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FY 23, COUNTY OF EL PASO, TEXAS
TRAVEL REGISTER
12-Dec-22

Vendor Name	Amount Cleared for Payment
EL PASO TREASURY CONSOLIDATED FUND ACCOUNT	
CYNTHIA RENTERIA (VARIOUS ACCOUNTS)…………………………………………	$500.00
DAVID STOUT (VARIOUS ACCOUNTS)………………………………………………..	$800.00
VICTOR BULOS (VARIOUS ACCOUNTS)………………………………………………..	$2,000.00

County of El Paso
Travel EXPENDITURE VOUCHER

NAME	Cynthia Renteria			DEPARTMENT	Commissioners Court
EVENT	NACo LUCC			DESTINATION	Chicago, IL
DATES	Nov. 29	TO	Dec. 2	FUNDING SOURCE (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION				0.00
TRANSPORTATION		$ 455.96	$ 455.96	0.00
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem				0.00
MEAL PER DIEM (EVENT DATES)		$ 164.00	$ 164.00	0.00
MEAL PER DIEM (RETURN) 75% of full per diem				0.00
LODGING		$ 516.15	$ 516.15	0.00
PARKING				0.00
OTHER				0.00
OTHER				0.00
TOTALS:	$ -	$1,136.11	$1,136.11	$0.00
CHECK No.	APPROVED AMOUNT:	$1,136.11		
Deposit Warrant No.		REFUND TO THE COUNTY:		$0.00

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	C. Renteria	DATE	12/7/2022
DEPARTMENT HEAD SIGNATURE		DATE	12/7/2022

County of El Paso
Travel and Training REIMBURSEMENT Request Form

NAME	David Stout		**DEPARTMENT**	**County Commissioners**
EVENT	CUC		**DESTINATION**	**Austin, TX**
DATES	11/15/2022 **TO**	17-Nov	**FUNDING SOURCE** (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				0.00
TRANSPORTATION	$ 380.17		$ 380.17	0.00
GROUND TRANSPORTATION			$ 35.39	35.39
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)			$ 64.00	64.00
MEAL PER DIEM (RETURN) 75% of full per diem			$ 48.00	48.00
LODGING		$ 325.26	$ 325.26	0.00
PARKING				0.00
OTHER				0.00
OTHER				0.00
TOTALS:	**$380.17**	**$325.26**	**$900.82**	**$195.39**
APPROVED AMOUNT:		**$705.43**		
			REIMBURSEMENT AMOUNT:	**$195.39**

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	DSC Stout	**DATE** 12/7/2022
DEPARTMENT HEAD SIGNATURE	DSC Stout	**DATE** 12/7/2022

County of El Paso
Travel and Training REIMBURSEMENT Request Form

NAME	David Stout		**DEPARTMENT**	**Commissioners Court**
EVENT	Texas Border Coalition (TBC)		**DESTINATION**	**San Antonio**
DATES	11/14/2022	**TO** 15-Nov	**FUNDING SOURCE** (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				0.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION			$ 36.57	36.57
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)				0.00
MEAL PER DIEM (RETURN) 75% of full per diem			$ 48.00	48.00
LODGING		$ 447.28	$ 447.28	0.00
PARKING				0.00
OTHER				0.00
OTHER				0.00
TOTALS:	**$0.00**	**$447.28**	**$579.85**	**$132.57**
APPROVED AMOUNT:		**$447.28**		
			REIMBURSEMENT AMOUNT:	**$132.57**

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE DSC Stout	**DATE** 12/7/2022
DEPARTMENT HEAD SIGNATURE DSC Stout	**DATE** 12/7/2022

County of El Paso
Travel and Training ADVANCE Request Form

NAME	Victor Bulos	**DEPARTMENT**	County Attorney
EVENT	TDCAA Investigator Conference	**DESTINATION**	Fort Worth, TX
DATES	01/29/23 **TO** 02/02/23	**FUNDING SOURCE** (Agenda Item Format)	SR-CA-LEOSE-EE TRAINING

		SEPARATE CK / PURCHASING	COUNTY CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form			$ 350.00		350.00
TRANSPORTATION	AIRFARE			$ -	0.00
SHUTTLE, TAXI, SHARE RIDE				$ 70.00	70.00
CAR RENTAL (IF APPROVED)					0.00
GAS					0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem				$ 49.25	49.25
MEAL PER DIEM (EVENT DATES)				$ 131.00	131.00
MEAL PER DIEM (RETURN) 75% of full per diem				$ 49.25	49.25
LODGING				$ 605.24	605.24
PARKING					0.00
OTHER				$ 80.00	80.00
OTHER					0.00
OTHER					0.00
	TOTALS:	$ -	$ 350.00	$ 984.74	$1,334.74

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Will any funds be reimbursed by another entity? YES/NO What entity?

EMPLOYEE SIGNATURE	**DATE** 11/30/2022
DEPARTMENT HEAD SIGNATURE E Sosa	**DATE** 11/29/2022

FOR AUDITOR'S OFFICE USE ONLY

- [ ] Checklist
- [ ] Justification Form
- [ ] Employee Agreement
- [ ] Expenditure Voucher for Previous Travel
- [ ] Cummulative Travel less than $4,000

VENDOR NUMBER: ____________

REVIEWED BY: ____________

APPROVED BY: ____________