



To: Purchasing Logistics Fixed Asset Section

From: Public Defenders Department

Date: 8.25.22

Re: Assets to be removed from Public defenders inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

|     | Description         | Barcode | Serial number | Reason | Original Cost<br>Asset > \$5,000 |
|-----|---------------------|---------|---------------|--------|----------------------------------|
| 1.  | FILE MCABINET       | 0022423 |               | Lost   | No                               |
| 2.  | FLAG-9' TEXAS SPEAR | 25636   |               | Lost   | No                               |
| 3.  | BOOKSHELF-BACKED A  | 0025640 |               | Lost   | No                               |
| 4.  | BOOKSHELF-BACKED A  | 0025647 |               | Lost   | No                               |
| 5.  | CHAIR-STENO FABRIC  | 0025656 |               | Lost   | No                               |
| 6.  | BOOKSHELF-BACKED A  | 0025696 |               | Lost   | No                               |
| 7.  | TREE-COAT/HAT WOOD  | 0025709 |               | Lost   | No                               |
| 8.  | FAN-OSCILLATING 16" | 0026992 |               | Lost   | No                               |
| 9.  | COMPUTER SOFTWARE   | 0028125 |               | Lost   | No                               |
| 10. | BOARD-BULLETIN ALL  | 0028126 |               | Lost   | No                               |

Sincerely,

Authorized Signature

*Karin Re*

**Submit Form**

TO BEGIN THIS INVENTORY REMOVAL: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.

R



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(Maximum 100 items)

|     | Description       | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|-------------------|---------|---------------|--------|-------------------------------|
| 1.  | FILE CABINET-CARD | 0028143 |               | Lost   | No                            |
| 2.  | RECORDER-MIROCAS  | 0028147 |               | Lost   | No                            |
| 3.  | COMPUTER SOFTWARE | 0028167 |               | Lost   | No                            |
| 4.  | SOFTWARE-DISPLAYW | 0028173 |               | Lost   | No                            |
| 5.  | SOFTWARE-DISPLAYW | 0028174 |               | Lost   | No                            |
| 6.  | SOFTWARE-DISPLAYW | 0028176 |               | Lost   | No                            |
| 7.  | RECORDER-MIROCAS  | 0028178 |               | Lost   | No                            |
| 8.  | COMPUTER MAINFRAM | 0029615 |               | Lost   | No                            |
| 9.  | COMPUTER BASE-PS/ | 0032440 |               | Lost   | No                            |
| 10. | COFFEE MAKER-DRIP | 0032444 |               | Lost   | No                            |

Sincerely,

Authorized Signature

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(Maximum 100 items)

|     | Description          | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|----------------------|---------|---------------|--------|-------------------------------|
| 1.  | COMPUTER SOFTWARE    | 0032754 |               | Lost   | No                            |
| 2.  | FILE CABINET-LEGAL B | 0033757 |               | Lost   | No                            |
| 3.  | FILE CABINET-LEGAL B | 0036662 |               | Lost   | No                            |
| 4.  | COPY MACHINE-TABLE   | 0037525 |               | Lost   | No                            |
| 5.  | PENCIL SHARPENER-EL  | 0037924 |               | Lost   | No                            |
| 6.  | FAN-OSCILLATING 16"  | 0038422 |               | Lost   | No                            |
| 7.  | CASSETTE RECORDER    | 0039895 |               | Lost   | No                            |
| 8.  | CASSETTE RECORDER-   | 0039896 |               | Lost   | No                            |
| 9.  | TYPEWRITER-ELECTRIC  | 0039913 |               | Lost   | No                            |
| 10. | VIDEO-PRE-RECORDED   | 0045356 |               | Lost   | No                            |

Sincerely,

Authorized Signature *Louis P...*

**Submit Form**

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From: Public Defenders Department

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The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

|     | Description           | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|-----------------------|---------|---------------|--------|-------------------------------|
| 1.  | COMPUTER SOFTWARE     | 0051076 |               | Lost   | No                            |
| 2.  | DESK-DOUBLE PEDEST    | 0055846 |               | Lost   | No                            |
| 3.  | DESK-EXECUTIVE WOC    | 0055891 |               | Lost   | No                            |
| 4.  | DESK-EXECUTIVE WOC    | 0055922 |               | Lost   | No                            |
| 5.  | FILE CABINET-LATERAL  | 0056066 |               | Lost   | No                            |
| 6.  | FILE CABINET-LATERAL  | 0056279 |               | Lost   | No                            |
| 7.  | FILE CABINET-LATERAL  | 0056304 |               | Lost   | No                            |
| 8.  | CHAIR-STACKING MET    | 0056414 |               | Lost   | No                            |
| 9.  | TABLE-WORK METAL      | 0058939 |               | Lost   | No                            |
| 10. | PARTITION 1-18" X 66" | 0059030 |               | Lost   | No                            |

Sincerely,

Authorized Signature *[Handwritten Signature]*

**Submit Form**

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R



To: Purchasing Logistics Fixed Asset Section

From: Public Defenders Department

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The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

|     | Description           | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|-----------------------|---------|---------------|--------|-------------------------------|
| 1.  | PARTITION 1-18" X 66' | 0059031 |               | Lost   | No                            |
| 2.  | PARTITION 1-18" X 66' | 0059032 |               | Lost   | No                            |
| 3.  | PARTITION 1-18" X 66' | 0059033 |               | Lost   | No                            |
| 4.  | PARTITION 1-24" X 66' | 0059035 |               | Lost   | No                            |
| 5.  | COMPUTER DISPLAY-P    | 0059815 |               | Lost   | No                            |
| 6.  | TABLE-END WOOD WA     | 0060999 |               | Lost   | No                            |
| 7.  | COMPUTER DISPLAY-P    | 0061983 |               | Lost   | No                            |
| 8.  | COMPUTER BASE-PS/7    | 0061984 |               | Lost   | No                            |
| 9.  | STAND-AUDIO/VISUAL    | 0062341 |               | Lost   | No                            |
| 10. | FILE CABINET-LEGAL G  | 0067325 |               | Lost   | No                            |

Sincerely,

Authorized Signature 

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(Maximum 100 items)

|     | Description          | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|----------------------|---------|---------------|--------|-------------------------------|
| 1.  | CALCULATOR-DESK TC   | 0072061 |               | Lost   | No                            |
| 2.  | CASSETTE TRANSCRIBER | 0072074 |               | Lost   | No                            |
| 3.  | CASSETTE TRANSCRIBER | 0072075 |               | Lost   | No                            |
| 4.  | CASSETTE TRANSCRIBER | 0072077 |               | Lost   | No                            |
| 5.  | CASSETTE TRANSCRIBER | 0072082 |               | Lost   | No                            |
| 6.  | TABLE-WORK WOOD      | 0072244 |               | Lost   | No                            |
| 7.  | PARTITION FLAT FABR  | 0075754 |               | Lost   | No                            |
| 8.  | COMPUTER KEYBOARD    | 0077216 |               | Lost   | No                            |
| 9.  | COPY MACHINE FLOOR   | 0077673 |               | Lost   | No                            |
| 10. | MICROCASSETTE RECOR  | 0078078 |               | Lost   | No                            |

Sincerely,

Authorized Signature *Karl R*

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(Maximum 100 items)

|     | Description         | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|---------------------|---------|---------------|--------|-------------------------------|
| 1.  | MICROCASSETTE RECC  | 0078080 |               | Lost   | No                            |
| 2.  | MICROCASSETTE RECC  | 0078082 |               | Lost   | No                            |
| 3.  | MICROCASSETTE RECC  | 0078083 |               | Lost   | No                            |
| 4.  | MICROCASSETTE RECC  | 0078084 |               | Lost   | No                            |
| 5.  | MICROCASSETTE RECC  | 0078085 |               | Lost   | No                            |
| 6.  | MICROCASSETTE RECC  | 0078087 |               | Lost   | No                            |
| 7.  | MICROCASSETTE RECC  | 0078089 |               | Lost   | No                            |
| 8.  | BOARD MARK & WIPE   | 0079707 |               | Lost   | No                            |
| 9.  | FILE CABINET LETTER | 0080253 |               | Lost   | No                            |
| 10. | TABLE-CONFERENCE    | 0082566 |               | Lost   | No                            |

