



COUNTY OF EL PASO
OFFICE OF THE COUNTY AUDITOR

EDWARD A. DION, CPA
COUNTY AUDITOR
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06-13

July 13, 2022

The Honorable Annabel Perez
Local Administrative District Judge
41st Judicial District
Room 1006, County Courthouse Building
500 East San Antonio Street
El Paso, Texas 79901

Dear Judge Perez:

I am respectfully requesting the following items be placed on the agenda for the Council of Judges' meeting to be held at 11:30 a.m., Thursday, July 28, 2022:

Pursuant to the *Texas Local Government Code*, § 152.905, hold a public hearing to discuss and take action on various items as follows. (See Exhibit A)

- (1) Discuss and take action regarding the updated El Paso District Judge's County Auditor Salary Pay Scales for the County Auditor and assistant county auditors. (See Exhibit B)
- (2) Pursuant to the *Texas Local Government Code*, § 84.021, discuss and take action regarding the County Auditor's certification of staffing requirements for the fiscal year beginning October 1, 2022. (See Exhibit C)
- (3) Pursuant to the *Texas Local Government Code*, § 152.905, discuss and take action regarding setting the amount of compensation of the County Auditor, assistant auditors, and court reporters for the fiscal year beginning October 1, 2022. (See Exhibit D)
- (4) Pursuant to the *Texas Local Government Code*, § 84.021, discuss and take action regarding the County Auditor's proposed budget for the fiscal year beginning October 1, 2022. (See Exhibit E)

Various statutory references to the Texas Local Government Code in this regard are attached for your information. (See Exhibit F)

Thank you for your consideration in this regard.

Very truly yours,

Edward A. Dion
County Auditor

EAD:DT:ya

Attachments

cc: Mr. Michael Cuccaro, Executive Director, Council of Judges
Ms. Noemi A. Garcia, Office Manager, Council of Judges

Exhibit A

Pursuant to the Texas Local Government Code, § 152.905, hold a public hearing.

July 5, 2022

El Paso County Purchasing
800 E. Overland RM. #300
El Paso, TX 79901

Ad No: LN0703-43
Cause No. n/a
Ref: Public Hearing (Virtual)
Size: 3.5 Inch
Cost: \$57.96

NOTICE

El Paso County, Texas
County Auditor
Public Hearing (Virtual)
On the matter of setting the amount of compensation of the County Auditor, assistant auditors and court reporters. Pursuant to Texas Local Government Code, § 152.905 this public hearing of the El Paso County District Judges will be held on Thursday, July 28, 2022, at 11:30 a.m. via Zoom (Auth. Tx Gov. Code § 551.127).
Zoom Meeting
One tap mobile:
US: +13462487799, 87009947833#...*657162# or +16699006833, 87009947833#...*657162#
Meeting URL:
<https://txcourts.zoom.us/j/87009947833?pwd=SVhJT2VpZFRZOTRQWFVYcDk2a1NPZz09>
Meeting ID:
870 0994 7833
Passcode:
657162

PUBLISHER'S AFFIDAVIT

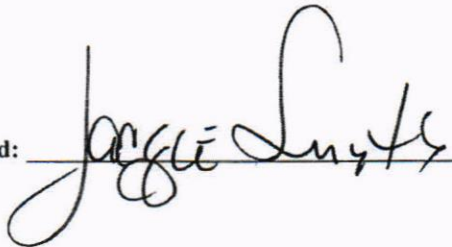
State of Texas
County of El Paso

Before me, a Notary in and for El Paso County, State of Texas, on this day personally appeared Jacquie Smythe who states upon oath that she is the Legal Advertising Manager at El Paso Inc., a newspaper published in the city and County of El Paso, State of Texas, which is a newspaper of general circulation and which is continually and regularly published in the said county of El Paso and was such upon the dates herein mentioned.

That the Legal copy was published in El Paso Inc. for the dates of such publication being as follows:

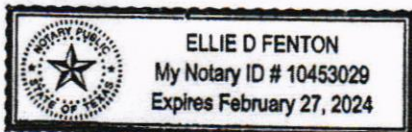
DAY (s) to wit: July 3, 2022

Signed: _____



Subscribed and sworn to before me, this the 5 day of July 2022.

Ellie D. Fenton



El Paso County, Texas

County Auditor

Public Hearing (Virtual)

On the matter of setting the amount of compensation of the County Auditor, assistant auditors and court reporters. Pursuant to Texas Local Government Code, § 152.905 this public hearing of the El Paso County District Judges will be held on Thursday, July 28, 2022, at 11:30 a.m. via Zoom (Auth. Tx Gov. Code § 551.127).

Zoom Meeting

One tap — US: +13462487799,,87009947833#,,, *657162# or
mobile: +16699006833,,87009947833#,,, *657162#

Meeting URL: <https://txcourts.zoom.us/j/87009947833?pwd=SVhJT2VpZFRZOTRQWFVYcDk2aINPZz09>

Meeting ID: 870 0994 7833

Passcode: 657162

Exhibit B

Discuss and take action regarding the updated El Paso District Judge's County Auditor Salary Pay Scales for the County Auditor and assistant county auditors.

