties, transportation issues, domestic violence, mental health, trauma, and addictive behaviors. As a Family Drug Court, our goal is to assist parents in the reunification process and teach them to maintain a drug free lifestyle. Due to this, we are asking for a total amount of \$89,131.00 for FY 2023. The Drug Court Team can provide intensive case management services, substance abuse treatment services, access to evidence-based parenting skills programming, evidence-based therapy, individual therapy, and judicial oversight of all cases involved in the reunification or preservation programs, to address the family unit and take the welfare and best interests of the children into consideration. The Family Drug Court follows the Best Practice Standards for the Family Treatment Court. We do this by considering the following: 1. Organization and Structure 2. Role of the Judge 3. Ensuring Equity and Inclusion 4. Early Identification, Screening, and Assessment 5. Timely, High-Quality and Appropriate Substance Use Disorder Treatment 6. Comprehensive Case Management, Services, and Supports for Families 7. Therapeutic Responses to Behavior 8. Monitoring and Evaluation

Problem Statement :

TDFPS statistics in El Paso County indicate that the substance abuse related cases continue to affect a significant number of families whose children are at risk of being removed from their homes due to continued drug use by their parents/guardians. According to TDFPS data for Region 10, which includes the counties of El Paso, Hudspeth, Culberson, Jeff Davis, Presidio, and Brewster, El Paso, Texas, received a total of 5,148 investigation cases, of which 847 (16.5%) were related to substance abuse, and in fiscal year 2022, there were a total of 6,153 investigation cases, of which 916 were related to substance abuse (14.9 percent). Our Family Drug Court is prepared to address substance abuse issues in addition to mental health issues and other maladaptive behaviors that plague the entire family; to include involvement in the foster care system, criminal justice system and Juvenile Probation. Many participants are also confronted with additional barriers; to include unemployment, lack of suitable housing, transportation issues, mental health issues, domestic violence, and trauma which impedes parents from seeking/accessing the services needed. Unfortunately, the lack of availability of community-based programs is affecting the entire population served in our County. Lack of funding for substance abuse treatment, mental health services, recovery services, and parenting skills classes contribute to the need for the programs target population. The El Paso community has seen an increase of methamphetamine use and the myriad of complex issues that arise from "Meth" use. Much like many other regions our community is trying to address difficult issues with a decrease in funding for services and a reduction in community-based programs to assist individuals with complex issues. Currently the outpatient and inpatient treatment providers are resorting to a wait list of up to two months which fluctuates throughout the year. According to the Family Treatment Court Best Practice Standards (Comprehensive Case Management, Services, and Supports for Families), it is extremely important to have an intense court centered and structured community-based program to work with this population that has the capacity to provide prompt placement in services to meet identified needs. The parents' drug use causes a breakdown in the entire family and the relationship between parent and child suffers a lifetime of damage, therefore, prompt identification and placement in services is essential. Funding being sought through this application assists in filling the gap of access to quality therapeutic services, coordinated case management across providers and integrated judicial oversight of sensitive cases.

Supporting Data :

Data from the Texas Agency of Family and Protective Services (TDFPS) shows that during the fiscal year 2022, the department in El Paso, Texas (Region 10), investigated an average of 6,153 reports of child abuse and/or

neglect, of which 916 were linked to substance misuse. The allegations of abuse or neglect (abandonment, emotional abuse, substance abuse, physical abuse, sexual abuse, neglectful supervision, medical neglect, sex trafficking, labor trafficking, refusal to accept parental responsibility, or physical neglect) were the basis for these open investigation cases. In fiscal year 2021- 2022, the following indicate outcomes/output measures for Family Drug Court: Number of referrals: 141 Families served: 63 Number of families with mental health issues: 29 Number of families who were unemployed during enrollment: 33 Number of families who were assessed or screened for needs: 63 Number of families who received counseling, and substance abuse treatment: 63 Number of families who received case management: 63 Number of successful reunifications: 37 The fiscal year 2022 data was generated from program records and information provided by the Texas Department of Family and Protective Services.

