Click on Bookmarks
To View Travel Detail

TRAVEL REGISTER
12/12/22

VENDOR NAME	DOCUMENT	INVOICE	ACCOUNT DESC	AMOUNT
HECTOR BERNAL	2294982	TA2300201	GF-GADM-TRAVEL/PROF ED	644.81
MICHAEL SMITH	2294987	TA2300205	GF-GADM-TRAVEL/PROF ED	103.50
RICHARD WILES	2294983	TA2300202	GF-GADM-TRAVEL/PROF ED	2,145.43
WILLIAM KIRTLEY	2294985	TA2200947	GF-GADM-TRAVEL/PROF ED	51.26
CORREY DORNELL HARRI	2294984	TA2300203	GF-GADM-TRAVEL/PROF ED	1,449.70
GREATER EL PASO CHAM	2293719	TA2300196	GF-GADM-TRAVEL/PROF ED	1,835.00
GOVERNMENT FINANCE	2293721	TA2300197	GF-GADM-TRAVEL/PROF ED	85.00
GOVERNMENT FINANCE	2293722	TA2300198	GF-GADM-TRAVEL/PROF ED	85.00
TEXAS ASSOCIATION OF	2293944	TA2300199	GF-GADM-TRAVEL/PROF ED	200.00
TEXAS ASSOCIATION OF	2293948	TA2300200	GF-GADM-TRAVEL/PROF ED	200.00
JOEL BISHOP	2294991	TA2300209	GF-GADM-TRAVEL/PROF ED	144.85
MICHAEL CUCCARO	2294989	TA2300207	GF-GADM-TRAVEL/PROF ED	91.00
DOLORES REYES	2294988	TA2300206	GF-GADM-TRAVEL/PROF ED	85.00
JESUS E. ACUNA	2294986	TA2300204	GF-GADM-TRAVEL/PROF ED	265.50
OMAR MARTINEZ	2294990	TA2300208	GF-GADM-TRAVEL/PROF ED	614.37
Total				**8,000.42**

County of El Paso
Travel and Training ADVANCE Request Form

TA 12/12/22

NAME	Hector J. Bernal EMP #107381	**DEPARTMENT**	Constable Precinct 3
EVENT	Civil Process Training	**DESTINATION**	Austin, Texas
DATES	~~2/6/2023~~ 2/7/23 **TO** 2/10/2023	**FUNDING SOURCE** (Agenda Item Format)	

		SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form				$ 150.00	150.00
TRANSPORTATION				$ 140.31	140.31
GROUND TRANSPORTATION	TAXI			$ 36.00	36.00
GAS					0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem	02/07			$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)	02/08 - 02/09			$ ~~192.00~~ $68.00	~~192.00~~
MEAL PER DIEM (RETURN) 75% of full per diem	02/10			$ ~~48.00~~ $37.50	~~48.00~~
LODGING				$ ~~275.00~~ $165.00	~~275.00~~
PARKING					0.00
OTHER					0.00
TOTALS:		$ -	$ -	$ $644.81 ~~889.31~~	$644.81 ~~$889.31~~

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	Hector J. Bernal	DATE	
DEPARTMENT HEAD SIGNATURE	Hector J. Bernal	DATE	12/01/2022

02/07 – 75%	$48.00
02/08 – Breakfast & lunch prov. (64 – 14 – 16)	$34.00
02/09 – Breakfast & lunch prov. (64 – 14 – 16)	$34.00
02/10 – 75%, Breakfast prov. (64 – 14) * 75%	$37.50

APPROVED
By Maribel G. Ruiz at 9:54 am, Dec 07, 2022

County of El Paso
Travel and Training **ADVANCE** Request Form

TA 12/12/22

NAME	mike smith EMP #111437			**DEPARTMENT**	parks and rec
EVENT	PGA Hope Training			**DESTINATION**	Washington D.C.
DATES	10/14//2022	**TO**	10/17/2022	**FUNDING SOURCE** (Agenda Item Format)	

