



County of El Paso Purchasing Department  
800 E. Overland, Room 300  
El Paso, Texas 79901  
(915) 546-2048 / Fax: (915) 546-8180

## MEMORANDUM

**To:** All Interested Vendors

**From:** El Paso County Purchasing Department

**Date:** September 7, 2022

**Subject:** Bid 22-021 Replacement of Two (2) Existing Manufactured Housing Units (MHU's) Under the Colonia Self Help Center Mobile Home Replacement Program

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Thank you for taking the time and responding on the above-mentioned Bid. We realize that your time and resources are valuable, and we appreciate you taking the time to respond to this solicitation. The Purchasing Department will be presenting this solicitation to Commissioners Court meeting as a Consent Item on **Monday, September 12, 2022**, to award this solicitation.

The recommendations and justification will be posted on the Commissioners Court Agenda three (3) days prior to the meeting. To access the Agenda on our website, go to [www.epcounty.com](http://www.epcounty.com); County Meetings; Regular Meeting Agendas; select the HTML file that corresponds with the meeting date as shown in the above paragraph.

Vendors may view the meeting on our website at [www.epcounty.com/video](http://www.epcounty.com/video) , click on streaming videos, **select live meeting**. If the vendor would like to address the court, they may do so by referencing this bid when the item is up for discussion (during the Regular Agenda items). If you would like to participate remotely, please call 888-835-7272 and leave your call back information. You will receive a call back when the item is up for discussion. This information is only for vendors who submitted a response. Thank you for your time.