Project Approach & Activities:

Our Program is meeting the essential characteristics as defined in Chapter 122 of the TGC & targets families involved with TDFPS due to incidents of abuse and/or neglect associated with persistent substance use issues. Our program provides early identification, screening, and assessment to families who join the program. This is managed by providing families with an immediate service based on their needs. A way we ensure equity and inclusion is by not discriminating against anyone who joins the program. We ensure each family is linked to appropriate services in accordance with their screened assessment. The Family Drug Courts works in collaboration with a multi-disciplinary team to include: a District Judge, Assistant County Attorney's, Caseworkers from Texas Department of Family and Protective Services (TDFPS) Caseworkers, Probation Officers, treatment providers, and other community agencies. This specialized team was created to assist parents involved in the system due to substance abuse problems, and issues of child abuse and/or neglect. Drug and alcohol abuse among adults is a problem in this county like many others with a dramatic increase in the abuse of methamphetamines and prescription drugs. The closeness of the border has exacerbated these issues due to the accessibility of drugs coming across the border from Juarez, Mexico. Working closely in conjunction with our partners at TDFPS cases are identified and referred to our program for prevention and intervention services. In collaboration with community-based service providers cases are processed and intervention service referrals are made promptly. Through coordinated judicial supervision all cases are closely reviewed and monitored by a District Court Judge. The Intervention Drug Court program focuses on reunification of the children with their parents. These cases have a court ordered civil case if the children have been removed and placed into foster care these cases fall strictly under the Family District Court. The Preservation Drug Court focuses on providing intensive services and judicial supervision to parents are at risk of having their children removed due to continued abuse and/or neglect as a result of continued drug use and allows children to remain safely in their parents care and to help decrease the number of children placed in foster care. Using comprehensive case management, services, and supports for families our program ensures participant's needs are met. The Family Drug Courts with the assistance of the team and community agencies address identified needs by providing the parent with a structured program that includes judicial accountability, treatment, drug testing, case management, parenting, virtual and in-person learning, individual & group therapy, and an opportunity to learn to make better decisions. In addition, case workers link families to housing, employment, transportation, medical and other social service agencies to meet identified needs. All referrals are coordinated, reported to the court, and are reinforced during drug court hearings. Our program applies therapeutic responses to behaviors by including three treatment phases and an aftercare phase. In order for parents to advance phase levels in the program, the participant must attend court on a regular basis, must be receiving treatment and making documented progress, they must report for random urinalysis, attend strengthening families program which includes the children, attend Moral Reconciliation Therapy Groups (Cognitive Behavioral Therapy), and receive individual therapy. A breakdown of phase level requirements involves: Phase one focuses on substance abuse treatment, phase two focuses on additional services such as (MRT, and Strengthening Families), and phase three focuses on the completion of any remaining services or referrals as identified in the individualized treatment plan. The aftercare phase focuses on providing a lifelong continuous support to former graduates by allowing them to meet once a week and discuss their progress with one another. These former graduates also provide peer support to other participants still active in the program. This allows participants to achieve and sustain their recovery. The ongoing judicial interaction with the participants is the most significant part of the program as it makes a difference in how the participants respond to the services provided. The judge allows participants to voice their concerns and develops a rapport with each participant in the program. Participants from the Intervention Drug Court meet weekly, and the Preservation Drug Court meet every first Thursday of the month. The multi-disciplinary team members attend staffing to make recommendations and provide continued support. Staffing and Drug Court hearings are being done in-person/virtually using ZOOM Meetings, providing both options have allowed flexibility for the participants and professionals.