Sincerely,

Authorized Signature *Ku R*

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R



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(Maximum 100 items)

|     | Description         | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|---------------------|---------|---------------|--------|-------------------------------|
| 1.  | COMPUTER PC S/W     | 0083817 |               | Lost   | No                            |
| 2.  | CALCULATOR MINI DE  | 0085488 |               | Lost   | No                            |
| 3.  | CALCULATOR MINI DE  | 0085489 |               | Lost   | No                            |
| 4.  | CALCULATOR MINI DE  | 0085490 |               | Lost   | No                            |
| 5.  | CALCULATOR MINI DE  | 0085491 |               | Lost   | No                            |
| 6.  | MICRO CASSETTE TRAI | 0086025 |               | Lost   | No                            |
| 7.  | CALCULATOR MINI DE  | 0087219 |               | Lost   | No                            |
| 8.  | CALCULATOR MINI DE  | 0087220 |               | Lost   | No                            |
| 9.  | CALCULATOR MINI DE  | 0087221 |               | Lost   | No                            |
| 10. | CALCULATOR DESKTO   | 0087601 |               | Lost   | No                            |

Sincerely,

Authorized Signature *Th R*

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(Maximum 100 items)

|     | Description          | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|----------------------|---------|---------------|--------|-------------------------------|
| 1.  | CASE CATALOG/VINYL   | 0087824 |               | Lost   | No                            |
| 2.  | FILE CABINET LATERAL | 0089649 |               | Lost   | No                            |
| 3.  | CAMERA POLAROID/S    | 0089835 |               | Lost   | No                            |
| 4.  | COMPUTER WORKSTA     | 0090118 |               | Lost   | No                            |
| 5.  | CART OFFICE COMPAC   | 0090298 |               | Lost   | No                            |
| 6.  | BOARD BULLETIN COR   | 0090665 |               | Lost   | No                            |
| 7.  | PAGER DIGITAL #720   | 0091807 |               | Lost   | No                            |
| 8.  | PAGER DIGITAL #720   | 0091810 |               | Lost   | No                            |
| 9.  | PAGER DIGITAL #579   | 0091812 |               | Lost   | No                            |
| 10. | PAGER DIGITAL #579   | 0091814 |               | Lost   | No                            |

Sincerely,

Authorized Signature *Kenn R...*

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(Maximum 100 items)

|     | Description         | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|---------------------|---------|---------------|--------|-------------------------------|
| 1.  | PAGER DIGITAL #579  | 0091816 |               | Lost   | No                            |
| 2.  | PAGER DIGITAL #579  | 0091821 |               | Lost   | No                            |
| 3.  | CAMERA POLAROID     | 0092672 |               | Lost   | No                            |
| 4.  | COMPUTER PRINTER    | 0094173 |               | Lost   | No                            |
| 5.  | BOARD BULLETIN COR  | 0094831 |               | Lost   | No                            |
| 6.  | BOARD BULLETIN COR  | 0094832 |               | Lost   | No                            |
| 7.  | CAMERA POLAROID/S   | 0095151 |               | Lost   | No                            |
| 8.  | CATALOG CASE BLACK  | 0095157 |               | Lost   | No                            |
| 9.  | VIDEO CASSETTE PLAY | 0095164 |               | Lost   | No                            |
| 10. | COMPUTER ACCESSOR   | 0095207 |               | Lost   | No                            |

Sincerely,

Authorized Signature *Kar R*

**Submit Form**

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To: **Purchasing Logistics Fixed Asset Section**

From: PROTECTIVE ORDER COURT

Point of Contact: Ruben Villa

Date: August 31, 2022

Re: Assets to be removed from the PROTECTIVE ORDER COURT inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost. (Maximum 100 items)

|     | Description           | Barcode | Serial Number | Reason             | Original Cost<br>Asset > \$5,000 | Grant |
|-----|-----------------------|---------|---------------|--------------------|----------------------------------|-------|
| 1.  | Chair-side fabric/me  | 0055063 |               | Pick-Up Prior Date | Yes                              | No    |
| 2.  | Credenza wood dk.     | 0088671 |               | Pick-Up Prior Date | Yes                              | No    |
| 3.  | Desk executive wood   | 0088673 |               | Pick-Up Prior Date | Yes                              | No    |
| 4.  | Table coffee wood w   | 0088674 |               | Pick-Up Prior Date | Yes                              | No    |
| 5.  | Bookcase three shelf  | 123946  |               | Pick-Up Prior Date | Yes                              | No    |
| 6.  | Pedestal box/box/file | 140761  |               | Pick-Up Prior Date | Yes                              | No    |
| 7.  | Chair fabric          | 162500  |               | Pick-Up Prior Date | Yes                              | No    |
| 8.  | Chair fabric          | 162501  |               | Pick-Up Prior Date | Yes                              | No    |
| 9.  |                       |         |               | Pick-Up Prior Date | Yes                              | No    |
| 10. |                       |         |               | Pick-Up Prior Date | Yes                              | No    |

Sincerely,

Authorized Signature *Ruben Villa*

**Submit Form**

R



To: **Purchasing Logistics Fixed Asset Section**

From: SHERIFF'S DEPT

Point of Contact: Dustin Flores

Date: 08/24/2022

Re: Items for Surplus from the SHERIFF'S DEPT to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description  | Barcode | Serial number | Condition     | Original Cost   |        |
|-----|--------------|---------|---------------|---------------|-----------------|--------|
|     |              |         |               |               | Asset > \$5,000 | Grants |
| 1.  | File cabinet | 0042102 | N/A           | Poor/ Damaged | No              | No     |
| 2.  | File cabinet | 0042104 | N/A           | Poor/ Damaged | No              | No     |
| 3.  | File Cabinet | N/A     | N/A           | Poor/ Damaged | No              | No     |
| 4.  | Weight Scale | 0091980 | N/A           | Poor/ Damaged | No              | No     |
| 5.  |              |         |               | Excellent     | Yes             | Yes    |
| 6.  |              |         |               | Excellent     | Yes             | Yes    |
| 7.  |              |         |               | Excellent     | Yes             | Yes    |
| 8.  |              |         |               | Excellent     | Yes             | Yes    |
| 9.  |              |         |               | Excellent     | Yes             | Yes    |
| 10. |              |         |               | Excellent     | Yes             | Yes    |

Sincerely,

Authorized Signature \_\_\_\_\_

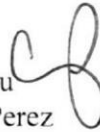
**Submit Form**

EL PASO COUNTY SHERIFF'S OFFICE

INTEROFFICE MEMORANDUM

**DATE:** August 24, 2022

**TO:** Lucille Samuel (Budget), thru, Assistant Chief. K. Lanahan, thru  
Lieutenant S. Romero, thru Sergeant P. Ramirez, Sergeant C. Perez



**FROM:** **Detention Officer R. Pearson** (Property Custodian)

**SUBJECT: DISPOSAL OF DAMAGED AND UNSERVICEABLE COUNTY  
PROPERTY**

Request that the attached list of damaged and unserviceable items be added to the next County Commissioners Court Agenda. Approval is required for proper disposal of county property.

Approved  
KTS  
Romero



To: **Purchasing Logistics Fixed Asset Section**

From: SHERIFF'S DEPT



Point of Contact: Officer R. Pearson

Date: 8/23/22

Re: Items for Surplus from the SHERIFF'S DEPT



to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description               | Barcode | Serial number | Condition     | Original Cost   |        |  |
|-----|---------------------------|---------|---------------|---------------|-----------------|--------|--|
|     |                           |         |               |               | Asset > \$5,000 | Grants |  |
| 1.  | Brown cabinet 2 door      | 0094181 |               | Good/ Fair    | No              | No     |  |
| 2.  | Brown small refrigerator  | No #    |               | Poor/ Damaged | No              | No     |  |
| 3.  | 6 slot charging station   | No #    |               | Poor/ Damaged | No              | No     |  |
| 4.  | Gray cabinet 4 drawers    | 0038485 |               | Poor/ Damaged | No              | No     |  |
| 5.  | Brown cabinet 4 drawers   | 140667  |               | Poor/ Damaged | No              | No     |  |
| 6.  | Brown cabinet 4 drawers   | 0062229 |               | Poor/ Damaged | No              | No     |  |
| 7.  | 7 Metal shelves Partition | No #    |               | Poor/ Damaged | No              | No     |  |
| 8.  | Black Chair               | 172260  |               | Poor/ Damaged | No              | No     |  |
| 9.  | Black Chair               | 185771  |               | Poor/ Damaged | No              | No     |  |
| 10. | Black chair               | NA      |               | Poor/ Damaged | No              | No     |  |