El Paso District Judges' Salary Pay Scale for the County Auditor and Assistant County Auditors

Plan Starting 10/01/2017

Auditor Scale vs County Scale

Audit-Executive Staff	Auditor Scale	County Scale
County Auditor	AE7	E36
County Auditor First Asst.	AE5	P29
Director of Financial Operations	AE4	P27

Audit-Management Staff	Auditor Scale	County Scale
Audit Managers	AM2	P17
Audit Manager Senior	AM4	P19

Internal Audit Staff	Auditor Scale	County Scale
Internal Auditor	AI1	P08
Internal Auditor Certified	AI3	P10
Internal IT Auditor / Audit Senior	AI5	P12
Internal IT Auditor/Audit Senior Certified	AI7	P14

Audit-Professional	Auditor Scale	County Scale
Audit-Accountant	AP1	P07
Audit-Accountant Certified	AP5	P09
Audit-Accountant Senior	AP7	P10
Audit-Accountant Senior Certified	AP9	P12

Audit-General Staff	Auditor Scale	County Scale
Audit Office Specialist	AG1	G07
Audit Data Entry Operator(Full-Time)	AG3	G10
Audit Data Entry Operator(Part-Time)	AG3	G10
Audit Clerk	AG5	G15
Audit Clerk Interm.	AG7	G17
Audit Generalist	AG9	G21
Audit Admin Asst/Sr Website Writer/Audit Payroll Spc	AG11	G23
Audit Executive Assistant	AG13	G24

**El Paso District Judges' County Auditor Salary Pay Scales
for the County Auditor and Assistant County Auditors**

Adopted by the District Court Judges on August 17, 2017 (Adjusted annually for Cost of Living and/or Wage Adjustment)
Updated with FY22 8% Wage Adjustment on 1/9/2022