Capacity & Capabilities:

The 65th District Family Drug Court was established in 1999 and was the first Family Drug Court in Texas. The community needed a specialized court for parents involved in the TDFPS system and trying to reunify with their children. The number of cases referred to the TDFPS with substance abuse related issues continued to increase and a second Family Drug Court was created to address parents "at risk" of losing custody of their children. The Family Drug Court has been in existence for approximately 23 years and continues to look for innovative ways to work with the parents using and abusing drugs. The Drug Court Staff includes a Program Coordinator and Case Manager. The Program Coordinator has a master's in counseling, is an LPC-Associate and is trained and certified in Brief Motivational Interventions, conducting urinalysis, breathalyzer tester, is certified in Moral Reconciliation Therapy/Thinking for Good (evidence-based curriculums), and in Breaking the Chains of Trauma. The Case Manager is certified in Moral Reconciliation Therapy and is trained in conducting urinalysis. The team members and their responsibilities are as follows; District Judge Yahara Lisa Gutierrez oversees the entire program and fills in when presiding Judge is not available. Presiding District Judge Terry Ligon presides over the Intervention and Preservation Drug Courts. Both judges are extremely active with the entire Drug Court process to include staffing, trainings, meetings, and overall operations of the drug court program. They advocate for the programs and are always available for crisis intervention. The Family Drug Court Coordinator works in conjunction with case manager, she writes and manages the grants and manages the drug court program to include providing MRT Groups/Thinking for Good/Breaking the Chains of Trauma group sessions on a weekly basis, Urinalysis, and deals with crisis situations. Along with providing participants with comprehensive case management the Family Drug Court Case Manager conducts client orientations, monitors daily telephonic check-ins, program marketing and participant recruitment, conducts urinalysis (males only), and provides case management to the clients. The Case manager also enrolls all participants, conducts urinalysis, and deals with crisis situations. The Bailiff provides the structure and supervision of the court and assists with urinalysis. The County Attorney represents the county, TDFPS and brings legal knowledge of the cases to the table for the Intervention Drug Court Program. The TDFPS Supervisor brings information about the children and advises team on progress of cases. The liaison from Aliviane Inc. assists with treatment issues and recommendations for residential placement or outpatient placement. The CASA representative advocates for the children's rights and brings in detailed information on the status of the children. The representative from the Center against Sexual & Family Violence brings progress on participants attending services through their agency. The representative from Emergence provides mental health services to our drug court participants, and the new establish program Multisystemic Therapy (MST). The representative of Pinnacle Social Services provides the team with participant progress from Strengthening Families Program and the LCDR/LPC from Pinnacle Social Services works with participants in outpatient services. The primary responsibility of the Drug Court Team is to create an environment where the client can heal. The objective is to get all the facts and discuss each participant with the focus on parent and children's best interest. Since the team meets on a regular basis and written documentation is required prior to each court hearing the communication is at a constant. Getting feedback from surveys is extremely important, this allows us to improve areas of weakness and modify the program to the best interest of the participants and children. Utilizing one of the Family Treatment Court Best Practice Standards (Timely, High- Quality, and Appropriate Substance Use Disorder Treatment), upon receipt of a referral from TDFPS, the Family Drug Court Case Manager immediately refers the participant for an assessment to an appropriate substance abuse treatment agency to attain a recent diagnosis and treatment recommendation. Once the assessment is received, the Family Drug Court follows the initial recommendation of the Clinician. The recommendation can be linked to a residential treatment facility or outpatient treatment. To determine the need for services and diagnosis the treatment agency uses the Clinical Management for Behavioral Health Services (CMBHS), and Psychosocial assessment. The agency covers questions regarding employment (past and current), legal issues (past and current), current housing, medical (including hospitalizations and medication), mental health and substance abuse history including family history, any current symptoms regarding their cognitive state of mind (Depression, PTSD, Bi-Polar, etc.), any suicidal or homicidal ideation (includes history), and any trauma for emotional, physical, and sexual abuse. Outpatient treatment is currently being utilized by using telemedicine. Alcohol and drug testing will be administered according to the client's progress and Phase Level. The drug testing will serve as an aid in monitoring a participant's progress in treatment and assist in determining treatment progress. These tests will be administered frequently, and observed as follows: Phase I, four times a month; Phase II, three times a month; Phase III, two times a month; and Aftercare at least one time a month and/or at the discretion of the drug court team. Monitoring will include breathalyzer, and ethyl glucuronide testing to detect the presence and amount of alcohol. This will teach participants accountability and responsibility for choices and actions through immediate incentives and sanctions. The Family Drug Courts with the assistance of the team and community agencies collaborate with public agencies and community organizations to provide participants with the resources and the support they need to remain abstinent. Presentations will be given to community agencies to educate about the Family Drug Court and how the program works. The Policies and Procedures Manual will also be provided to each agency for a deep description in how the Family Drug Court operates. Building these partnerships is critical, the value of these partnerships can contribute to gaining contacts, skills, talents, and

assets that will allow participants to be assisted or transitioned to services that will cover their needs.