Sincerely,

Authorized Signature \_\_\_\_\_

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: SHERIFF'S DEPT

Point of Contact: Officer R. Pearson

Date: 8/23/22

Re: Items for Surplus from the SHERIFF'S DEPT  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description        | Barcode | Serial number | Condition     | Original Cost               |                             |                          |
|-----|--------------------|---------|---------------|---------------|-----------------------------|-----------------------------|--------------------------|
|     |                    |         |               |               | Asset > \$5,000             | Grants                      |                          |
| 1.  | Wooden Cabinet     | No #    |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 2.  | Wooden Cabinet     | No #    |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 3.  | Brown metal Cabine | 0042252 |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 4.  | Metal Wooden desk  | No #    |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 5.  |                    |         |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 6.  |                    |         |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 7.  |                    |         |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 8.  |                    |         |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 9.  |                    |         |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |
| 10. |                    |         |               | Poor/ Damaged | <input type="checkbox"/> No | <input type="checkbox"/> No | <input type="checkbox"/> |

Sincerely,


Authorized Signature \_\_\_\_\_

**Submit Form**

EL PASO COUNTY SHERIFF'S OFFICE

INTEROFFICE MEMORANDUM

**DATE:** August 24, 2022

**TO:** Lucille Samuel (Budget), thru, Assistant Chief. K. Lanahan, thru   
Lieutenant S. Romero, thru Sergeant P. Ramirez, Sergeant C. Perez

**FROM:** Detention Officer R. Pearson (Property Custodian)

**SUBJECT: DISPOSAL OF UNCLAIMED/ABANDONED PROPERTY**

Request that the attached list of unserviceable items be added to the next County Commissioners Court Agenda. Approval is required for proper disposal of county property.

In accordance with article 18.17 of the code of criminal procedures, we must turn in all unclaimed inmate property to the county purchasing agent for disposal. This property has been kept in storage for over 30 days and no attempt to claim the property has been made.

Approved  
Lt SP2  
Romero 2022







To: **Purchasing Logistics Fixed Asset Section**

From: SHERIFF'S DEPT

Point of Contact: Brianna Lozano

Date: 08/31/2022

Re: Items for Surplus from the SHERIFF'S DEPT to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description    | Barcode | Serial number | Condition     | Original Cost<br>Asset > \$5,000 | Grants |
|-----|----------------|---------|---------------|---------------|----------------------------------|--------|
| 1.  | See Attachment | N/A     | N/A           | Poor/ Damaged | No                               | No     |
| 2.  |                |         |               | Excellent     | Yes                              | Yes    |
| 3.  |                |         |               | Excellent     | Yes                              | Yes    |
| 4.  |                |         |               | Excellent     | Yes                              | Yes    |
| 5.  |                |         |               | Excellent     | Yes                              | Yes    |
| 6.  |                |         |               | Excellent     | Yes                              | Yes    |
| 7.  |                |         |               | Excellent     | Yes                              | Yes    |
| 8.  |                |         |               | Excellent     | Yes                              | Yes    |
| 9.  |                |         |               | Excellent     | Yes                              | Yes    |
| 10. |                |         |               | Excellent     | Yes                              | Yes    |

Sincerely,

Authorized Signature \_\_\_\_\_

**Submit Form**

| DISPOSAL                        |              |             |          |
|---------------------------------|--------------|-------------|----------|
| Part Name                       | Part Number  | Brand Name  | Quantity |
| Cool cleaner                    | 541          | BG          | 46       |
| Chemical-Coolant Additive       | 546          | BG          | 26       |
| Chemical-Cooling System Cleaner | 540          | BG          | 24       |
| Chemical-Pro Gear Oil Additive  | 6002111      | BG          | 8        |
| Cooling System Sealer           | 511          | BG          | 24       |
| Fuel filter                     | 86023        | Carquest    | 2        |
| Fuel filter                     | FG800        | GKI         | 1        |
| Wiper Motor                     | 402048       | A/Cardone   | 1        |
| Fuel sender                     | 2W1Z9275AB   | Motorcraft  | 1        |
| Front rotor                     | 55039        | Auto xtra   | 1        |
| Front rotor                     | AX55039      | Auto xtra   | 7        |
| Rear rotor                      | AX55034      | Auto xtra   | 11       |
| Cap Washer                      | Ford         | F7UZ17632AA | 1        |
| Latch                           | GM           | 15111433    | 1        |
| Air filter                      | Pure Polaris | 1240482     | 2        |
| Cap Washer                      | 88958102     | GM          | 3        |
| Gasket                          | 25273        | Stant       | 11       |
| Pump-Power Steering             | 20982        | A-Cardone   | 1        |
| Air filter                      | E0776        | K N FILTER  | 1        |
| Actuator-Blend Door             | 746011       | Dorman      | 1        |
| Pads-Front Brake                | MD699        | New Tek     | 1        |
| Sensor-Knock                    | XL3Z12A699AA | Ford        | 1        |
| Sensor-ABS                      | 531205       | Napa        | 1        |
| O-Ring-Thermostat               | 35614        | Fel-Pro     | 1        |
| O-Ring-Thermostat               | 35666        | Fel-Pro     | 3        |
| Air filter                      | 88935        | Carquest    | 1        |
| Switch-Headlight                | 3W7Z11654AAA | Motorcraft  | 3        |
| Rod-Inner Tie                   | EV195        | Moog        | 2        |
| Joint-Lower Ball                | K5331        | Moog        | 3        |
| Cap-Oil filler                  | 10081        | Stant       | 1        |
| Cap-Radiator                    | 10230        | Stant       | 1        |
| Radiator Cap                    | 10248        | Stant       | 1        |
| Cap-Radiator                    | 7616         | Murray      | 2        |
| Cap-Radiator                    | 7016         | Murray      | 1        |
| Switch-Headlight                | HL148        | BWD         |          |
| Refrigerator                    |              |             | 1        |
| Nut-Wheel                       | 6W7Z1012DA   | Ford        | 10       |
| Air filter                      | RS3501       | Baldwin     | 1        |
| Handle inner left/rear          | 15708045     | GM          | 2        |
| Oil Pan Gasket                  | OS30725R     | Fel-Pro     | 2        |
| Intake Manifold Gasket          | MS16296      | Victor      | 2        |
| Intake Manifold Gasket          | MS953921     | Fel-Pro     | 1        |

|                            |                 |               |    |  |
|----------------------------|-----------------|---------------|----|--|
| Intake manifold gasket     | 6005139         | Napa          | 1  |  |
| Valve Cover Gasket         | 10046089        | GM            | 2  |  |
| Serp Belt                  | 703K6           | Armor Mark    | 1  |  |
| Transmission house seal    | SB25            | ATP           | 2  |  |
| Spark Plug Wires           | 27862           | Auto xtra     | 1  |  |
| Trasmission filter kit     | 1134            | ATP           | 2  |  |
| Trasmission filter kit     | B144            | ATP           | 1  |  |
| Air filter                 | 61946440        | Auto xtra     | 3  |  |
| Seal                       | 36544           | Duralast      | 1  |  |
| Orifice tube               | 207325          | Carquest      | 1  |  |
| Oil filter                 | AL3980          | Autolite      | 10 |  |
| Air filter                 | 6484235         | A/C Delco     | 1  |  |
| Transmission filter kit    | <b>TOS18698</b> | Flepro        | 1  |  |
| Front Brake Pads           | RMD652          | Carquest      | 1  |  |
| Handle inner left/rear     | 15708045        | GM            | 1  |  |
| Sending unit               | 05086281AC      | Mopar         | 1  |  |
| Door Handle Outside Driver | 25942271        | GM            | 1  |  |
| Air filter                 | 6440            | Napa          | 1  |  |
| Spark Plug                 | 5245            | Champion      | 18 |  |
| Actuator                   | F8AZ5426594A    | Ford          | 2  |  |
| Clip kit                   | 7L3Z9S317A      | Ford          | 2  |  |
| Hose                       | 22392           | Gates         | 1  |  |
| Hose                       | 62926           | Continental   | 1  |  |
| Hose                       | 62930           | Continental   | 1  |  |
| Gasket                     | MS94916         | Flepro        | 2  |  |
| Front Brake Pads           | QC785           | Thermo Quiet  | 1  |  |
| Gasket-Transmission        | <b>TOS18714</b> | GM            | 2  |  |
| Front Brake Pads           | <b>MX667</b>    | Thermo Quiet  | 1  |  |
| Seal-Transfer case         | 7692S           | Auto star     | 2  |  |
| Shock                      | <b>32278</b>    | <b>Monroe</b> | 3  |  |
| Shock                      | 35756           | Monroe        | 2  |  |
| Shock                      | 32362           | Monroe        | 2  |  |
| Shock                      | 32365           | Monroe        | 2  |  |
| Arm wiper                  | 15237916        | Ford          | 1  |  |
| Wiper                      | 457180          | Carquest      | 1  |  |
| Seal                       | 7L1Z4A109D      | Ford          | 2  |  |
| Shim                       | 3C3Z4663AA      | Ford          | 2  |  |
| Shim                       | 3c3z4663aasub   | Ford          | 1  |  |
| Seal                       | 24204330        | A/C Delco     | 1  |  |
| Seal                       | E3TZ1S177A      | Motorcraft    | 2  |  |