	SEPARATE CK / PURCHASING	**CREDIT CARD**	**ADVANCE**	**TOTAL AMOUNT**
REGISTRATION - If separate check, please include completed Registration Form			$ -	0.00
TRANSPORTATION			$ -	0.00
GROUND TRANSPORTATION			$ -	0.00
GAS			$ -	0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem		$ 51.75		51.75
MEAL PER DIEM (EVENT DATES)				0.00
MEAL PER DIEM (RETURN) 75% of full per diem		$ 51.75		51.75
LODGING			$ -	0.00
PARKING			$ -	0.00
OTHER			$ -	0.00
TOTALS:	$ -	$ 103.50	$ -	$103.50

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	M Smith	**DATE**	10-5-22
DEPARTMENT HEAD SIGNATURE	Veronica Myers	**DATE**	10/05/22

All expenses (but travel days meals) for this event were paid by PGA, see agenda and justification form attached.

MR

APPROVED

By Maribel G. Ruiz at 9:05 am, Dec 07, 2022

County of El Paso
Travel and Training ADVANCE Request Form

TA 12/12/22

NAME	Richard Wiles EMP #111806	**DEPARTMENT**	Sheriff's
EVENT	National Sheriff's Association	**DESTINATION**	Washington DC
DATES	2/3/2023 **TO** 2/7/2023	**FUNDING SOURCE** (Agenda Item Format)	

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form			$ 670.80	670.80
TRANSPORTATION			$ 305.33	305.33
GROUND TRANSPORTATION			$ 80.00	80.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 59.25	59.25
MEAL PER DIEM (EVENT DATES)			$ ~~237.00~~ $163.00	~~237.00~~
MEAL PER DIEM (RETURN) 75% of full per diem			$ 59.25	59.25
LODGING			$ 807.80	807.80
PARKING				0.00
OTHER				0.00
OTHER				0.00
TOTALS:	$ -	$ -	$ ~~2,219.43~~ $2,145.43	~~$2,219.43~~ $2,145.43

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE		DATE	
DEPARTMENT HEAD SIGNATURE	[signature]	DATE	12-2-22

02/03 – 75%	$59.25
02/04 – No meals prov.	$79.00
02/05 – Lunch & dinner prov. (79 – 20 – 36)	$23.00
02/06 – Breakfast prov. (79 – 18)	$61.00
02/07 – 75%	$59.25

APPROVED
By Maribel G. Ruiz at 10:19 am, Dec 07, 2022

County of El Paso
Travel EXPENDITURE VOUCHER

TA 12/12/22

NAME	William Kirtley emp#105760	**DEPARTMENT**	El Paso County Sheriff's Office
EVENT	Internal Affairs Certification	**DESTINATION**	**Las Vegas, Nevada**
DATES	11/6/2022 **TO** 11/11/2022	**FUNDING SOURCE** (Agenda Item Format)	

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION		$ 550.00	$ 550.00	0.00
TRANSPORTATION		$ 207.96	$ 229.96	22.00
GROUND TRANSPORTATION		$ -	$ 40.60	40.60
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem		$ 51.75	$ 51.75	0.00
MEAL PER DIEM (EVENT DATES)		$ 276.00	$ 276.00	0.00
MEAL PER DIEM (RETURN) 75% of full per diem		$ 51.75	$ 51.75	0.00
LODGING		$ 657.54	$ 646.20	($11.34) ~~11.34~~
PARKING				0.00
OTHER/BAGGAGE				0.00
OTHER				0.00
TOTALS:		$1,795.00	$1,846.26	$51.26
CHECK No.	**APPROVED AMOUNT:**	$1,795.00		
Deposit Warrant No.			**REFUND TO THE COUNTY:**	$51.26

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE		**DATE**	12-01-2022
DEPARTMENT HEAD SIGNATURE		**DATE**	12/5/22