Executive	Entry	Step Year 1	Step Year 2	Step Year 3	Step Year 4	Step Year 5	Step Year 6	Step Year 7	Step Year 8	Step Year 9	Step Year 10	Step Year 11	Step Year 12	Step Year 13	Step Year 14	Step Year 15
AE7	\$ 166,971.09	\$ 171,145.34	\$ 175,423.98	\$ 179,809.58	\$ 184,304.82	\$ 188,912.44	\$ 193,635.25	\$ 198,476.13	\$ 203,438.03	\$ 208,524.00	\$ 213,737.10	\$ 219,080.52	\$ 224,557.51	\$ 230,171.46	\$ 235,925.75	\$ 241,823.89
AE5	\$ 130,528.31	\$ 133,791.50	\$ 137,136.30	\$ 140,564.70	\$ 144,078.84	\$ 147,680.79	\$ 151,372.81	\$ 155,157.13	\$ 159,036.06	\$ 163,011.97	\$ 167,087.25	\$ 171,264.46	\$ 175,546.06	\$ 179,934.71	\$ 184,433.09	\$ 189,043.90
AE4	\$ 121,190.04	\$ 124,219.79	\$ 127,325.28	\$ 130,508.41	\$ 133,771.13	\$ 137,115.42	\$ 140,543.28	\$ 144,056.88	\$ 147,658.29	\$ 151,349.75	\$ 155,133.49	\$ 159,011.85	\$ 162,987.14	\$ 167,061.80	\$ 171,238.35	\$ 175,519.31
AE3	\$ 108,420.18	\$ 111,130.70	\$ 113,908.96	\$ 116,756.68	\$ 119,675.59	\$ 122,667.50	\$ 125,734.18	\$ 128,877.54	\$ 132,099.45	\$ 135,401.95	\$ 138,787.00	\$ 142,256.67	\$ 145,813.09	\$ 149,458.45	\$ 153,194.87	\$ 157,024.73
Management	Entry	Step Year 1	Step Year 2	Step Year 3	Step Year 4	Step Year 5	Step Year 6	Step Year 7	Step Year 8	Step Year 9	Step Year 10	Step Year 11	Step Year 12	Step Year 13	Step Year 14	Step Year 15
AM1	\$ 80,567.34	\$ 82,581.53	\$ 84,646.07	\$ 86,762.23	\$ 88,931.28	\$ 91,154.57	\$ 93,433.42	\$ 95,769.26	\$ 98,163.50	\$ 100,617.57	\$ 103,133.01	\$ 105,711.34	\$ 108,354.12	\$ 111,062.98	\$ 113,839.56	\$ 116,685.54
AM2	\$ 83,613.81	\$ 85,704.16	\$ 87,846.75	\$ 90,042.92	\$ 92,294.00	\$ 94,601.35	\$ 96,966.37	\$ 99,390.53	\$ 101,875.30	\$ 104,422.19	\$ 107,032.73	\$ 109,708.55	\$ 112,451.26	\$ 115,262.55	\$ 118,144.11	\$ 121,097.70
AM3	\$ 86,775.45	\$ 88,944.84	\$ 91,168.44	\$ 93,447.66	\$ 95,783.85	\$ 98,178.45	\$ 100,632.92	\$ 103,148.73	\$ 105,727.45	\$ 108,370.65	\$ 111,079.90	\$ 113,856.90	\$ 116,703.32	\$ 119,620.90	\$ 122,611.43	\$ 125,676.72
AM4	\$ 90,056.65	\$ 92,308.06	\$ 94,615.77	\$ 96,981.16	\$ 99,405.69	\$ 101,890.83	\$ 104,438.11	\$ 107,049.05	\$ 109,725.28	\$ 112,468.40	\$ 115,280.12	\$ 118,162.12	\$ 121,116.18	\$ 124,144.08	\$ 127,247.68	\$ 130,428.88
Internal	Entry	Step Year 1	Step Year 2	Step Year 3	Step Year 4	Step Year 5	Step Year 6	Step Year 7	Step Year 8	Step Year 9	Step Year 10	Step Year 11	Step Year 12	Step Year 13	Step Year 14	Step Year 15
AI1	\$ 59,869.80	\$ 61,366.53	\$ 62,900.71	\$ 64,473.22	\$ 66,085.07	\$ 67,737.20	\$ 69,430.61	\$ 71,166.37	\$ 72,945.54	\$ 74,769.18	\$ 76,638.41	\$ 78,554.36	\$ 80,518.22	\$ 82,531.18	\$ 84,594.46	\$ 86,709.32
AI2	\$ 62,133.63	\$ 63,686.96	\$ 65,279.14	\$ 66,911.12	\$ 68,583.89	\$ 70,298.49	\$ 72,055.95	\$ 73,857.34	\$ 75,703.79	\$ 77,596.38	\$ 79,536.29	\$ 81,524.71	\$ 83,562.81	\$ 85,651.87	\$ 87,793.18	\$ 89,988.01
AI3 *	\$ 64,483.05	\$ 66,095.15	\$ 67,747.51	\$ 69,441.19	\$ 71,177.24	\$ 72,956.67	\$ 74,780.59	\$ 76,650.11	\$ 78,566.35	\$ 80,530.51	\$ 82,543.76	\$ 84,607.35	\$ 86,722.55	\$ 88,890.61	\$ 91,112.87	\$ 93,390.69
AI4	\$ 66,921.33	\$ 68,594.36	\$ 70,309.21	\$ 72,066.94	\$ 73,868.63	\$ 75,715.34	\$ 77,608.22	\$ 79,548.44	\$ 81,537.14	\$ 83,575.57	\$ 85,664.95	\$ 87,806.57	\$ 90,001.74	\$ 92,251.79	\$ 94,558.08	\$ 96,922.03
AI5	\$ 69,451.80	\$ 71,188.10	\$ 72,967.80	\$ 74,792.00	\$ 76,661.80	\$ 78,578.35	\$ 80,542.80	\$ 82,556.38	\$ 84,620.27	\$ 86,735.78	\$ 88,904.19	\$ 91,126.78	\$ 93,404.94	\$ 95,740.07	\$ 98,133.57	\$ 100,586.92