|  |                 |                 |    |
|--|-----------------|-----------------|----|
| Deflector                                  | E3TZ1S177A      | Ford            | 1  |
| Bearing                                    | E3TZ1225AA      | Ford            | 2  |
| Bearing                                    | F65Z4B413A1A    | Ford            | 2  |
| Washer                                     | 2L2Z4228AA      | ford            | 2  |
| PCValve                                    | FV198           | Fram            | 7  |
| PCValve                                    | FV178           | Fram            | 17 |
| Hood Lift Support                          | SG304102        | Sach's          | 2  |
| Intake Manifold Gasket                     | MS921213        | Fel-Pro         | 1  |
| Oil filter                                 | 19114105        | A/C Delco       | 2  |
| Air filter                                 | 61857090        | Autoextra       | 3  |
| Air filter                                 | 61942088        | Autoextra       | 1  |
| Air filter                                 | 61946653        | Autoextra       | 3  |
| <b>Fan-Radiator Assy</b>                   | <b>620120</b>   | Doorman         | 1  |
| Radiator Fan                               | 620638          | Doorman         | 1  |
| Radiator                                   | 2610            | Cryomax         | 2  |
| Rotator                                    | Z8583143B       | Federal Signal  | 3  |
| Reflector                                  | Z8583105A       | Federal Signal  | 3  |
| Rotary                                     | Z8583142B       | Federal Signal  | 1  |
| Motor Rotor                                | Z8559A055A01    | Federal Signal  | 2  |
| Front Shocks                               | 33127           | Monroe          | 1  |
| Rear Shocks                                | 33128           | Monroe          | 9  |
| Bearing                                    | <b>B7A4662A</b> | Ford            | 3  |
| Belt                                       | K060705         | Carquest        | 2  |
| Belt                                       | 5061030         | Carquest        | 1  |
| Spacer                                     | <b>B7A4662A</b> | Ford            | 4  |
| Resistor                                   | RU1265          | BWD             | 1  |
| Strut                                      | 39113           | Monroe          | 2  |
| Wire kit                                   | S654            | Standard        | 1  |
| Fuel release button                        | F2AZ9B242A      | Ford            | 1  |
| Blower motor                               | 23A464Z206      | Baldor          | 1  |
| Front rotor                                | AX54099         | Autoextra       | 6  |
| Window Regulator<br>w/motorPassenger Front | 20945139        | A/C Delco       | 1  |
| Window Regulator<br>Passenger Rear         | 748561          | Doorman         | 1  |
| Rotator                                    | Z8583142B       | Federal Signal  | 1  |
| Hose                                       | 4930889         | Ford            | 1  |
| Elbow                                      | 05179086AA      | Mopar           | 1  |
| Wheel cylinder                             | 30291           | Brakeware       | 1  |
| Fuel pump                                  | P74172          | Carter          | 1  |
| <b>Coil-Ignition</b>                       | <b>C1541</b>    | <b>Duralast</b> | 2  |
| Ball joint                                 | K6477           | Moog            | 2  |

|                    |             |                          |    |
|--------------------|-------------|--------------------------|----|
| Ball joint         | K6292       | Moog                     | 2  |
| Oil filter         | MGL3976A    | Microguard               | 4  |
| Air filter         | CA9589      | Fram                     | 1  |
| Tire               | P245-70R16  | Runway Enduro            | 1  |
| Tire               | LT245-75R16 | Black Lion               | 1  |
| Tire               | P255-70R17  | Toyo                     | 4  |
| Tire               | LT285-70R17 | Firestone A/T            | 1  |
| Tire               | LT285-75R17 | Nitto                    | 1  |
| Tire               | 37 X 12.50R | Wrangler                 | 1  |
| Tire               | LT235-75R15 | Firestone HT             | 2  |
| Tire               | P235-75R15  | Firestone HT             | 2  |
| Tire               | P225-55R16  | Fuzion                   | 6  |
| Tire               | LT245-75R17 | Firestone<br>Destination | 3  |
| Tire               | P205-65R15  | Firestone                | 4  |
| Radiator anti rust | 2010        | Carquest                 | 7  |
| Radiator flush     | 2015        | Carquest                 | 8  |
| Leak detector      | 385         | Quest                    | 1  |
| Touch up paint     | 810718      | GM                       | 1  |
| Ignition coil      | 12638824    | A/C Delco                | 8  |
| Fuel filter        | 33097       | Wix                      | 1  |
| Fuel filter        | FG991       | GKI                      | 1  |
| Fuel filter        | GF1580      | GKI                      | 3  |
| Fuel filter        | 61633623    | Autoextra                | 1  |
| Fuel filter        | PG7333      | PTC                      | 2  |
| Spark plug boot    | 702494      | Napa                     | 2  |
| Spark plugs        | 41993       | A/C Delco                | 5  |
| Spark plug         | 6240        | NGK                      | 2  |
| Fuel filter        | 33296       | Microguard               | 2  |
| Fuel filter        | G8758       | Fram                     | 1  |
| Spark plug         | 41103       | A/C Delco                | 11 |
| Thread insert      | 25644       | OEM                      | 5  |
| Thread insert      | 25648       | OEM                      | 5  |
| Spark plug         | SP471       | Motorcraft               | 1  |
| spark plug         | SP413       | Motorcraft               | 6  |
| Fuel filter        | F65455      | Purolator                | 2  |
| Spark plug wires   | 27873       | Proseries                | 1  |
| Fuel clip          | F6TZ9A317AA | Ford                     | 4  |
| Fuel clip          | 7L3Z9S317A  | Ford                     | 2  |
| Parking brakes     | PAB473R     | Thermo Quiet             | 1  |
| Rear pads          | 171668      | A/C Delco                | 1  |
| Parking brakes     | 89026788    | A/C Delco                | 2  |

