

**Click on Bookmarks  
To View Travel Detail**

**FY 23, COUNTY OF EL PASO, TEXAS  
TRAVEL REGISTER  
17-Nov-22**

Vendor Name	Amount Cleared for Payment
<b>EL PASO TREASURY CONSOLIDATED FUND ACCOUNT</b>	
HUMBERTO ACOSTA (VARIOUS ACCOUNTS).....	\$1,000.00
MYRNA HERNANDEZ (VARIOUS ACCOUNTS).....	\$200.00
AURORA MOLINA-ESTRADA (VARIOUS ACCOUNTS).....	\$200.00
BERNARDO SALINAS (VARIOUS ACCOUNTS).....	\$1,500.00
SYLVIA DUARTE (VARIOUS ACCOUNTS).....	\$1,700.00
BERNADETTE MEDRANO (VARIOUS ACCOUNTS).....	\$1,600.00
MANUEL LOPEZ (VARIOUS ACCOUNTS).....	\$200.00
KAREN RIVERA (VARIOUS ACCOUNTS).....	\$50.00
TRISTAN BOUILLY (VARIOUS ACCOUNTS).....	\$100.00
MICHELLE COCHRANE (VARIOUS ACCOUNTS).....	\$200.00
LORENZO ESCANDON (VARIOUS ACCOUNTS).....	\$1,300.00
JUAN J. GARCIA (VARIOUS ACCOUNTS).....	\$1,300.00
FERNANDO CARRASCO (VARIOUS ACCOUNTS).....	\$60.00
MARIA CAMARGO (VARIOUS ACCOUNTS).....	\$95.00
VICTORIA L. FLORES (VARIOUS ACCOUNTS).....	\$1,500.00
EL PASO CHAMBER OF COMMERCE (VARIOUS ACCOUNTS).....	\$3,670.00
ILIANA HOLGUIN (VARIOUS ACCOUNTS).....	\$2,500.00
DAVID STOUT (VARIOUS ACCOUNTS).....	\$1,500.00

**RECEIVED**

OCT 28 2022

OFFICE OF THE COUNTY AUDITORS



# County of El Paso

## Travel and Training ADVANCE Request Form

NAME	Judge Humberto Acosta	DEPARTMENT	JMAG
EVENT	El Paso Crim Law Seminar	DESTINATION	Ruidoso NM
DATES	Nov 3, 2022 TO Nov 5, 2022	FUNDING SOURCE	(Agenda Item Format)

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form				150.00
TRANSPORTATION	Drive own vehicle	264 miles @ 0.625 \$/65		
GROUND TRANSPORTATION				0.00
GAS			Pending	0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem				44.25
MEAL PER DIEM (EVENT DATES)				59.00
MEAL PER DIEM (RETURN) 75% of full per diem				44.25
LODGING				368.00
PARKING				0.00
OTHER				0.00
TOTALS: \$ - \$ - \$ -				830.50

COUNTY AUDITORS OFFICE  
REVIEWED AND APPROVED

NOV 15 2022

BY

If more than one employee is attending, please list the names below:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

<http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf>

EMPLOYEE SIGNATURE	DATE
DEPARTMENT HEAD SIGNATURE	DATE

10-26-2022

10/26/2022

418 MACT  
LAF



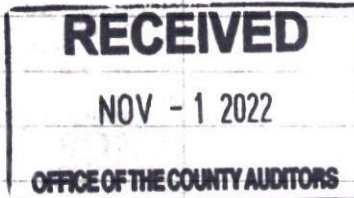
# County of El Paso

## Travel EXPENDITURE VOUCHER



NAME	MYRNA Y. HERNANDEZ	DEPARTMENT	210th District Court
EVENT	TACA-46th Annual Conf.	DESTINATION	Galveston, TX.
DATES	Oct. 4	TO	Oct. 7, 2022
		FUNDING SOURCE (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION		350.00	350.00	0.00
TRANSPORTATION	AIRFARE	194.06	300.01	0.00
SHUTTLE, TAXI, SHARE RIDE			63.25	0.00
CAR RENTAL (IF APPROVED)				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE)		143.00	143.00	0.00
75% of full per diem				0.00
MEAL PER DIEM (EVENT DATES)				0.00
MEAL PER DIEM (RETURN)				0.00
75% of full per diem				0.00
LODGING				0.00
PARKING				0.00
OTHER				0.00
OTHER				0.00
OTHER				0.00
TOTALS: \$		-	#856.26	0.00
CHECK No.	01494215			152.95
Deposit Warrant No.		Refund due to the County	\$0.00	



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<http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf>

Will any funds be reimbursed by another entity? YES/NO What entity?