Performance Management :

The goal of the Family Drug Courts is to provide participants with substance abuse treatment, structure, accountability, and the necessary parenting skills to become a drug-free nurturing parent. Specifically, the Intervention Drug Court Program will focus on reunification of the children with their parents, while the Preservation Drug Court focus is to allow children to remain safely in their parents care and to help decrease the number of children being placed in foster care. The purpose of this grant request is to maintain and strengthen the existing programs. Monitoring and evaluation are a significant part in observing participant progress. The Continuous quality improvement (CQI) is an integral component of programmatic performance management. To ensure CQI, our Family Drug Court ensures that data is consistently collected and analyzed to aid in programmatic decision making; case management and reporting to funders to ensure goals are being attained. A comprehensive report is prepared on a weekly/monthly basis which guides the weekly/monthly staffing meetings and is referenced during the court reviews. It informs the team of participant's individual progress, which provides the following information to all team members: Program start date, phase level, days drug-free, drug of choice, mental health diagnosis, assigned Case Worker, Defense Attorney, and Probation Officer, listing of all drug screen and results confirmed and reviewed, listing of all daily call ins made with the participant, number of individual and group sessions, schedule attended and missed for the time period being reviewed, step level for Moral Reconation therapy, number of sessions attended for Strengthening Families, type of treatment attending including participants counselors' information, attendance of additional services (ex: CASFV, MST, recovery support services, therapy, etc.) and children's information: age, gender, residing place, and school attending. On a bi-annual basis, the program coordinator prepares a report for the team that represents the quarterly and fiscal year to date outcomes and outputs. This information is utilized to identify program strengths and opportunities for program performance improvements. Goal One: Provide our Family Drug Court participants a new program called Multisystemic Therapy (MST) offered by Emergence. We will collaborate with the Juvenile Probation Department (JPD) to receive specific referrals of parents with open CPS cases and whose children are under the Juvenile Justice system. The family will attend this intensive family-and community-based treatment program. This program will work on modifying the child's behavior along with the whole family. Goal Two: Collaborating with the Juvenile Probation Department (JPD) and begin assisting families who have open CPS cases and whose children are under the Juvenile Justice system. We will be meeting with the Intake officers at JPD and staffing to see which cases would qualify for our program. Once we identify possible candidates, we will get them admitted into the program and have them receive services. JPD would directly be monitoring the child while we directly monitor the parents. Collaborating in providing services for these families will allow the parents and child a better opportunity to be rehabilitated. Goal Three: Assist participants and their children with public transportation. Objectives: Provide participants with a city bus pass to assist with the transportation to all court session, court ordered services, and related appointments. In addition, provide the children with bus tokens to attend all program related appointments. Goal Four: Provide participants with in-home visits. The following are some other prior objectives that have been met in the program and will still be used: administer random drug testing, offer outpatient treatment, Moral Reconation Therapy (MRT), and Strengthening Families.

Target Group :

The target population for the Family Drug Courts are families within the County of El Paso, Texas. Parent must have an open case of confirmed child abuse and/or neglect, have substance abuse and/or dependency issues, and/or are at risk of losing legal custody of their children or are in the process of child reunification. In addition, the program works with our military families stationed a Ft. Bliss Military Base and individuals who are legal US residents/citizens but who reside in Mexico. Working along with these diverse populations we can ensure there is equity and inclusion within the program. Our goal is to help everyone who is in need and qualifies for the program. We work with all genders, race, ages, ethnicities, etc. Our main goal is to reunify each one of these families. All families receive family centered and community-based services. Family Drug Court staff is educated in how to work with diversity by attending trainings and presentations. Demographic data is also collected to help determine the different populations that enter the program. To ensure early identification, screening, and assessment the program works closely with TDFPS as the referral base and as a team (Drug Court Staff and TDFPS Staff) to provide services and needs to assist families to complete the program successfully. Cases are detected within the first 30 days of the civil filing of the case or within the first 30 days of TDFPS Investigations. Cases are staffed (weekly/bi-weekly) by the Family Drug Court staff, and TDFPS Investigation case workers. The TDFPS Investigations Unit refer cases early on to allow families to begin and complete services together. This provides the opportunity to increase the success rate rather than having each department close out at different times which runs the participant at risk of not completing services