|                   |                 |          |              |    |
|-------------------|-----------------|----------|--------------|----|
| Parking kit       | DC3Z2648A       |          | Motorcraft   | 1  |
| Parking brakes    | PAB811          |          | Thermo Quiet | 6  |
| Hardware kit      | HW7298          |          | Doorman      | 1  |
| Hardware kit      | HW5806          |          | Doorman      | 1  |
| Rear hardware     | HW5689          |          | Doorman      | 1  |
| Hardware kit      | H5682Q          |          | Carquest     | 2  |
| Hardware kit      | HW5828          |          | Doorman      | 4  |
| Hardware kit      | HW7338          |          | Doorman      | 3  |
| Brake drum        | H7353           |          | Doorman      | 1  |
| Hardware kit      | H7276           |          | Brakebest    | 1  |
| Hardware kit      | H2587           |          | Brakebest    | 1  |
| Front pads        | QC1047B         |          | Thermo Quiet | 1  |
| Front pads        | 0702.20         |          | Performance  | 1  |
| Front pads        |                 | 1278.2   | Performance  | 1  |
|                   |                 |          |              |    |
| Rear pads         |                 | 1079.2   | Performance  | 4  |
| Rear pads         | 0598.20         |          | Performance  | 2  |
| Front pads        | QC598           |          | Thermo quiet | 4  |
| Front pads        | 0833.20         |          | Performance  | 1  |
| Rear pads         | 0711.20         |          | Performance  | 1  |
| Front pads        |                 | 11107710 | Centric      | 2  |
| Caliper           | TQM25267        |          | Thermo quiet | 1  |
| Caliper           | TQM25506        |          | Thermo quiet | 1  |
| Front pads        | 17d785CH        |          | AC Delco     | 1  |
| Rear pads         | CX975           |          | Monroe       | 1  |
| Rear shoe         | Thermo Quiet    |          | PAB781       | 1  |
| Insulator         |                 | 8166     | Carquest     | 25 |
| Lower control arm | CK80407         |          | Moog         | 1  |
| Lower control arm | CK80408         |          | Moog         | 1  |
| Pitman arm        |                 | 26041014 | GM           | 1  |
| Joint             |                 | 2100213  | Carquest     | 2  |
| U Joint           |                 | 89040245 | GM           | 1  |
| U Joint           |                 | 354      | Precision    | 1  |
| Busshing upper    | K8837           |          | Moog         | 7  |
|                   | 5 AS4Z74219A64A |          | Ford         | 2  |
| Tail gate         |                 | 22755303 | GM           | 3  |
| Fog light         | AL1Z15200AC     |          | Ford         | 1  |
| Handle pass       |                 | 88981429 | GM           | 1  |
| Clamp             |                 | 11570616 | GM           | 10 |
| Clamp             |                 | 15012561 | GM           | 10 |
| Brake switch      | SW6559          |          | Motorcraft   | 2  |
| Motor mount       |                 | 3135     | Anchor       | 1  |

|                       |              |              |    |
|-----------------------|--------------|--------------|----|
| Motor mount           | 3211         | Anchor       | 1  |
| Brake switch          | 15861245     | A/C Delco    | 1  |
| Oxygen sensor         | 5L8Z9F472BA  | Motorcraft   | 2  |
| Slave cylinder        | S0523        | Carquest     | 1  |
| Circuit board         | Z2005224A    | Ford         | 1  |
| harness sensor        | 12601822     | GM           | 1  |
| filter dryer          | 833060       | 4-Season     | 1  |
| filter dryer          | 83349        | 4-Season     | 1  |
| A/C Kit               | c474rd       | Carquest     | 1  |
| Power steering pump   | 20291        | auto xtra    | 1  |
| Power steering pump   | 1L2Z3A674BRM | Ford         | 1  |
| Hi pressure hose      | 92535        | Edelman      | 21 |
| A/C Hose              | 1534528      | A/C Delco    | 1  |
| Oil cooler line       | 05093119AB   | Mopar        | 1  |
| Radiator              | 103130CS     | 800-Radiator | 1  |
| Clutch slave cylinder | 52110495AF   | Mopar        | 1  |
| Rear rotor            | YH145521     | Carquest     | 2  |
| Fuel pump             | 8L1Z9H307B   | Ford         | 1  |
| Rear rotor            | AX80099      | auto xtra    | 2  |
| Filter oil            | 57398        | Wix          | 2  |
| Air filter            | 87731        | Carquest     | 2  |
| Fuel pump             | 6C2Z9D372A   | Ford         | 1  |
| Air filter            | 25040929     | A/C Delco    | 1  |
| Oil filter            | 84312        | Carquest     | 2  |
| Fuel filter           | 86899        | Carquest     | 1  |
| Oil filter            | PPL20195     | Proline      | 3  |
| Heater core           | 398338       | Ready air    | 1  |
| A/C Kit               | CS10076      | Delphi       | 1  |
| Air filter            | 61851085     | auto xtra    | 4  |
| Oil filter            | FL500S       | Motorcraft   | 1  |
| Air filter            | 87725        | Carquest     | 1  |
| Cabin filter          | WP10084      | Wix          | 1  |
| Oil filter            | 61851036     | auto xtra    | 2  |
| Air filter            | 61946917     | auto xtra    | 2  |
| Air filter            | SA10014      | STP          | 1  |
| Oil filter            | 61851516     | auto xtra    | 13 |
| Oil filter            | 21516        | auto xtra    | 1  |
| Air filter            | 61851060     | auto xtra    | 11 |
| Switch                | PAS108       | Planet       | 1  |
| Clutch kit            | 05139236AA   | Moppa        | 1  |
| Control AT            | 8W7Z19E624A  | Motorcraft   | 11 |
| Thermostat            | 506186       | Napa         | 1  |







To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY COURT AT LAW #4

Point of Contact: Carlos Mendoza

Date: 08/15/2022

*County Court at Law #4 CFR 8/23/22*

Re: Items for Surplus from the ~~COUNTY COMMISSIONER PRECINCT~~ to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description         | Barcode | Serial number | Condition  | Original Cost   |        |
|-----|---------------------|---------|---------------|------------|-----------------|--------|
|     |                     |         |               |            | Asset > \$5,000 | Grants |
| 1.  | comp pc sw window   | 0080512 | 6525h1b40129  | Good/ Fair | No              | No     |
| 2.  | computer pc sw exte | 0085071 |               | Good/ Fair | No              | No     |
| 3.  |                     |         |               | Excellent  | Yes             | Yes    |
| 4.  |                     |         |               | Excellent  | Yes             | Yes    |
| 5.  |                     |         |               | Excellent  | Yes             | Yes    |
| 6.  |                     |         |               | Excellent  | Yes             | Yes    |
| 7.  |                     |         |               | Excellent  | Yes             | Yes    |
| 8.  |                     |         |               | Excellent  | Yes             | Yes    |
| 9.  |                     |         |               | Excellent  | Yes             | Yes    |
| 10. |                     |         |               | Excellent  | Yes             | Yes    |

Sincerely,

Authorized Signature \_\_\_\_\_

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY COURT AT LAW #4

Point of Contact: Carlos Mendoza

Date: 08/15/2022

*County Court at Law #4 CFR 8/23/22*

Re: Items for Surplus from the COUNTY COMMISSIONER PRECINCT to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

*129350 CFR 9/2/22*

|     | Description           | Barcode   | Serial number   | Condition     | Original Cost<br>Asset > \$5,000 | Grants |
|-----|-----------------------|-----------|-----------------|---------------|----------------------------------|--------|
| 1.  | cassette recorder lon | 0107150   |                 | Poor/ Damaged | No                               | No     |
| 2.  | computer base w/key   | 000046362 | 6mbmg81         | Good/ Fair    | No                               | No     |
| 3.  | computer printer acc  | 130327    | 00110ac63aco    | Good/ Fair    | No                               | No     |
| 4.  | tv "50"               | 171973    | 05h3cvh809216   | Good/ Fair    | No                               | No     |
| 5.  | comp pc all in one    | 176245    | mxl7233114      | Good/ Fair    | No                               | No     |
| 6.  | file cab tubblack 1df | 0027301   |                 | Good/ Fair    | No                               | No     |
| 7.  | comp printer pc quiet | 0038081   | 5202-11-7051191 | Good/ Fair    | No                               | No     |
| 8.  | coffee maker dip 8-1  | 0040949   | sc2909          | Good/ Fair    | No                               | No     |
| 9.  | coffee maker drip 8-  | 0040950   | sc2909          | Good/ Fair    | No                               | No     |
| 10. | smart writer stenogr  | 0061537   | 7138991         | Good/ Fair    | No                               | No     |

Sincerely,

Authorized Signature 

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: County Clerks

Date: 07/07/2022

Re: Items for Surplus from Archives Building - MDR to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description  | Barcode | Serial number | Condition     | Original Cost<br>Asset > \$5,000 | Grants |  |
|-----|--------------|---------|---------------|---------------|----------------------------------|--------|--|
| 1.  | Office Chair | 129922  |               | Poor/ Damaged | No                               | No     |  |
| 2.  | Office Chair | 151926  |               | Poor/ Damaged | No                               | No     |  |
| 3.  | Office Chair | 167299  |               | Poor/ Damaged | No                               | No     |  |
| 4.  | Office Chair | 175668  |               | Poor/ Damaged | No                               | No     |  |
| 5.  | Office Chair | 175670  |               | Poor/ Damaged | No                               | No     |  |
| 6.  | Office Chair | 177523  |               | Poor/ Damaged | No                               | No     |  |
| 7.  | Office Chair | 178639  |               | Poor/ Damaged | No                               | No     |  |
| 8.  | Office Chair | 179670  |               | Poor/ Damaged | No                               | No     |  |
| 9.  | Office Chair | 182255  |               | Poor/ Damaged | No                               | No     |  |
| 10. | Office Chair | 182260  |               | Poor/ Damaged | No                               | No     |  |