AI6	\$ 72,077.95	\$ 73,879.91	\$ 75,726.90	\$ 77,620.05	\$ 79,560.58	\$ 81,549.59	\$ 83,588.33	\$ 85,678.04	\$ 87,819.98	\$ 90,015.49	\$ 92,265.88	\$ 94,572.52	\$ 96,936.84	\$ 99,360.25	\$ 101,844.25	\$ 104,390.38
AI7 *	\$ 74,803.38	\$ 76,673.48	\$ 78,590.30	\$ 80,555.06	\$ 82,568.96	\$ 84,633.16	\$ 86,748.98	\$ 88,917.73	\$ 91,140.67	\$ 93,419.18	\$ 95,754.66	\$ 98,148.53	\$ 100,602.25	\$ 103,117.29	\$ 105,695.23	\$ 108,337.62
Professional	Entry	Step Year 1	Step Year 2	Step Year 3	Step Year 4	Step Year 5	Step Year 6	Step Year 7	Step Year 8	Step Year 9	Step Year 10	Step Year 11	Step Year 12	Step Year 13	Step Year 14	Step Year 15
AP1	\$ 57,688.46	\$ 59,130.69	\$ 60,608.95	\$ 62,124.16	\$ 63,677.28	\$ 65,269.20	\$ 66,900.95	\$ 68,573.47	\$ 70,287.79	\$ 72,045.01	\$ 73,846.11	\$ 75,692.26	\$ 77,584.58	\$ 79,524.19	\$ 81,512.31	\$ 83,550.11
AP2	\$ 59,869.80	\$ 61,366.53	\$ 62,900.71	\$ 64,473.22	\$ 66,085.07	\$ 67,737.20	\$ 69,430.61	\$ 71,166.37	\$ 72,945.54	\$ 74,769.18	\$ 76,638.41	\$ 78,554.36	\$ 80,518.22	\$ 82,531.18	\$ 84,594.46	\$ 86,709.32
AP5 *	\$ 62,133.63	\$ 63,686.96	\$ 65,279.14	\$ 66,911.12	\$ 68,583.89	\$ 70,298.49	\$ 72,055.95	\$ 73,857.34	\$ 75,703.79	\$ 77,596.38	\$ 79,536.29	\$ 81,524.71	\$ 83,562.81	\$ 85,651.87	\$ 87,793.18	\$ 89,988.01
AP7	\$ 64,483.05	\$ 66,095.15	\$ 67,747.51	\$ 69,441.19	\$ 71,177.24	\$ 72,956.67	\$ 74,780.59	\$ 76,650.11	\$ 78,566.35	\$ 80,530.51	\$ 82,543.76	\$ 84,607.35	\$ 86,722.55	\$ 88,890.61	\$ 91,112.87	\$ 93,390.69
AP8	\$ 66,921.33	\$ 68,594.36	\$ 70,309.21	\$ 72,066.94	\$ 73,868.63	\$ 75,715.34	\$ 77,608.22	\$ 79,548.44	\$ 81,537.14	\$ 83,575.57	\$ 85,664.95	\$ 87,806.57	\$ 90,001.74	\$ 92,251.79	\$ 94,558.08	\$ 96,922.03
AP9 *	\$ 69,451.80	\$ 71,188.10	\$ 72,967.80	\$ 74,792.00	\$ 76,661.80	\$ 78,578.35	\$ 80,542.80	\$ 82,556.38	\$ 84,620.27	\$ 86,735.78	\$ 88,904.19	\$ 91,126.78	\$ 93,404.94	\$ 95,740.07	\$ 98,133.57	\$ 100,586.92
General	Entry	Step Year 1	Step Year 2	Step Year 3	Step Year 4	Step Year 5	Step Year 6	Step Year 7	Step Year 8	Step Year 9	Step Year 10	Step Year 11	Step Year 12	Step Year 13	Step Year 14	Step Year 15
AG1	\$ 28,104.54	\$ 28,807.15	\$ 29,527.33	\$ 30,265.50	\$ 31,022.14	\$ 31,797.67	\$ 32,592.63	\$ 33,407.46	\$ 34,242.63	\$ 35,098.69	\$ 35,976.17	\$ 36,875.57	\$ 37,797.46	\$ 38,742.40	\$ 39,710.96	\$ 40,703.74
AG3	\$ 31,414.71	\$ 32,200.08	\$ 33,005.07	\$ 33,830.20	\$ 34,675.97	\$ 35,542.86	\$ 36,431.42	\$ 37,342.21	\$ 38,275.77	\$ 39,232.67	\$ 40,213.48	\$ 41,218.83	\$ 42,249.30	\$ 43,305.54	\$ 44,388.16	\$ 45,497.87
AG5	\$ 37,820.52	\$ 38,766.03	\$ 39,735.18	\$ 40,728.55	\$ 41,746.77	\$ 42,790.44	\$ 43,860.19	\$ 44,956.71	\$ 46,080.63	\$ 47,232.63	\$ 48,413.46	\$ 49,623.79	\$ 50,864.39	\$ 52,136.00	\$ 53,439.42	\$ 54,775.39
AG7	\$ 40,734.77	\$ 41,753.12	\$ 42,796.95	\$ 43,866.89	\$ 44,963.56	\$ 46,087.65	\$ 47,239.84	\$ 48,420.84	\$ 49,631.36	\$ 50,872.14	\$ 52,143.96	\$ 53,447.55	\$ 54,783.75	\$ 56,153.33	\$ 57,557.15	\$ 58,996.10
AG9	\$ 47,254.26	\$ 48,435.61	\$ 49,646.51	\$ 50,887.67	\$ 52,159.86	\$ 53,463.87	\$ 54,800.45	\$ 56,170.45	\$ 57,574.71	\$ 59,014.08	\$ 60,489.45	\$ 62,001.68	\$ 63,551.73	\$ 65,140.51	\$ 66,769.03	\$ 68,438.25
AG11	\$ 50,895.42	\$ 52,167.80	\$ 53,472.01	\$ 54,808.80	\$ 56,179.01	\$ 57,583.49	\$ 59,023.08	\$ 60,498.65	\$ 62,011.14	\$ 63,561.40	\$ 65,150.44	\$ 66,779.21	\$ 68,448.68	\$ 70,159.90	\$ 71,913.91	\$ 73,711.74
AG13	\$ 52,819.92	\$ 54,140.40	\$ 55,493.91	\$ 56,881.26	\$ 58,303.28	\$ 59,760.87	\$ 61,254.89	\$ 62,786.28	\$ 64,355.93	\$ 65,964.82	\$ 67,613.95	\$ 69,304.27	\$ 71,036.89	\$ 72,812.81	\$ 74,633.14	\$ 76,498.97