successfully.

Evidence-Based Practices:

The Family Drug Court works with comprehensive services such as numerous evidence-based programs to include: Moral Reconciliation Therapy/Thinking for Good/Breaking the Chains of Trauma, Multisystemic Therapy, Strengthening Families Program, and staff have been certified in Brief Motivational Interventions. Moral Reconciliation Therapy (MRT) is a cognitive-behavioral treatment system that leads to enhance moral reasoning, better decision making and more appropriate behavior. MRT takes the form of group and individual counseling using structured group exercises and prescribed homework assignments. The MRT workbook is structured around 16 objectively defined steps (units) focusing on seven basic treatment issues: confrontation of beliefs, attitudes, and behaviors; assessment of current relationships; reinforcement of positive behavior and habits; positive identity formation; enhancement of self-concept; decrease in hedonism and development of frustration tolerance; and development of higher stages of moral reasoning. MRT is recognized as an evidence-based program for offenders and substance abusers by SAMHSA's NRETPP National Register of Evidence –Based Programs, and the National Drug Court Institute. <https://www.ccimrt.com/wp-content/uploads/2020/02/cci-catalog-online-revised02042020.pdf> Breaking the Chains of Trauma is based on the MRT approach. The trauma-informed care recovery program includes a 67-page workbook Breaking the Chains of Trauma. This program is designed to be an eight-session group format that can be implemented in an open-ended format or as an eight-session psycho-educational class. There are separate workbooks for female and male participants and a Spanish version. <https://www.ccimrt.com/wp-content/uploads/2020/02/cci-catalog-online-revised02042020.pdf> The Strengthening Families Program (SFP) is a family skills training program designed to increase resilience and reduce risk factors for behavioral, emotional, academic, and social problems in children 3-16 years old. SFP comprises three life-skills courses delivered in 14 weekly, 2-hour sessions. The Parenting Skills sessions are designed to help parents learn to increase desired behaviors in children by using attention and rewards, clear communication, effective discipline, substance use education, problem-solving, and limit setting. The Children's Life Skills sessions are designed to help children learn effective communication, understand their feelings, improve social and problem-solving skills, resist peer pressure, understand the consequences of substance use, and comply with parental rules. In the Family Life Skills sessions, families engage in structured family activities, practice therapeutic child play, conduct family meetings, learn communication skills, practice effective discipline, reinforce positive behaviors in each other, and plan family activities together. Participation in ongoing family support groups and booster sessions is encouraged to increase generalization and the use of skills learned. Strengthening Families is recognized on SAMHSA's NREPP registry. <https://strengtheningfamiliesprogram.org/> Multisystemic Therapy (MST) is an intensive family and community-based intervention for children and young people ranging from ages 11 to 17. The goal of MST is to break the cycle of anti-social behaviors by keeping young people safely at home, in school, and out of trouble. <https://www.mstservices.com/mst-reports-research> Motivational Interventions are evidence-based practices designed to motivate individuals at risk of substance abuse and related health problems to change their behavior by helping them understand how their substance use puts them at risk and to reduce or give up their substance use. In addition to encourage those with more serious dependence to accept more intensive treatment within the primary care setting or a referral to a specialized alcohol and drug treatment agency. <https://motivationalinterviewing.org> The treatment provider utilizes "Seeking Safety" a present-focused coping skills model for clients with a history of trauma and/or substance abuse, and "Living in Balance" a designed instructional guide for conducting group-oriented treatment sessions for persons who abuse or are addicted to drugs, which are evidence-based practices listed under the SAMHSA NREPP Registry. <http://www.seekingsafety.org>. <http://www.treatment-innovations.org> Each program mentioned is provided to participants in the Family Drug Court by certified and trained personnel. The Program Coordinator provides annual training and conducts regular audits and surveys to ensure best practices and quality of services. This allows the Program Coordinator to determine if there are any inconsistencies that exist within the program. If so, modifications are made to strengthen the entire program.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Specialty Court - Family	100.00	The 65th Family Drug Court provides participants with substance abuse treatment, case management, drug testing, cognitive behavioral therapy,