Sincerely,

Authorized Signature

7/7/2022

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**TO BEGIN THIS INVENTORY TRANSFER:** Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: **Purchasing Logistics Fixed Asset Section**

From: County Clerks - Vitals Division

Date: 7/7/2022

Re: Items for Surplus from Archives Building - MDR to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description       | Barcode | Serial number | Condition     | Original Cost   |        |
|-----|-------------------|---------|---------------|---------------|-----------------|--------|
|     |                   |         |               |               | Asset > \$5,000 | Grants |
| 1.  | Computer Keyboard | N/A     |               | Poor/ Damaged | No              | No     |
| 2.  |                   |         |               | Excellent     | No              | No     |
| 3.  |                   |         |               | Excellent     | No              | No     |
| 4.  |                   |         |               | Excellent     | No              | No     |
| 5.  |                   |         |               | Excellent     | No              | No     |
| 6.  |                   |         |               | Excellent     | No              | No     |
| 7.  |                   |         |               | Excellent     | No              | No     |
| 8.  |                   |         |               | Excellent     | No              | No     |
| 9.  |                   |         |               | Excellent     | No              | No     |
| 10. |                   |         |               | Excellent     | No              | No     |

Sincerely,

Authorized Signature

7/7/2022

**Submit Form**

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: **Purchasing Logistics Fixed Asset Section**

From: SHERIFF HIDTA

Point of Contact: Carol Sanchez

Date: 08/29/2022

Re: Items for Surplus from the SHERIFF HIDTA  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description        | Barcode | Serial number | Condition  | Original Cost<br>Asset > \$5,000    | Grants                               |
|-----|--------------------|---------|---------------|------------|-------------------------------------|--------------------------------------|
| 1.  | Dell Computer Base | 180063  | 5QC91Q2       | Good/ Fair | <input type="button" value="v"/> No | <input type="button" value="v"/> Yes |
| 2.  | Dell Monitor Flat  | 144910  | 7287203A2KDS  | Good/ Fair | <input type="button" value="v"/> No | <input type="button" value="v"/> Yes |
| 3.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 4.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 5.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 6.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 7.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 8.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 9.  |                    |         |               | Excellent  | Yes                                 | Yes                                  |
| 10. |                    |         |               | Excellent  | Yes                                 | Yes                                  |

Sincerely,

Authorized Signature

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: SHERIFF HIDTA

Point of Contact: Carol Sanchez

Date: 08/29/2022

Re: Items for Reallocation from SHERIFF HIDTA  to DEA

Approve and authorize the reallocation of surplus assets from the Department to the in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

|     | Description     | Barcode | Serial Number | Condition                                   | Original Cost<br>Asset > \$5,000    | Grant                                |
|-----|-----------------|---------|---------------|---|-------------------------------------|--------------------------------------|
| 1.  | Monitor Flat    | 144788  | 7287203A2KYS  | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 2.  | HD Camcorder    | 170842  | 3184275       | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 3.  | Fujitsu Scanner | 176677  | AWTHF37772    | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 4.  | 27" Monitor     | 177298  | 708MXDMTA114  | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 5.  | HP Printer      | 123610  | CNGY204371    | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 6.  | 27" Monitor     | 176986  | 708MXJXTA100  | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 7.  | 27" Monitor     | 177308  | 708MXAYTA096  | Good/ Fair <input type="button" value="v"/> | No <input type="button" value="v"/> | Yes <input type="button" value="v"/> |
| 8.  |                 |         |               | Excellent                                   | Yes                                 | Yes                                  |
| 9.  |                 |         |               | Excellent                                   | Yes                                 | Yes                                  |
| 10. |                 |         |               | Excellent                                   | Yes                                 | Yes                                  |

Sincerely,

Authorized Signature

Submit Form



To: PURCHASING LOGISTICS FIXED ASSET SECTION

From: Mary Martinez, Probate Ct 2

Date: 09/01/22

Re: Assets to be removed from Probate Court 2 inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

|     | Description | Barcode | Serial number | Reason             | Original Cost<br>Asset> \$5,000 |
|-----|-------------|---------|---------------|--------------------|---------------------------------|
| 1.  | Comp Equip  | 129200  |               | Pick-Up Prior Date | No                              |
| 2.  | Comp Equip  | 130819  |               | Pick-Up Prior Date | No                              |
| 3.  | Comp Equip  | 134132  |               | Pick-Up Prior Date | No                              |
| 4.  | Comp Equip  | 144550  |               | Pick-Up Prior Date | No                              |
| 5.  | Comp Equip  | 151633  |               | Pick-Up Prior Date | No                              |
| 6.  | Comp Equip  | 151689  |               | Pick-Up Prior Date | No                              |
| 7.  | Comp Equip  | 152376  |               | Pick-Up Prior Date | No                              |
| 8.  | Comp Equip  | 157517  |               | Pick-Up Prior Date | No                              |
| 9.  | Comp Equip  | 157518  |               | Pick-Up Prior Date | No                              |
| 10. |             | 157519  |               | Pick-Up Prior Date | No                              |

Sincerely,

Authorized Signature

*Maria Martinez 9/1/22*

**Submit Form**

**TO BEGIN THIS INVENTORY REMOVAL:** Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.





To: PURCHASING LOGISTICS FIXED ASSET SECTION

From: Mary Martinez, Probate Ct 2

Date: 09/01/2022

Re: Assets to be removed from Probate Court 2 inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

|     | Description | Barcode | Serial number | Reason             | Original Cost<br>Asset > \$5,000 |
|-----|-------------|---------|---------------|--------------------|----------------------------------|
| 1.  | Comp Equip  | 158219  |               | Pick-Up Prior Date | No                               |
| 2.  | Comp Equip  | 158795  |               | Pick-Up Prior Date | No                               |
| 3.  | Comp Equip  | 176928  |               | Pick-Up Prior Date | No                               |
| 4.  | Comp Equip  | 144550  |               | Pick-Up Prior Date | No                               |
| 5.  | Comp Equip  |         |               | Pick-Up Prior Date | Yes                              |
| 6.  | Comp Equip  |         |               | Pick-Up Prior Date | Yes                              |
| 7.  | Comp Equip  |         |               | Pick-Up Prior Date | Yes                              |
| 8.  | Comp Equip  |         |               | Pick-Up Prior Date | Yes                              |
| 9.  | Comp Equip  |         |               | Pick-Up Prior Date | Yes                              |
| 10. | Comp Equip  |         |               | Pick-Up Prior Date | Yes                              |

Sincerely,

Authorized Signature

8/19/22

**Submit Form**

**TO BEGIN THIS INVENTORY REMOVAL:** Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: **Purchasing Logistics Fixed Asset Section**

From: JUSTICE OF THE PEACE #3

Point of Contact: Arlene Juarez Gonzalez

Date: 8/31/2022

Re: Assets to be removed from the JUSTICE OF THE PEACE #3  inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost. (Maximum 100 items)

|     | Description           | Barcode | Serial Number | Reason   | Original Cost<br>Asset > \$5,000 | Grant |                          |
|-----|-----------------------|---------|---------------|----------|----------------------------------|-------|--------------------------|
| 1.  | Table-work wood wa    | 0058514 |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 2.  | Table-work wood wa    | 0058516 |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 3.  | Electronic date/time  | 0110537 |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 4.  | Computer monitor fl   | 130987  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 5.  | Computer monitor fl   | 130997  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 6.  | Chair side black      | 136985  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 7.  | Credenza/Hutch cher   | 152227  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 8.  | Webcam C920           | 153346  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 9.  | Monitor flat panel (d | 154488  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |
| 10. | Monitor flat panel (d | 154489  |               | Obsolete | <input type="checkbox"/> Yes     | No    | <input type="checkbox"/> |

