



COMMUNITY SERVICES DEPARTMENT

To: Karen Davidson, El Paso County Purchasing Agent
From: Irene G. Valenzuela, Executive Director *igv*
CC: Joel Bishop, Betsy C. Keller
Date: September 15, 2022
Subject: Memo of Justification/GSA contractor selection for operations of Migrant Support Services Center

Please accept this memorandum as notification of our selection of The Providencia Group (TPG) as the contractor for the operations of the Migrant Support Services Center. After careful review of all the proposals, TPG is selected for the following reasons:

- 1) Offers the ability to staff this operation with 20-40 personnel per shift
- 2) The capability to be operational ready within two weeks of notice to proceed
- 3) They have relevant experience operating similar humanitarian missions locally and across the country with the specific demographic to be served
- 4) Their proposed cost is within the estimated budget for this project.

If you have questions, please feel free to contact me.