* Non management assistant county auditors that become certified will be advanced to the certified levels in the respective salary category. This is only allowed once per employee. Certification must be accounting or auditing related such as Certified Public Accountant (CPA), Certified Internal Auditor (CIA) or Certified Information System Auditor (CISA), with a minimum of a Bachelor's Degree, subject to the approval of County Auditor.

^ All future vacancies in the Internal Audit Division will be filled with candidates certified in the field of internal audit.

Note: Placement of new employees on the District Judges County Auditor's Salary Plan will be determined based on qualifications and experience as authorized by the County Auditor with concurrence of the Administrative District Judge. (Similar to County Practices)

NOTE: Cost of Living, wage adjustments and/or step increases will be consistent with what Commissioners Court approves for the majority of County employees (non-union) as well as any reductions, and will be reflected in the Salary Plan. (Appropriation transfers required to fund will occur consistent with County budgetary amendment practices.)

Exhibit C

Pursuant to the Texas Local Government Code, § 84.021, discuss and take action on the County Auditor's certification of staffing requirements for the fiscal year beginning October 1, 2022.

Proposed Compensation Level for
 El Paso county Auditor's Office
 Pursuant to Local Government Code §152.905
 For Fiscal Year 2023(October 1, 2022 through September 30, 2023)

Divisions	Name	Titles	Pay Scale	Step	Current Salary	Redline/Notes
Executive Staff	Dion, Edward	County Auditor	EX36	15	\$ 241,823.89	Redline
Executive Staff	Franco, Barbara	County Auditor 1st Assistant	PS29	13	\$ 179,934.71	
Executive Staff	Perez, Victor	Director of Financial Operations	PS27	8	\$ 147,658.29	
Cash Management-Audit	Gomez, Raymond	Audit Manager	PS17	11	\$ 109,708.55	
Cash Management-Audit	Fuentes, Jesus	Audit Accountant Senior	PS10	0	\$ 64,483.05	
Cash Management-Audit	Davila, Roxanne	Audit Accountant	PS07	0	\$ 57,688.46	
Cash Management-Audit	Saenz, Bernadette	Audit Generalist	GS21	8	\$ 57,574.71	
Cash Management-Audit	Zavala, Martha	Audit Generalist	GS21	1	\$ 48,435.61	
Cash Management-Audit	Chavez, Alejandro	Audit Clerk Intern.	GS17	1	\$ 41,753.12	
Cash Management-Audit	Ortega, Isela	Audit Clerk Intern.	GS17	0	\$ 40,734.77	
Cash Management-Audit	Martinez Grijalva, Aaron	Audit Clerk	GS15	0	\$ 37,820.52	
EPC CSCD Fiscal Services-Audit	Aguilar, Sarah	Audit Manager	PS17	6	\$ 96,966.37	
EPC CSCD Fiscal Services-Audit	Calderon-Valles, Maria	Audit Accountant	PS07	0	\$ 57,688.46	
Financial Analysis-Reporting-Audit	Utterback, James	Audit Manager Senior	PS19	14	\$ 127,247.68	
Financial Analysis-Reporting-Audit	Hemme, Linda	Audit Accountant Senior	PS10	11	\$ 84,607.35	
Financial Analysis-Reporting-Audit	Gonzalez Melendez, Claudia	Audit Accountant Senior	PS10	0	\$ 64,483.05	
Financial Analysis-Reporting-Audit	Agosto, Adriana	Audit Accountant	PS07	0	\$ 57,688.46	
Financial Analysis-Reporting-Audit	Vacant	Audit Accountant	PS07	0	\$ 57,688.46	
Financial System Maintenance-Support-Audit	Fernandez, Esteban	Audit Manager Senior	PS19	4	\$ 99,405.69	
Financial System Maintenance-Support-Audit	Shelton, Patricia	Audit Accountant Senior Cert	PS12	1	\$ 71,188.10	
Financial System Maintenance-Support-Audit	Gabaldon, Ricardo	Audit Accountant Senior	PS10	0	\$ 64,483.05	
Financial System Maintenance-Support-Audit	Alvarado, Yvonne	Audit Executive Assistant	GS24	13	\$ 72,812.81	
Financial System Maintenance-Support-Audit	Aguirre, Enrique	Audit Adm. Assit Senior Web Writer	GS23	0	\$ 50,895.42	
Financial System Maintenance-Support-Audit	Urquiza, Miles	Audit Clerk	GS15	0	\$ 37,820.52	
GL and Disbursement Reporting-Audit	Martinez, Luis	Audit Manager Senior	PS19	11	\$ 118,162.12	
GL and Disbursement Reporting-Audit	Escobar, Alejandro	Audit Accountant Senior Cert	PS12	0	\$ 69,451.80	
GL and Disbursement Reporting-Audit	Morales, Edwin	Audit Accountant Senior	PS10	0	\$ 64,483.05	
GL and Disbursement Reporting-Audit	Lopez, Jorge	Audit Accountant	PS07	12	\$ 77,584.58	