Sincerely,

Authorized Signature *Monica Camano*

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: JUSTICE OF THE PEACE #3

Point of Contact: Arlene Juarez Gonzalez

Date: 8/31/2022

Re: Assets to be removed from the JUSTICE OF THE PEACE #3  inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost. (Maximum 100 items)

|     | Description        | Barcode | Serial Number | Reason  | Original Cost<br>Asset > \$5,000 | Grant |                                  |
|-----|--------------------|---------|---------------|---|----------------------------------|-------|----------------------------------|
| 1.  | Computer base PC   | 164647  |               | Obsolete <input type="button" value="v"/>           | Yes                              | No    | <input type="button" value="v"/> |
| 2.  | Monitor flat panel | 166200  |               | Obsolete <input type="button" value="v"/>           | Yes                              | No    | <input type="button" value="v"/> |
| 3.  | Printer laserjet   | 170093  |               | Obsolete <input type="button" value="v"/>           | Yes                              | No    | <input type="button" value="v"/> |
| 4.  |                    |         |               | Pick-Up Prior Date                                  | Yes                              | No    | <input type="button" value="v"/> |
| 5.  |                    |         |               | Pick-Up Prior Date                                  | Yes                              | No    | <input type="button" value="v"/> |
| 6.  |                    |         |               | Pick-Up Prior Date <input type="button" value="v"/> | Yes                              | No    | <input type="button" value="v"/> |
| 7.  |                    |         |               | Pick-Up Prior Date                                  | Yes                              | No    | <input type="button" value="v"/> |
| 8.  |                    |         |               | Pick-Up Prior Date                                  | Yes                              | No    | <input type="button" value="v"/> |
| 9.  |                    |         |               | Pick-Up Prior Date                                  | Yes                              | No    | <input type="button" value="v"/> |
| 10. |                    |         |               | Pick-Up Prior Date                                  | Yes                              | No    | <input type="button" value="v"/> |

Sincerely,

Authorized Signature Monica Camano

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: 409TH DISTRICT COURT

Point of Contact: PETE MALDONADO

Date: 08/24/2022

Re: Assets to be removed from the 409TH DISTRICT COURT  inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost. (Maximum 100 items)

| Description          | Barcode | Serial Number | Reason                        | Original Cost<br>Asset > \$5,000 | Grant |
|----------------------|---------|---------------|-------------------------------|----------------------------------|-------|
| 1. Chair Leather Blk | 149940  |               | Lost <input type="checkbox"/> | No <input type="checkbox"/>      | Yes   |
| 2.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 3.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 4.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 5.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 6.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 7.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 8.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 9.                   |         |               | Pick-Up Prior Date            | Yes                              | Yes   |
| 10.                  |         |               | Pick-Up Prior Date            | Yes                              | Yes   |

Sincerely,

Authorized Signature 

**Submit Form**

R



To: Purchasing Logistics Fixed Asset Section

From: 409TH DISTRICT COURT

Point of Contact: PETE MALDONADO

Date: 08/25/2022

Re: Items for Reallocation from 409TH DISTRICT COURT to DISTRICT CLERK

Approve and authorize the reallocation of surplus assets from the Department to the in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

|     | Description        | Barcode | Serial Number | Condition | Original Cost<br>Asset > \$5,000 | Grant |
|-----|--------------------|---------|---------------|-----------|----------------------------------|-------|
| 1.  | File Lateral 4 Drv | 149230  | Herman Miller | Excellent | No                               | No    |
| 2.  | Wks; 5 part 1 Tkl  | 149227  | Herman Miller | Excellent | Yes                              | No    |
| 3.  | Table Computer     | 150624  | Furniture     | Excellent | No                               | No    |
| 4.  |                    |         |               | Excellent | Yes                              | Yes   |
| 5.  |                    |         |               | Excellent | Yes                              | Yes   |
| 6.  |                    |         |               | Excellent | Yes                              | Yes   |
| 7.  |                    |         |               | Excellent | Yes                              | Yes   |
| 8.  |                    |         |               | Excellent | Yes                              | Yes   |
| 9.  |                    |         |               | Excellent | Yes                              | Yes   |
| 10. |                    |         |               | Excellent | Yes                              | Yes   |

Sincerely,

Authorized Signature

Submit Form

R



To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY ADMINISTRATOR

Point of Contact: Betsy C. Keller

Date: 07/29/2022

Re: Items for Surplus from the COUNTY ADMINISTRATOR  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description | Barcode | Serial number | Condition     | Original Cost<br>Asset > \$5,000 | Grants |
|-----|-------------|---------|---------------|---------------|----------------------------------|--------|
| 1.  | Chair       | 0042970 |               | Poor/ Damaged | Yes                              | Yes    |
| 2.  | Chair       | 0043375 |               | Poor/ Damaged | Yes                              | Yes    |
| 3.  | Black Chair | 102420  |               | Poor/ Damaged | Yes                              | Yes    |
| 4.  |             |         |               | Excellent     | Yes                              | Yes    |
| 5.  |             |         |               | Excellent     | Yes                              | Yes    |
| 6.  |             |         |               | Excellent     | Yes                              | Yes    |
| 7.  |             |         |               | Excellent     | Yes                              | Yes    |
| 8.  |             |         |               | Excellent     | Yes                              | Yes    |
| 9.  |             |         |               | Excellent     | Yes                              | Yes    |
| 10. |             |         |               | Excellent     | Yes                              | Yes    |

Sincerely,

Authorized Signature

**Submit Form**

R



To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY ADMINISTRATOR

Point of Contact: Betsy C. Keller / Claudia Murguia

Date: 7/29/2022

Re: Assets to be removed from the COUNTY ADMINISTRATOR inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost. (Maximum 100 items)

| Description  | Barcode | Serial Number | Reason                     | Original Cost<br>Asset > \$5,000 | Grant |
|--------------|---------|---------------|----------------------------|----------------------------------|-------|
| * 1. Scanner | 134269  | DW300556      | Obsolete <i>Never ours</i> | Yes                              | No    |
| 2.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 3.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 4.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 5.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 6.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 7.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 8.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 9.           |         |               | Pick-Up Prior Date         | Yes                              | Yes   |
| 10.          |         |               | Pick-Up Prior Date         | Yes                              | Yes   |

\* This item has been reported since 2016 as not ours. There's no purchase order either and we have never had this item.

Sincerely,

Authorized Signature *Betsy Keller*

Submit Form



To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY ATTORNEY

Point of Contact: Darrell Davis/ Lulu Cinceros

Date: September 2, 2022

Re: Items for Surplus from the COUNTY ATTORNEY  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description           | Barcode | Serial number | Condition  | Original Cost                        |        |
|-----|-----------------------|---------|---------------|------------|--------------------------------------|--------|
|     |                       |         |               |            | Asset > \$5,000                      | Grants |
| 1.  | 42 Black Cartridge T  | N/A     | N/A           | Good/ Fair | <input type="button" value="v"/> Yes | Yes    |
| 2.  | 6 Metal dividers      | N/A     | N/A           | Good/ Fair | <input type="button" value="v"/> Yes | Yes    |
| 3.  | 9 Metal wire dividers | N/A     | N/A           | Good/ Fair | <input type="button" value="v"/> Yes | Yes    |
| 4.  | 6 Metal Baskets       | N/A     | N/A           | Excellent  | <input type="button" value="v"/> Yes | Yes    |
| 5.  | 27 Metal Shelves/div  | N/A     | N/A           | Good/ Fair | <input type="button" value="v"/> Yes | Yes    |
| 6.  | 7 Black/Brown book    | N/A     | N/A           | Good/ Fair | <input type="button" value="v"/> Yes | Yes    |
| 7.  | 2 4shelve wall holde  | N/A     | N/A           | Good/ Fair | <input type="button" value="v"/> Yes | Yes    |
| 8.  |                       |         |               | Excellent  | Yes                                  | Yes    |
| 9.  |                       |         |               | Excellent  | Yes                                  | Yes    |
| 10. |                       |         |               | Excellent  | Yes                                  | Yes    |