	individual therapy, accountability, and parenting skills to become a drug free nurturing parent.
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CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of carry-over individuals participating.	10
Number of individuals NEWLY participating.	35

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of individuals who will successfully complete the program.	10

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

All professional contracted services go through the Request for Proposal (RFP) process and are required to go before Commissioners Court for approval. Specific requirements are listed in detail for each contract. The 65th District Judicial Court is assigned a county auditor to work on grant projects. The program coordinator and the auditor collaborate and monitor the contract provisions at the minimum of twice per contract period.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2023

Enter the End Date [mm/dd/yyyy]:

9/30/2024

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

45385521

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

7893375

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

Yes

No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

4/29/2022

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information**Section 1: Organizational Information**

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes

No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

Yes

No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and	Substance Abuse-Related Case	Substance Abuse Treatment provided to	\$39,178.10	\$0.00	\$0.00	\$0.00	\$39,178.10	0

Professional Services	Management, Counseling, Outpatient, and/or Treatment Services	Family Drug Court Participants. The program includes an assessment (\$85), 16-20 individual sessions (\$62.50 X 20 = \$1250), and 16-20 group sessions (\$30 x 20 = \$600) for a total of \$1935 per participant. These are approximate costs.						
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	Strengthening's Families Program (or similar program) evidence-based curriculum utilized with both participants and their children. The program is used to increase resilience and reduce risk factors for substance abuse, depression, violence and aggression, delinquency and school failure. The program will include 1 Intake Assessment, 14 sessions per family (parents and children) and 1 exit interview (16 Sessions). Additional services provided include Case Management	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0

		<p>sessions as needed. Intake \$90, \$190 per group for 14 sessions plus exit session \$90 for a total of \$2840 per family. Case management sessions are provided as needed for participants in need of in home services at \$90 an hour (42 hours). Costs are approximate.</p>						
Travel and Training	In-State Registration Fees, Training, and/or Travel	<p>We are requesting to attend virtual trainings. Agencies that cover virtual trainings are PESI, The Mental Health Institute, The Beck Institute, and Correctional Counseling. Two members of the Family Drug Court will attend these trainings, the 65th Family Drug Court Coordinator, and the 65th Family Drug Court Case Manager. The topics include substance abuse issues, trends and updated programming, evidenced-based curriculum and programs, child protective services, drug testing, and therapy. Attending these</p>	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0

		<p>virtual trainings will enhance the skills of the drug court team. This enhancement will provide clients better service and knowledge of their addiction and mental health. Trainings run \$100 to \$500 per training. Specifics on topics of training is still to be determine.</p>						
<p>Travel and Training</p>	<p>In-State Registration Fees, Training, and/or Travel</p>	<p>We are requesting to attend in-person trainings. TASC (The Association of Specialty Courts) has a yearly training. Two members of the Family Drug Court will attend this training, the 65th Family Drug Court Coordinator, and the 65th Family Drug Court Case Manager. The topics include substance abuse issues, trends and updated programming, evidenced-based curriculum and programs, child protective services, drug testing, and therapy. Attending this in-person training will enhance the skills of the drug court team. This</p>	<p>\$3,566.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$3,566.00</p>	<p>0</p>