EMPLOYEE SIGNATURE	DATE
myrna Hernandez	10-28-22
DEPARTMENT HEAD SIGNATURE	DATE
[Signature]	10/28/22

### FOR AUDITOR'S OFFICE USE ONLY

- ☐ Checklist
- ☐ Justification Form
- ☐ Employee Agreement
- ☐ Expenditure Voucher for Previous Travel
- ☐ Cumulative Travel less than \$4,000

VENDOR NUMBER: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

# County of El Paso

## Travel EXPENDITURE VOUCHER



<b>NAME</b>	Aurora Molina-Estrada	<b>DEPARTMENT</b>	205th District Court
<b>EVENT</b>	TACA - 46TH Annual Conference	<b>DESTINATION</b>	Galveston, Tx
<b>DATES</b>	10/4/2022	<b>TO</b>	10/7/2022
		<b>FUNDING SOURCE</b> (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION		\$ 350.00	\$ 350.00	0.00
TRANSPORTATION		\$ 194.06	\$ 300.01	105.95
GROUND TRANSPORTATION		\$ 55.00	\$ 91.42	36.42
GAS				0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem		\$ 143.00	\$ 143.00	0.00
<u>MEAL PER DIEM (EVENT DATES)</u>				0.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem				0.00
LODGING		\$ 514.00	\$ 514.00	0.00
PARKING				0.00
OTHER				0.00
OTHER				0.00
<b>TOTALS:</b>	\$ -	\$1,256.06	\$1,398.43	\$142.37
<b>CHECK No.</b>	<b>APPROVED AMOUNT:</b>	\$1,256.06		
<b>Deposit Warrant No.</b>	<b>REFUND</b>			\$142.37

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[http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf](http://www.epcounty.com/auditor/forms/Travel%20and%20Training%20Policy%20102416.pdf)

<b>EMPLOYEE SIGNATURE</b> 	<b>DATE</b> 10/27/2022
<b>DEPARTMENT HEAD SIGNATURE</b> 	<b>DATE</b> 10-28-2022





# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Bernardo Salinas	<b>DEPARTMENT</b>	65th District Court, JPD Court 2
<b>EVENT</b>	2023 Gang Intelligence & Supervision Conference	<b>DESTINATION</b>	Austin, Tx
<b>DATES</b>	1/24/2023	<b>TO</b>	1/27/2023
		<b>FUNDING SOURCE</b> (Agenda Item Format)	

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form				270.00
TRANSPORTATION				192.46
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem				48.00
MEAL PER DIEM (EVENT DATES)				192.00
MEAL PER DIEM (RETURN) 75% of full per diem				48.00
LODGING				420.00
PARKING				0.00
OTHER				0.00
<b>TOTALS:</b>	\$ -	\$ -	\$ -	\$1,170.46

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[http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

<b>EMPLOYEE SIGNATURE</b>	<b>DATE</b>
	9/12/22
<b>DEPARTMENT HEAD SIGNATURE</b>	<b>DATE</b>



# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Sylvia Duarte	<b>DEPARTMENT</b>	District Clerk
<b>EVENT</b>	2023 CDCAT Winter Education Conference	<b>DESTINATION</b>	Round Rock, Texas
<b>DATES</b>	1/22/2023	<b>TO</b>	1/26/2023
		<b>FUNDING SOURCE</b> (Agenda Item Format)	

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form	\$ 200.00			200.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION			\$ 207.96	207.96
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			\$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)			\$ 192.00	192.00
MEAL PER DIEM (RETURN) 75% of full per diem			\$ 48.00	48.00
LODGING			\$ 869.36	869.36
PARKING			\$ 35.00	35.00
OTHER				0.00
<b>TOTALS:</b>	\$ 200.00	\$ -	\$ 1,400.32	\$1,600.32

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

[http://www.epcounty.com/auditor/forms/Travel\\_and\\_Training\\_Policy\\_102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