GL and Disbursement Reporting-Audit	Lizalde, Erika	Audit Accountant	PS07	2	\$ 60,608.95	
GL and Disbursement Reporting-Audit	Ruiz, Maribel	Audit Accountant	PS07	0	\$ 57,688.46	
GL and Disbursement Reporting-Audit	Perez, Veronica	Audit Generalist	GS17	14	\$ 57,557.15	
GL and Disbursement Reporting-Audit	Bautista, Yvette	Audit Clerk Intern.	GS17	9	\$ 50,872.14	
GL and Disbursement Reporting-Audit	Tovar, Eloida	Audit Clerk	GS15	7	\$ 44,956.71	
GL and Disbursement Reporting-Audit	Negrete, Juan	Audit Clerk	GS15	5	\$ 42,790.44	
GL and Disbursement Reporting-Audit	Contreras, Veronica	Audit Clerk	GS15	2	\$ 39,735.18	
GL and Disbursement Reporting-Audit	Castillo, Denise	Audit Clerk	GS15	1	\$ 38,766.03	
GL and Disbursement Reporting-Audit	Patrick, Marc	Audit Clerk	GS15	0	\$ 37,820.52	
GL and Disbursement Reporting-Audit	Alvarez, Denise	Audit Clerk	GS15	0	\$ 37,820.52	
Grants Compliance-Reporting-Audit	Dominguez, Ramona	Audit Manager Senior	PS19	7	\$ 107,049.05	
Grants Compliance-Reporting-Audit	Ortega, Marcella	Audit Accountant Senior	PS10	12	\$ 86,722.55	
Grants Compliance-Reporting-Audit	Carrillo, Alicia	Audit Accountant Senior	PS10	1	\$ 66,095.15	
Grants Compliance-Reporting-Audit	Jacquez, Maribel	Audit Accountant	PS07	13	\$ 79,524.19	
Grants Compliance-Reporting-Audit	Veliz, Lizeth	Audit Enterprise Accountant	PS08	9	\$ 74,769.18	
Grants Compliance-Reporting-Audit	Briseno, Mayra	Audit Accountant	PS07	12	\$ 77,584.58	
Grants Compliance-Reporting-Audit	Pedroza, Savannah	Audit Accountant	PS07	3	\$ 62,124.16	
Grants Compliance-Reporting-Audit	Estrada, Susana	Audit Accountant	PS07	3	\$ 62,124.16	
Grants Compliance-Reporting-Audit	Federico, Guadalupe	Audit Accountant	PS07	3	\$ 62,124.16	
Grants Compliance-Reporting-Audit	Nava-Reyes, Omar	Audit Accountant	PS07	1	\$ 59,130.69	
Grants Compliance-Reporting-Audit	Vasquez, Sergio	Audit Accountant	PS07	1	\$ 59,130.69	
Grants Compliance-Reporting-Audit	Robledo, Carlos	Audit Accountant	PS07	0	\$ 57,688.46	
Grants Compliance-Reporting-Audit	Vacant	Audit Accountant	PS07	0	\$ 57,688.46	New Position
Grants Compliance-Reporting-Audit	Vacant	Audit Accountant (66% Grant Funded)	PS07	0	\$ 57,688.46	New Position
Grants Compliance-Reporting-Audit	Espinoza Garcia, Kevin I.	Audit Accountant	PS07	0	\$ 57,688.46	
Grants Compliance-Reporting-Audit	Vacant	Audit Accountant (66% Grant Funded)	PS07	0	\$ 57,688.46	
Internal Audit	O'Neal, James	Audit Manager Senior	PS19	7	\$ 107,049.05	
Internal Audit	Bernal, Ruth	Internal Audit Senior	PS12	9	\$ 86,735.78	
Internal Audit	Lamas, Michael	IT Internal Auditor Cert	PS14	0	\$ 74,803.38	
Internal Audit	Caballero, Daisy	Internal Audit Cert.	PS10	3	\$ 69,441.19	
Internal Audit	Acosta, Kimberly	Internal Auditor Cert	PS10	0	\$ 64,483.05	
Internal Audit	Hills, Patrice	Internal Auditor Cert	PS10	0	\$ 64,483.05	
Internal Audit	Trevizo, Phillip	Internal Auditor	PS08	3	\$ 64,473.22	
Internal Audit	Medina, Hadi	Internal Auditor	PS08	4	\$ 66,085.07	
Payroll & Benefits Reporting-Audit	Mccarthy, Nicolas	Audit Manager	PS17	7	\$ 99,390.53	
Payroll & Benefits Reporting-Audit	Salazar, Mayra	Audit Accountant Senior Cert	PS12	1	\$ 71,188.10	
Payroll & Benefits Reporting-Audit	Ceballos, Denise	Audit Accountant	PS07	0	\$ 57,688.46	
Payroll & Benefits Reporting-Audit	Murillo, Carlos	Audit Accountant	PS07	0	\$ 57,688.46	
Payroll & Benefits Reporting-Audit	Sifuentes, Sylvia	Audit Payroll Specialist	GS23	7	\$ 60,498.65	
Revenues Estimation-Analysis-Reporting-Audit	Teague, Donna	Audit Manager Senior	PS19	13	\$ 124,144.08	
Revenues Estimation-Analysis-Reporting-Audit	Martinez, Laura	Audit Accountant Senior	PS10	12	\$ 86,722.55	
Revenues Estimation-Analysis-Reporting-Audit	Balderrama, Rene	Audit Accountant Senior	PS10	1	\$ 66,095.15	
Revenues Estimation-Analysis-Reporting-Audit	Garay, Michael	Audit Accountant	PS07	1	\$ 59,130.69	
Revenues Estimation-Analysis-Reporting-Audit	Alvara, Jeanette	Audit Accountant	PS07	0	\$ 57,688.46	
Revenues Estimation-Analysis-Reporting-Audit	Dominguez, Leticia	Audit Accountant	PS07	0	\$ 57,688.46	
Revenues Estimation-Analysis-Reporting-Audit	Vacant	Audit Generalist	GS21	0	\$ 47,254.26	New Position
Totals			74		\$ 5,296,441.25 ^	
					\$ 18,000.00 #	
					\$ 5,314,441.25	