APPROVED
By Maribel G. Ruiz at 1:35 pm, Dec 07, 2022

County of El Paso
Travel and Training ADVANCE Request Form

TA 12/12/22

NAME	Correy Harrison EMP #114142	DEPARTMENT	El Paso County Sheriff's Office
EVENT	Managing the FTO Unit Course	DESTINATION	Dallas, TX
DATES	1/25/2023 TO 1/28/2023	FUNDING SOURCE (Agenda Item Format)	

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form			$ 275.00	275.00
TRANSPORTATION			$ 219.20	219.20
GROUND TRANSPORTATION			$ -	0.00
GAS			$ -	0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 51.75	51.75
MEAL PER DIEM (EVENT DATES)			$ 138.00	138.00
MEAL PER DIEM (RETURN) 75% of full per diem			$ 51.75	51.75
LODGING			$ 714.00	714.00
PARKING			$ -	0.00
				0.00
OTHER				0.00
TOTALS:	$ -	$ -	$ 1,449.70	$1,449.70

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	#8231	DATE	11/28/2022
DEPARTMENT HEAD SIGNATURE		DATE	11-28-22

APPROVED
By Maribel G. Ruiz at 1:24 pm, Dec 07, 2022

CCO 11/17/22

County of El Paso
LOCAL Training Request Form
REGISTRATION/PRESENTER EXPENSES ONLY

DEPARTMENT	**County Administration**				
TRAINING	**Leadership El Paso**				
DATES	1/1/2023	**TO**	2023	**FUNDING SOURCE** (Agenda Item Format)	

NAME OF TRAINING ORGANIZATION	**ADDRESS**
El Paso Chamber of Commerce VENDOR #118758-6	10 civic Center Plaza, El Paso, Texas 79901

EMPLOYEE NAME	**EMPLOYEE SIGNATURE**	**AMOUNT**
Elisa Tamayo	Elisa T	$1,835.00 ✓
	TOTAL	**$1,835.00** ✓

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

DEPARTMENT HEAD SIGNATURE		**DATE**	11/9/22

TA 12/12/22

County of El Paso
LOCAL Training Request Form
REGISTRATION/PRESENTER EXPENSES ONLY

DEPARTMENT	County Auditors Dept			
TRAINING	Implementation and Variations to Lease Contracts			
DATES	12/12/2022 TO 12/12/2022		FUNDING SOURCE (Agenda Item Format)	GADM-TRAVEL/PROF ED

NAME OF TRAINING ORGANIZATION	ADDRESS
GFOA VENDOR #119267	203 N. LaSalle St., Suite 2700. Chicago IL 60601

EMPLOYEE NAME	EMPLOYEE SIGNATURE	AMOUNT
Claudia Melendez		$85.00
Adriana Agosto		$85.00
	TOTAL	$170.00

APPROVED
By Maribel G. Ruiz at 12:22 pm, Dec 06, 2022

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

VP http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

DEPARTMENT HEAD SIGNATURE		DATE	12/05/2022

County of El Paso
Travel and Training ADVANCE Request Form

CCO 11/17/22

NAME	Sylvia Duarte EMP #110981	**DEPARTMENT**	District Clerk
EVENT	2023 CDCAT Winter Education Conference	**DESTINATION**	Round Rock, Texas
DATES	1/22/2023 **TO** 1/26/2023	**FUNDING SOURCE** (Agenda Item Format)	

VENDOR #119959-11	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form	$ 200.00			200.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION			$ 207.96	207.96
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)			$ ~~192.00~~ $115.00	~~192.00~~
MEAL PER DIEM (RETURN) 75% of full per diem			$ 48.00	48.00
LODGING			$ 869.36	869.36
PARKING			$ 35.00	35.00
OTHER				0.00
TOTALS:	$ 200.00	$ -	$ ~~1,400.32~~ $1,323.32	~~$1,600.32~~ $1,523.32

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE		**DATE**	11/10/22
DEPARTMENT HEAD SIGNATURE		**DATE**	11/10/2022

01/22 – 75%	$48.00
01/23 – Lunch provided (64 – 16)	$48.00
01/24 – Lunch provided (64 – 16)	$48.00
01/25 – Lunch & dinner provided (64 – 16 – 29)	$19.00
01/26 – 75%	$48.00