<b>EMPLOYEE SIGNATURE</b>	<b>DATE</b>
	11/10/22
<b>DEPARTMENT HEAD SIGNATURE</b>	<b>DATE</b>
	11/10/2022

# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Bernadette Medrano	<b>DEPARTMENT</b>	District Clerk
<b>EVENT</b>	2023 CDCAT Winter Education Conference	<b>DESTINATION</b>	Round Rock, Texas
<b>DATES</b>	1/22/2023	<b>TO</b>	1/26/2023
<b>FUNDING SOURCE</b> (Agenda Item Format)			

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form	\$ 200.00			200.00
TRANSPORTATION			\$ 207.96	207.96
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			\$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)			\$ 192.00	192.00
MEAL PER DIEM (RETURN) 75% of full per diem			\$ 48.00	48.00
LODGING			\$ 869.36	869.36
PARKING				0.00
OTHER				0.00
<b>TOTALS:</b>	\$ 200.00	\$ -	\$ 1,365.32	\$1,565.32

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<http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf>

<b>EMPLOYEE SIGNATURE</b> <b>DEPARTMENT HEAD SIGNATURE</b> 	<b>DATE</b> 11/10/22 <b>DATE</b> 11/10/2022
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# County of El Paso

## Travel EXPENDITURE VOUCHER



<b>NAME</b>	Manuel Lopez	<b>DEPARTMENT</b>	Constable Pct. 5
<b>EVENT</b>	40 hours Constable Training	<b>DESTINATION</b>	Pecos, Texas
<b>DATES</b>	10/2/2022	<b>TO</b>	10/7/2022
		<b>FUNDING SOURCE</b> (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION	<i>paid with money order</i>	\$ 125.00	\$ 125.00	0.00
TRANSPORTATION	AIRFARE			0.00
SHUTTLE, TAXI, SHARE RIDE				0.00
CAR RENTAL (IF APPROVED)				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE)		\$ 41.25	\$ 41.25	0.00
75% of full per diem				
MEAL PER DIEM (EVENT DATES)		\$ 120.25	\$ 120.25	0.00
MEAL PER DIEM (RETURN)		\$ 41.25	\$ 41.25	0.00
75% of full per diem				
LODGING		\$ 575.00	\$ 690.30	(115.30)
PARKING				0.00
OTHER				0.00
OTHER				0.00
OTHER				0.00
<b>TOTALS:</b>	\$ -	\$902.75	\$1,018.05	(115.30)

CHECK No.

Deposit Warrant No.

Reimbursement to Employee

(\$115.30)

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

<http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf>

Will any funds be reimbursed by another entity?

YES/NO

What entity?

EMPLOYEE  
SIGNATURE

*Manuel Lopez*

DATE

11-14-22

DEPARTMENT HEAD  
SIGNATURE

*Manuel Lopez*

DATE

11-14-22

### FOR AUDITOR'S OFFICE USE ONLY

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Checklist

Justification Form

Employee Agreement

Expenditure Voucher for Previous Travel

Cummulative Travel less than \$4,000

VENDOR NUMBER: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

# County of El Paso

## Travel EXPENDITURE VOUCHER



<b>NAME</b>	Karen Rivera			<b>DEPARTMENT</b>	Public Defender's
<b>EVENT</b>	29th Annual Conference for Admin excellence			<b>DESTINATION</b>	Las Vegas, NV
<b>DATES</b>	11/3/2022	<b>TO</b>	11/6/2022	<b>FUNDING SOURCE</b> (Agenda Item Format)	GADM-TRAVEL/PROF ED

		SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION			\$ 1,525.50	\$ 1,525.50	0.00
TRANSPORTATION	AIRFARE		\$ 281.95	\$ 177.96	(103.99)
GROUND TRANSPORTATION				\$ 66.48	66.48
GAS					0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem			\$ 51.75	\$ 51.75	0.00
<u>MEAL PER DIEM (EVENT DATES)</u>			\$ 72.00	\$ 72.00	0.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem			\$ 37.50	\$ 37.50	0.00
LODGING			\$ 694.95	\$ 762.75	67.80
PARKING					0.00
OTHER					0.00
OTHER					0.00
TOTALS:		\$ -	\$2,663.65	\$2,693.94	\$30.29
CHECK No.	APPROVED AMOUNT:		\$2,663.65		
Deposit Warrant No.					REFUND TO THE COUNTY: \$30.29