Sincerely,

Authorized Signature Lori Lopez

**Submit Form**






To: **Purchasing Logistics Fixed Asset Section**

From: **CRIMINAL JUSTICE COORD**



Point of Contact: **Catherine Jones**

Date: **08/29/2022**

Re: Items for Surplus from the **CRIMINAL JUSTICE COORD**  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description          | Barcode       | Serial number | Condition     | Original Cost   |        |
|-----|----------------------|---------------|---------------|---------------|-----------------|--------|
|     |                      |               |               |               | Asset > \$5,000 | Grants |
| 1.  | HP Laser Jet 600     | 165580        | CNDCGBDH.3    | Poor/ Damaged | No              | No     |
| 2.  | Black Chair, armless | 170156        |               | Good/ Fair    | No              | No     |
| 3.  | Black Desk Chair     | 154405        |               | Poor/ Damaged | No              | No     |
| 4.  | Desk                 | 0042587       |               | Good/ Fair    | No              | No     |
| 5.  | Cabinet              | WTCS&CD: FY00 |               | Good/ Fair    | No              | No     |
| 6.  | Brown Cabinet        | None          |               | Poor/ Damaged | No              | No     |
| 7.  | Serta Rolling Chair  | None          |               | Poor/ Damaged | No              | No     |
| 8.  | Serta Rolling Chair  | None          |               | Poor/ Damaged | No              | No     |
| 9.  | Serta Rolling Chair  | None          |               | Poor/ Damaged | No              | No     |
| 10. | Serta Rolling Chair  | None          |               | Poor/ Damaged | No              | No     |

CFR 9/6/22

CFR 9/6/22

Sincerely,

Authorized Signature

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: **CRIMINAL JUSTICE COORD**



Point of Contact: **Catherine Jones**

Date: **08/29/2022**

Re: Items for Surplus from the **CRIMINAL JUSTICE COORD** to The Purchasing Department



Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description         | Barcode | Serial number | Condition     | Original Cost   |        |
|-----|---------------------|---------|---------------|---------------|-----------------|--------|
|     |                     |         |               |               | Asset > \$5,000 | Grants |
| 1.  | Serta Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 2.  | Serta Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 3.  | Serta Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 4.  | Serta Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 5.  | Serta Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 6.  | Other Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 7.  | Other Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 8.  | Other Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 9.  | Other Rolling Chair | None    |               | Poor/ Damaged | No              | No     |
| 10. | Other Rolling Chair | None    |               | Poor/ Damaged | No              | No     |

Sincerely,

Authorized Signature

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: **CRIMINAL JUSTICE COORD**

Point of Contact: **Catherine Jones**

Date: **08/29/2022**

Re: Items for Surplus from the **CRIMINAL JUSTICE COORD**  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description           | Barcode          | Serial number | Condition                              | Original Cost               |                             | Grants                              |
|-----|-----------------------|------------------|---------------|--|-----------------------------|-----------------------------|-------------------------------------|
|     |                       |                  |               |  | Asset > \$5,000             |                             |                                     |
| 1.  | Small Shredder        | 120654           |               | Poor/ Damaged <input type="checkbox"/> | No <input type="checkbox"/> | No <input type="checkbox"/> | <input type="checkbox"/>            |
| 2.  | <del>Floor Fan</del>  | <del>24161</del> |               | <del>Poor/ Damaged</del>               | <del>No</del>               | <del>No</del>               | <del><input type="checkbox"/></del> |
| 3.  | Elevated Chair (jail) |                  | 169005        | Poor/ Damaged <input type="checkbox"/> | No <input type="checkbox"/> | No <input type="checkbox"/> | <input type="checkbox"/>            |
| 4.  | Desk Chair (jail)     |                  |               | Poor/ Damaged                          | No                          | No                          | <input type="checkbox"/>            |
| 5.  | Desk Chair (jail)     |                  |               | Poor/ Damaged                          | No                          | No                          | <input type="checkbox"/>            |
| 6.  | HPVH22 Monitor        |                  | 2MN83301cz    | Poor/ Damaged                          | No                          | No                          | <input type="checkbox"/>            |
| 7.  | HP V2221 Monitor      | 167609           |               | Poor/ Damaged                          | No                          | No                          | <input type="checkbox"/>            |
| 8.  | Keyboard              |                  | BEXPOBTJCFC7K | Poor/ Damaged                          | No                          | No                          | <input type="checkbox"/>            |
| 9.  | Keyboard              |                  | BEXPOAWYCMAT  | Poor/ Damaged                          | No                          | No                          | <input type="checkbox"/>            |
| 10. |                       |                  |               | Excellent                              | Yes                         | Yes                         | <input type="checkbox"/>            |

CFR  
9/6/22

Sincerely,

Authorized Signature

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY CRIMINAL COURT #1

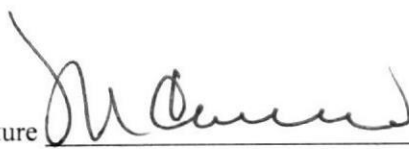
Point of Contact: MARY CARAVEO

Date: Sept. 6, 2022

Re: Items for Reallocation from COUNTY CRIMINAL COURT #1 to PROTECTIVE ORDER COURT

Approve and authorize the reallocation of surplus assets from the Department to the in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

|     | Description    | Barcode | Serial Number | Condition  | Original Cost<br>Asset > \$5,000 | Grant |
|-----|----------------|---------|---------------|------------|----------------------------------|-------|
| 1.  | Keyboard Drawe | 140816  |               | Good/ Fair | No                               | No    |
| 2.  |                |         |               | Excellent  | Yes                              | Yes   |
| 3.  |                |         |               | Excellent  | Yes                              | Yes   |
| 4.  |                |         |               | Excellent  | Yes                              | Yes   |
| 5.  |                |         |               | Excellent  | Yes                              | Yes   |
| 6.  |                |         |               | Excellent  | Yes                              | Yes   |
| 7.  |                |         |               | Excellent  | Yes                              | Yes   |
| 8.  |                |         |               | Excellent  | Yes                              | Yes   |
| 9.  |                |         |               | Excellent  | Yes                              | Yes   |
| 10. |                |         |               | Excellent  | Yes                              | Yes   |

Sincerely,  
Authorized Signature 

Submit Form



To: **Purchasing Logistics Fixed Asset Section**

From: COUNCIL OF JUDGES ADMIN

Point of Contact: Michael Cuccaro


Date: Sept. 1, 2022 *411st DISTRICT COURT*

Re: Items for Surplus from the ~~COUNCIL OF JUDGES ADMIN~~  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description | Barcode | Serial number | Condition | Original Cost   |                              |
|-----|-------------|---------|---------------|-----------|-----------------|------------------------------|
|     |             |         |               |           | Asset > \$5,000 | Grants                       |
| 1.  | Laptop      | 199129  | 4RMTML3       | Excellent | No              | <input type="checkbox"/> Yes |
| 2.  | Laptop      | 199130  | 8RMTML3       | Excellent | No              | <input type="checkbox"/> Yes |
| 3.  |             |         |               | Excellent | Yes             | Yes                          |
| 4.  |             |         |               | Excellent | Yes             | Yes                          |
| 5.  |             |         |               | Excellent | Yes             | Yes                          |
| 6.  |             |         |               | Excellent | Yes             | Yes                          |
| 7.  |             |         |               | Excellent | Yes             | Yes                          |
| 8.  |             |         |               | Excellent | Yes             | Yes                          |
| 9.  |             |         |               | Excellent | Yes             | Yes                          |
| 10. |             |         |               | Excellent | Yes             | Yes                          |

Sincerely,

Authorized Signature 

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: **COUNCIL OF JUDGES ADMIN**

Point of Contact: **Michael Cuccaro**

Date: **8/15/22**

Re: Items for Surplus from the **210TH DISTRICT COURT**  to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description | Barcode | Serial number | Condition | Original Cost<br>Asset > \$5,000 | Grants |
|-----|-------------|---------|---------------|-----------|----------------------------------|--------|
| 1.  | Laptop      | 199126  | 4RMTML3       | Excellent | No <input type="checkbox"/>      | Yes    |
| 2.  |             |         |               | Excellent | No <input type="checkbox"/>      | Yes    |
| 3.  |             |         |               | Excellent | Yes                              | Yes    |
| 4.  |             |         |               | Excellent | Yes                              | Yes    |
| 5.  |             |         |               | Excellent | Yes                              | Yes    |
| 6.  |             |         |               | Excellent | Yes                              | Yes    |
| 7.  |             |         |               | Excellent | Yes                              | Yes    |
| 8.  |             |         |               | Excellent | Yes                              | Yes    |
| 9.  |             |         |               | Excellent | Yes                              | Yes    |
| 10. |             |         |               | Excellent | Yes                              | Yes    |

Sincerely,

Authorized Signature

**Submit Form**