		<p>enhancement will provide clients better service and knowledge of their addiction and mental health. The following is an estimated breakdown of costs per person: Registration- \$100.00, Per Diem- \$200.00 (First day/last day of travel \$55.00, Breakfast \$16, Lunch \$18, Dinner \$32) Airfare- \$ 400.00, Lodging rate (\$125.00 per night), a stay of three nights would total to an estimate amount of = \$ 400.00, and Vehicle/Parking (Parking, Uber, or taxi)- \$200.00. Total cost is \$2,600.00 per person. Dates, Time, and Agenda has not been released. Final amounts on training is still to be determined.</p>						
<p>Supplies and Direct Operating Expenses</p>	<p>Office Supplies (e.g., paper, postage, calculator)</p>	<p>General office supplies for the day-to-day management of the program. This would include paper, ink, folders, pens, pencils, flash drives, binders, planners, post-it</p>	<p>\$1,200.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$1,200.00</p>	<p>0</p>

		notes, cleaning supplies (Clorox wipes, and disinfectant spray for the office and interaction with participants), and correction tape.						
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Drug Testing Kits will be utilized for random sobriety testing and to monitor the progress of the participants. The immediate results will assist with accountability and holding participants responsible for their choices through immediate incentives and sanctions. The program provides 2 different testing kits to monitor various substances: 1) 8 panel cup (various substances), ETG FFUO (alcohol), and Synthetic Cannabinoids. Kits are \$2.25 per cup (75 - 8 panel cup for total of \$ 168.75), \$3.00 per dip stick (ETG – 275 sticks for a total of \$ 825.00). For the total amount of \$993.75.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0

Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	<p>Bus passes and student tokens. Monthly Bus Pass used for transportation to all required services (court, treatment, groups, child related appointments). In addition, Student Tokens for the children attending required services (court, groups, and other related services). Transportation continues to present as an obstacle for attendance therefore public transportation is crucial for participants and their children. The standard price for a monthly bus pass is \$48.00. The price for Senior/Disability per month is \$10.00. The price for full fare student tokens is \$100. Full fare tokens are \$150.00. The total amount request is \$ 1526.90</p>	\$1,526.90	\$0.00	\$0.00	\$0.00	\$1,526.90	0
Supplies and Direct Operating Expenses	Presentation and/or Training Supplies	Both workbooks will be purchased from same vendor: CCI. Moral Reconation Therapy Workbooks (or similar	\$1,660.00	\$0.00	\$0.00	\$0.00	\$1,660.00	0

		curriculum). 15 Moral Reconciliation Therapy Workbooks (\$27 X 43 = \$1080), Breaking the Chains of Trauma (\$16 X 15 = \$240), Breaking the Chains of Trauma Program Journal (\$16 X 15= 240) for a total of plus \$100.00 shipping and handling grand total \$1,660.00.					
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$79,178.10	\$0.00	\$0.00	\$0.00	\$79,178.10
Supplies and Direct Operating Expenses	\$5,386.90	\$0.00	\$0.00	\$0.00	\$5,386.90
Travel and Training	\$4,566.00	\$0.00	\$0.00	\$0.00	\$4,566.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$89,131.00	\$0.00	\$0.00	\$0.00	\$89,131.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to add the dates and location of the training along with confirming the cost breakdown.	8/10/2023 3:49:13 PM		No	Yes
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to add training details and separate out each training onto it's own line item. Training details should include the training name, a brief description of the training, the dates, location, and cost breakdown.	8/10/2023 3:47:36 PM		No	Yes
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to clarify if 15 or 45 Moral Reconation Therapy Workbooks are intended to be purchased.	9/3/2023 8:16:11 PM		No	Yes
Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.	8/10/2023 3:47:36 PM		No	No
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click here to download a list of FAQs.	9/3/2023 8:16:24 PM		No	No
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that will be submitted to OOG.	9/3/2023 8:16:35 PM		No	No
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at http://txspecialtycourts.org/ .	9/3/2023 8:16:48 PM		No	No
Other Condition of Funding. Generated Program Income. PSO will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which	9/3/2023 8:17:14 PM		No	No

will begin to reduce the OOG award amount. All generated program income must be reported to PSO through a formal grant adjustment to secure PSO approval prior to use of the program income.

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