APPROVED
By Maribel G. Ruiz at 2:03 pm, Nov 21, 2022

County of El Paso
Travel and Training ADVANCE Request Form

CCO 11/17/22

NAME	Bernadette Medrano	**DEPARTMENT**	District Clerk
EVENT	2023 CDCAT Winter Education Conference	**DESTINATION**	Round Rock, Texas
DATES	1/22/2023 **TO** 1/26/2023	**FUNDING SOURCE** (Agenda Item Format)	

VENDOR #119959-11	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form	$ 200.00			200.00
TRANSPORTATION			$ 207.96	207.96
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)			$ ~~192.00~~ $115.00	~~192.00~~
MEAL PER DIEM (RETURN) 75% of full per diem			$ 48.00	48.00
LODGING			$ 869.36	869.36
PARKING				0.00
OTHER				0.00
TOTALS:	$ 200.00	$ -	$ ~~1,365.32~~ $1,288.32	~~$1,565.32~~ $1,488.32

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	BMedrano	**DATE**	11/10/22
DEPARTMENT HEAD SIGNATURE	Norma Favela Barceleau	**DATE**	11/10/2022

01/22 – 75%	$48.00
01/23 – Lunch provided (64 – 16)	$48.00
01/24 – Lunch provided (64 – 16)	$48.00
01/25 – Lunch & dinner provided (64 – 16 – 29)	$19.00
01/26 – 75%	$48.00

APPROVED
By Maribel G. Ruiz at 2:38 pm, Nov 21, 2022

County of El Paso
Travel and Training REIMBURSEMENT Request Form

TA 12/12/22

NAME	Joel Bishop EMP #114824	DEPARTMENT	County Administration
EVENT	2022 CJC Planners	DESTINATION	Houston, TX
DATES	10/19/2022 TO 10/21/2022	FUNDING SOURCE (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				0.00
TRANSPORTATION	$ 135.25		$ 135.25	0.00
GROUND TRANSPORTATION				0.00
GAS			$ 22.60	22.60
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ ~~51.75~~ $28.50	~~51.75~~
MEAL PER DIEM (EVENT DATES)			$ ~~69.00~~ $21.00	~~69.00~~
MEAL PER DIEM (RETURN) 75% of full per diem			$ 51.75	51.75
LODGING				0.00
PARKING			$ 21.00	21.00
OTHER				0.00
OTHER				0.00
TOTALS:	$135.25	$0.00	$280.10 ~~$351.35~~	~~$216.10~~
APPROVED AMOUNT:		$135.25		
REIMBURSEMENT AMOUNT:				$144.85 ~~$216.10~~

** See meals per diem breakdown page 4
MR

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	Joel Bishop	DATE	10/27/22
DEPARTMENT HEAD SIGNATURE	Betsy C Keller	DATE	11/4/2022

Flight and lodging was covered by Sam Houston Univ., see justification form.

MR

APPROVED
By Maribel G. Ruiz at 9:13 am, Dec 07, 2022

County of El Paso
Travel and Training REIMBURSEMENT Request Form

TA 12/12/22

EMP #115339

NAME	Michael Cuccaro	DEPARTMENT	Council of Judges
EVENT	CJ Planners	DESTINATION	Huntsville, TX
DATES	10/19/2022 TO 10/21/2022	FUNDING SOURCE (Agenda Item Format)	

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				0.00
TRANSPORTATION Airline bag fees			$ 70.00	70.00
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem				0.00
MEAL PER DIEM (EVENT DATES)				0.00
MEAL PER DIEM (RETURN) 75% of full per diem				0.00
LODGING				0.00
PARKING			$ 21.00	21.00
OTHER				0.00
OTHER				0.00
TOTALS:	$0.00	$0.00	$91.00	$91.00
APPROVED AMOUNT:		$0.00		
REIMBURSEMENT AMOUNT:				$91.00

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	Michael J Cuccaro	DATE	11-29-2022
DEPARTMENT HEAD SIGNATURE		DATE	Dec. 2, 2022