74 full time positions. This includes two new accountants in Grants Compliance and one Audit Generalist in Revenues Estimation-Analysis. Depending on funding.
 # Budget for Professional Certifications if Attained. Estimated for four individuals.
 ^Cost of Living(COLA), wage adjustments or step increases will be consistent with what Commissioners Court approves for the majority of County Employees (non-union) as well as any reductions.

IN THE NAME AND BY THE AUTHORITY OF
THE STATE OF TEXAS

OATH OF OFFICE

I, THE UNDERSIGNED, DO SOLEMNLY SWEAR that I will faithfully execute the duties of the Office of the COUNTY AUDITOR of El Paso County, Texas, and will, to the best of my ability, preserve, protect and defend the constitution and laws of the United States and of this State; and I furthermore solemnly swear that I have not directly nor indirectly paid, offered, or promised to pay, any public office or employment, as a reward to secure my appointment or the confirmation thereof. So help me God. The official Oath of Office approved by the County Attorney are on file with the County Clerk.

Edward A. Dion

Edward A. Dion

Kimberly Acosta

Kimberly Acosta

Adriana Agosto

Adriana Agosto

Sarah R. Aguilar

Sarah R. Aguilar

Enrique Aguirre

Enrique Aguirre

Jeanette Alvara

Jeanette Alvara

Yvonne Alvarado

Yvonne Alvarado

Denise Alvarez

Denise Alvarez

Rene Balderrama

Rene Balderrama

Ruth Bernal

Ruth Bernal

Marcus Blando

Marcus Blando

Last day July 8, 2022

Mayra Briseno

Mayra C. Briseno

Daisy Caballero

Daisy Caballero

Maria Calderon

Maria Calderon

Alicia Carrillo

Alicia Carrillo

Denise Castillo

Denise Castillo

Denise Ceballos

Denise Ceballos

Alejandro Chavez

Alejandro Chavez

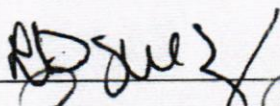
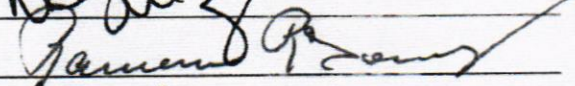
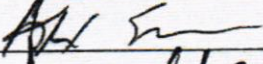
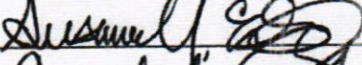
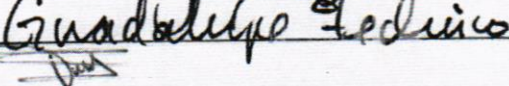
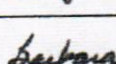
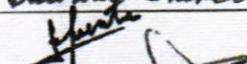



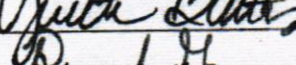

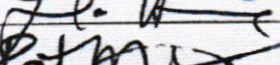
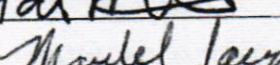




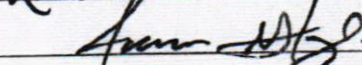
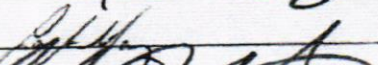
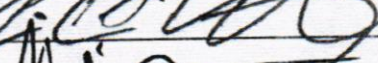

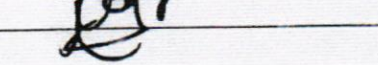


Veronica Contreras

Veronica Contreras

Roxanne Davila

Roxanne Davila

OATH OF OFFICE - CONTINUED

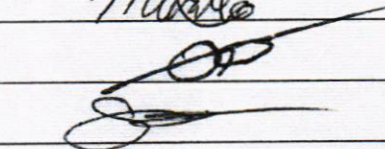
Leticia Dominguez	
Ramona R. Dominguez	
Alejandro Escobar	
Susana Estrada	
Guadalupe Federico	
Esteban Fernandez	
Barbara Franco	
Jesus Jacobo Fuentes	
Ricardo Gabaldon	
Michael Garay	
Kevin Espinoza Garcia	
Yvette Bautista Gerardo	
Raymond Gomez	
Linda Hemme	
Patrice Hills	
Maribel Jacquez	
Michael Lamas	
Erika Lizalde	
Jorge Lopez	
Nicholas McCarthy	
Aaron Martinez	
Laura Martinez	
Luis Carlos Martinez	
Hadi Medina	
Claudia Melendez	