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

[http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

<b>EMPLOYEE SIGNATURE</b> <i>Karen Rivera</i>	<b>DATE</b> 11/02/22
<b>DEPARTMENT HEAD SIGNATURE</b> <i>Kevin Chiles</i>	<b>DATE</b> 11/2/22

# County of El Paso

## Travel EXPENDITURE VOUCHER



NAME	Tristan Bouilly			DEPARTMENT	Public Defender's
EVENT	Destigmatizing & Litigating Mental & Behavioral Health in Criminal Cases			DESTINATION	Savannah, GA
DATES	10/18/2022	TO	10/21/2022	FUNDING SOURCE (Agenda Item Format)	GADM-TRAVEL/PROF ED

		SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION			\$ 299.00	\$ 299.00	0.00
TRANSPORTATION	AIRFARE		\$ 376.20	\$ 376.20	0.00
GROUND TRANSPORTATION				\$ 75.31	75.31
GAS					0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem			\$ 51.75	\$ 51.75	0.00
<u>MEAL PER DIEM (EVENT DATES)</u>			\$ 106.00	\$ 106.00	0.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem			\$ 51.75	\$ 51.75	0.00
LODGING			\$ 694.95	\$ 658.44	(36.51)
PARKING				\$ 28.00	28.00
OTHER					0.00
OTHER					0.00
TOTALS:		\$ -	\$1,579.65	\$1,646.45	\$66.80
CHECK No.	APPROVED AMOUNT:		\$1,579.65		
Deposit Warrant No.					REFUND TO THE COUNTY: \$66.80

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

[http://www.epcounty.com/auditor/forms/Travel\\_and\\_Training\\_Policy\\_102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

EMPLOYEE SIGNATURE /s/ Tristan Bouilly	DATE 11/2/22
DEPARTMENT HEAD SIGNATURE 	DATE 11/2/22



**County of El Paso**  
**LOCAL Training Request Form**  
**REGISTRATION/PRESENTER EXPENSES ONLY**



<b>DEPARTMENT</b>		Human Resources			
<b>TRAINING</b>		Legislative Update - ScottHulse			
<b>DATES</b>		9/28/2022	<b>TO</b>	9/28/2022	<b>FUNDING SOURCE</b> (Agenda Item Format)
					GADM-TRAVEL/PROF ED
<b>NAME OF TRAINING ORGANIZATION</b>				<b>ADDRESS</b>	
ScottHulse				Virtual	
<b>EMPLOYEE NAME</b>		<b>EMPLOYEE SIGNATURE</b>			<b>AMOUNT</b>
Michelle Cochrane		<i>Michelle E. Cochrane</i>			\$100.00
Maria D Gonzalez		<i>Maria D Gonzalez</i>			\$100.00
<b>TOTAL</b>					<b>\$200.00</b>
SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.					
<a href="http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf">http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf</a>					
<b>DEPARTMENT HEAD SIGNATURE</b> <i>Minnie Holguin</i>					<b>DATE</b> 10/31/22

# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Lorenzo Escandon	<b>DEPARTMENT</b>	El Paso County Sheriff's Office
<b>EVENT</b>	Hostage Negotiations with Empathy Impaired and Psycopaths	<b>DESTINATION</b>	San Antonio, TX
<b>DATES</b>	12/7/2022	<b>TO</b>	12/10/2022
		<b>FUNDING SOURCE</b> (Agenda Item Format)	

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form			\$ 325.00	325.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION				0.00
GAS				0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem			\$ 48.00	48.00
<u>MEAL PER DIEM (EVENT DATES)</u>			\$ 128.00	128.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem			\$ 48.00	48.00
LODGING			\$ 336.90	336.90
PARKING				0.00
Ricardo Aguilar				0.00
OTHER				0.00
<b>TOTALS:</b>	\$ -	\$ -	\$ 885.90	\$885.90

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[http://www.epcounty.com/auditor/forms/Travel\\_and\\_Training\\_Policy\\_102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