APPROVED
By Maribel G. Ruiz at 11:53 am, Dec 07, 2022

RECEIVED
DEC - 5 2022
OFFICE OF THE COUNTY AUDITORS

County of El Paso
Travel and Training REIMBURSEMENT Request Form

TA 12/12/22
emp #106021

NAME	Dolores Reyes		**DEPARTMENT**	**COJ**
EVENT	Training		**DESTINATION**	**none**
DATES	11/29/2022	**TO**	**FUNDING SOURCE** (Agenda Item Format)	

		SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				$ 85.00	85.00
TRANSPORTATION					0.00
GROUND TRANSPORTATION					0.00
GAS					0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem					0.00
MEAL PER DIEM (EVENT DATES)					0.00
MEAL PER DIEM (RETURN) 75% of full per diem					0.00
LODGING					0.00
PARKING					0.00
OTHER					0.00
OTHER					0.00
	TOTALS:	$0.00	$0.00	$85.00	$85.00
		APPROVED AMOUNT:	$0.00		
			REIMBURSEMENT AMOUNT:		$85.00

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	Dolores	**DATE**	11/29/22
DEPARTMENT HEAD SIGNATURE	[signature]	**DATE**	Dec. 2, 2022

COUNTY AUDITORS OFFICE
REVIEWED AND APPROVED
DEC 07 2022
BY Maribel R.

RECEIVED
DEC - 5 2022
OFFICE OF THE COUNTY AUDITORS

County of El Paso
Travel EXPENDITURE VOUCHER

TA 12/12/22

NAME	Jesus Acuna EMP #111904	DEPARTMENT	El Paso Sheriff's Office
EVENT	Advanced SWAT School	DESTINATION	Garland. Texas
DATES	11/13/2022 11/19/2022	FUNDING SOURCE (Agenda Item Format)	

	SEPARATE CK/PURCHASING/ CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION		$ 450.00	$ 450.00	0.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem		$ 44.25	$ 44.25	0.00
MEAL PER DIEM (EVENT DATES)		$ 295.00	$ 295.00	0.00
MEAL PER DIEM (RETURN) 75% of full per diem		$ 44.25	$ 44.25	0.00
Lodging		$ 265.52	$ 531.02	265.50
Parking				0.00
Fuel				0.00
		$ -		0.00
TOTALS:	$ -	$1,099.02	$1,364.52	$265.50
CHECK No. 01499885	APPROVED AMOUNT:	$1,099.02		
			REFUND TO THE COUNTY:	$265.50

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http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE		DATE	12/01/2022
DEPARTMENT HEAD SIGNATURE		DATE	12/1/22

APPROVED

By Maribel G. Ruiz at 1:23 pm, Dec 07, 2022

County of El Paso

Travel and Training REIMBURSEMENT Request Form

TA 12/12/22

EMP #116126

NAME	Omar Martinez		**DEPARTMENT**	**Public Defender's Office**
EVENT	28th Annual El Paso Criminal		**DESTINATION**	**Inn of the Mountain Gods**
DATES	11/3/2022	**TO** 11/4/2022	**FUNDING SOURCE (Agenda Item Format)**	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION			$ 150.00	150.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION			$ 165.00	165.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			$ 13.50	13.50
MEAL PER DIEM (EVENT DATES)				0.00
MEAL PER DIEM (RETURN) 75% of full per diem			$ 44.25	44.25
LODGING			$ 241.62	241.62
PARKING				0.00
OTHER				0.00
OTHER				0.00
TOTALS:	$0.00	$0.00	$614.37	$614.37
APPROVED AMOUNT:		$0.00		
REIMBURSEMENT AMOUNT:				$614.37

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf

EMPLOYEE SIGNATURE	Omar Martinez	**DATE**	Nov 18, 2022
DEPARTMENT HEAD SIGNATURE	Kelli M. Childress	**DATE**	11/28/22

APPROVED

By Maribel G. Ruiz at 1:03 pm, Dec 07, 2022