<b>EMPLOYEE SIGNATURE</b>	<b>DATE</b>
<i>Lorenzo Escandon</i>	11/03/2022
<b>DEPARTMENT HEAD SIGNATURE</b>	<b>DATE</b>
<i>[Signature]</i>	9-3-22

# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Juan J. Garcia	<b>DEPARTMENT</b>	El Paso County Sheriff's Office
<b>EVENT</b>	Hostage Negotiations with Empathy Impaired and Psycopaths	<b>DESTINATION</b>	San Antonio, TX
<b>DATES</b>	12/7/2022	<b>TO</b>	12/10/2022
		<b>FUNDING SOURCE</b> (Agenda Item Format)	

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form			\$ 325.00	325.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION				0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			\$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)			\$ 128.00	128.00
MEAL PER DIEM (RETURN) 75% of full per diem			\$ 48.00	48.00
LODGING			\$ 336.90	336.90
PARKING				0.00
Ricardo Aguilar				0.00
OTHER				0.00
<b>TOTALS:</b>	\$ -	\$ -	\$ 885.90	\$885.90

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<http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf>

<b>EMPLOYEE SIGNATURE</b> 	<b>DATE</b> 11/03/2022
<b>DEPARTMENT HEAD SIGNATURE</b> 	<b>DATE</b> 11.3.22



# County of El Paso

## Travel EXPENDITURE VOUCHER



NAME	FERNANDO CARRASCO	DEPARTMENT	CONSTABLES PRECINCT THREE
EVENT	TCOLE CONFERENCE TRAINING	DESTINATION	CORPUS CHRISTI
DATES	10/23/2022 TO 10/27/2022	FUNDING SOURCE	(Agenda Item Format)

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE
REGISTRATION		\$ 200.00	\$ 200.00	0.00
TRANSPORTATION		\$ 370.46	\$ 342.19	(28.27)
GROUND TRANSPORTATION		\$ 120.00	\$ 120.00	0.00
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem		\$ 48.00	\$ 48.00	0.00
MEAL PER DIEM (EVENT DATES)		\$ 192.00	\$ 192.00	0.00
MEAL PER DIEM (RETURN) 75% of full per diem		\$ 48.00	\$ 48.00	0.00
LODGING		\$ 483.28	\$ 486.60	3.32
PARKING				0.00
OTHER - <i>Luggage</i>		\$ -	\$ 70.00	70.00
OTHER				0.00
<b>TOTALS:</b>	<b>\$ -</b>	<b>\$1,461.74</b>	<b>\$1,506.79</b>	<b>\$45.05</b>
CHECK No.	APPROVED AMOUNT:	<b>\$1,461.74</b>		
Deposit Warrant No.		REFUND TO THE COUNTY:		<b>\$45.05</b>

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

[http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf](http://www.epcounty.com/auditor/forms/Travel%20and%20Training%20Policy%20102416.pdf)

EMPLOYEE SIGNATURE <i>[Signature]</i>	DATE <i>11/14/2022</i>
DEPARTMENT HEAD SIGNATURE <i>[Signature]</i>	DATE <i>11/14/2022</i>

**County of El Paso**  
**LOCAL Training Request Form**  
**REGISTRATION/PRESENTER EXPENSES ONLY**



<b>DEPARTMENT</b>		<b>CONSTABLE'S OFFICE PCT. 1</b>									
<b>TRAINING</b>		<b>NATIONAL CHILD PASSENGER SAFETY CERTIFICATION</b>									
<b>DATES</b>		10/25/2022		<b>TO</b>		10/28/2022		<b>FUNDING SOURCE</b> (Agenda Item Format)		GADM-TRAVEL/PROF ED	
<b>NAME OF TRAINING ORGANIZATION</b>						<b>ADDRESS</b>					
CERTIFYING BODY SAFEKIDS						13301 GATEWAY WEST BLVD.					
<b>EMPLOYEE NAME</b>						<b>EMPLOYEE SIGNATURE</b>				<b>AMOUNT</b>	
MARIA CAMARGO						<i>Maria Camargo</i>				\$95.00	
						<b>TOTAL</b>				<b>\$95.00</b>	
<p style="text-align: center;">SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.</p> <p style="text-align: center;"><a href="http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf">http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf</a></p>											
<b>DEPARTMENT HEAD SIGNATURE</b>						<i>D. Upade</i>				<b>DATE</b>	
										04/26/22	

*Emailed 04/26/22 - A*

# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Victoria Lynn Flores			<b>DEPARTMENT</b>	120th District Court	
<b>EVENT</b>	2023 College for New Court Professionals			<b>DESTINATION</b>	Pflugerville, Texas	
<b>DATES</b>	3/26/2023	<b>TO</b>	3/29/2023	<b>FUNDING SOURCE</b> (Agenda Item Format)	GADM-TRAVEL/PROF ED	

		SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form				\$ 75.00	75.00
TRANSPORTATION	AIRFARE			\$ 187.96	187.96
GROUND TRANSPORTATION	AUTO RENTAL			\$ 689.76	689.76
GAS					0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem				\$ 44.25	44.25
<u>MEAL PER DIEM (EVENT DATES)</u>				\$ 118.00	118.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem				\$ 44.25	44.25
LODGING				\$ -	0.00
PARKING				\$ -	0.00
OTHER				\$ -	0.00
<b>TOTALS:</b>		\$ -	\$ -	\$ 1,159.22	\$1,159.22

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[http://www.epcounty.com/auditor/forms/Travel\\_and\\_Training\\_Policy\\_102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

<b>EMPLOYEE SIGNATURE</b>	<b>DATE</b>
<i>Victoria L. Flores</i>	10/21/22
<b>DEPARTMENT HEAD SIGNATURE</b>	<b>DATE</b>
<i>[Signature]</i>	10/21/2022





# County of El Paso

## Travel and Training ADVANCE Request Form



<b>NAME</b>	Iliana Holguin	<b>DEPARTMENT</b>	Commissioners Court
<b>EVENT</b>	TX Transportaion Forum & BTA	<b>DESTINATION</b>	Austin, TX
<b>DATES</b>	1/29/2023 TO 2/1/2023	<b>FUNDING SOURCE</b>	(Agenda Item Format)

	SEPARATE CK / PURCHASING	CREDIT CARD	ADVANCE	TOTAL AMOUNT
REGISTRATION - If separate check, please include completed Registration Form		\$ 650.00		650.00
TRANSPORTATION		\$ 187.96		187.96
GROUND TRANSPORTATION			\$ 79.30	79.30
GAS				0.00
MEAL PER DIEM (DEPARTURE) 75% of full per diem			\$ 48.00	48.00
MEAL PER DIEM (EVENT DATES)				0.00
MEAL PER DIEM (RETURN) 75% of full per diem			\$ 48.00	48.00
LODGING		\$ 837.00		837.00
PARKING				0.00
OTHER				0.00
<b>TOTALS:</b>	<b>\$ -</b>	<b>\$ 1,674.96</b>	<b>\$ 175.30</b>	<b>\$1,850.26</b>

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<http://www.epcounty.com/auditor/forms/Travel and Training Policy 102416.pdf>

<b>EMPLOYEE</b>		11/10/2022
<b>SIGNATURE</b>		
<b>DEPARTMENT HEAD</b>		11/10/2022
<b>SIGNATURE</b>		



# County of El Paso

## Travel and Training REIMBURSEMENT Request Form

NAME	David Stout		DEPARTMENT	Commissioners Court	
EVENT	EMLN		DESTINATION	Palm Beach, FL	
DATES	Sept. 13	TO	Sept. 15	FUNDING SOURCE (Agenda Item Format)	GADM-TRAVEL/PROF ED

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				0.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION			\$ 145.69	145.69
GAS				0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem			\$ 51.75	51.75
<u>MEAL PER DIEM (EVENT DATES)</u>			\$ 69.00	69.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem			\$ 51.75	51.75
LODGING				0.00
PARKING				0.00
OTHER				0.00
OTHER				0.00
TOTALS:	\$0.00	\$0.00	\$318.19	\$318.19
APPROVED AMOUNT:		\$0.00		
REIMBURSEMENT AMOUNT:				\$318.19

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

[http://www.epcounty.com/auditor/forms/Travel\\_and\\_Training\\_Policy\\_102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

EMPLOYEE SIGNATURE	<i>DOC SL</i>	DATE	11/15/2022
DEPARTMENT HEAD SIGNATURE	<i>DOC SL</i>	DATE	11/15/2022