OATH OF OFFICE - CONTINUED

Edwin Morales



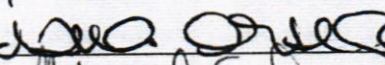
Carlos Murillo



Omar Nava



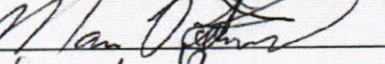
Juan Negrete



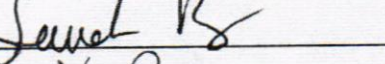
James D. O'Neal



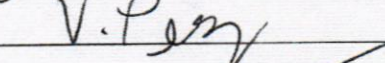
Isela Ortega



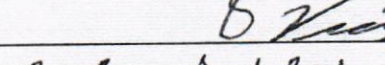
Marcella L. Ortega



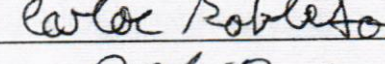
Marc Patrick



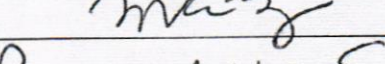
Savanah Pedroza



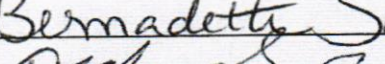
Veronica Perez



Victor Perez



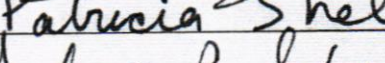
Carlos Robledo



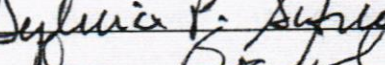
Maribel Ruiz



Bernadette Saenz



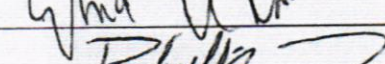
Mayra Salazar



Patricia Shelton



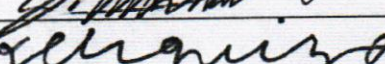
Sylvia P. Sifuentes



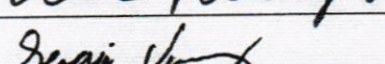
Donna L. Teague



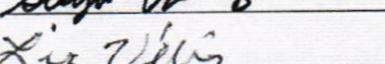
Macy Tovar




Phillip Trevizo



James D. Utterback




Miles Urquiza



Sergio Vasquez



Lizeth Veliz



Martha Zavala



Sworn to and subscribed before me this, the 12 day of July,
2022.



Romelia Rivera
Notary Public in and for
El Paso County, Texas

Exhibit D

Pursuant to the Texas Local Government Code, § 152.905, discuss and take action regarding setting the amount of compensation of the County Auditor, assistant auditors, and court reporters for the fiscal year beginning October 1, 2022.

Proposed Compensation Level for
El Paso county Auditor's Office
Pursuant to Local Government Code §152.905
For Fiscal Year 2023 (October 1, 2022 through September 30, 2023)

Divisions	Name	Titles	Pay Scale	Step	Current Salary	Redline/Notes
Executive Staff	Dion, Edward	County Auditor	EX36	15	\$ 241,823.89	Redline
Executive Staff	Franco, Barbara	County Auditor 1st Assistant	PS29	13	\$ 179,934.71	
Executive Staff	Perez, Victor	Director of Financial Operations	PS27	8	\$ 147,658.29	
Cash Management-Audit	Gomez, Raymond	Audit Manager	PS17	11	\$ 109,708.55	
Cash Management-Audit	Fuentes, Jesus	Audit Accountant Senior	PS10	0	\$ 64,483.05	
Cash Management-Audit	Davila, Roxanne	Audit Accountant	PS07	0	\$ 57,688.46	
Cash Management-Audit	Saenz, Bernadette	Audit Generalist	GS21	8	\$ 57,574.71	
Cash Management-Audit	Zavala, Martha	Audit Generalist	GS21	1	\$ 48,435.61	
Cash Management-Audit	Chavez, Alejandro	Audit Clerk Intern.	GS17	1	\$ 41,753.12	
Cash Management-Audit	Ortega, Isela	Audit Clerk Intern.	GS17	0	\$ 40,734.77	
Cash Management-Audit	Martinez Grijalva, Aaron	Audit Clerk	GS15	0	\$ 37,820.52	
EPC CSCD Fiscal Services-Audit	Aguiar, Sarah	Audit Manager	PS17	6	\$ 96,966.37	
EPC CSCD Fiscal Services-Audit	Calderon-Valles, Maria	Audit Accountant	PS07	0	\$ 57,688.46	
Financial Analysis-Reporting-Audit	Utterback, James	Audit Manager Senior	PS19	14	\$ 127,247.68	
Financial Analysis-Reporting-Audit	Hemme, Linda	Audit Accountant Senior	PS10	11	\$ 84,607.35	
Financial Analysis-Reporting-Audit	Gonzalez Melendez, Claudia	Audit Accountant Senior	PS10	0	\$ 64,483.05	
Financial Analysis-Reporting-Audit	Agosto, Adriana	Audit Accountant	PS07	0	\$ 57,688.46	
Financial Analysis-Reporting-Audit	Vacant	Audit Accountant	PS07	0	\$ 57,688.46	
Financial System Maintenance-Support-Audit	Fernandez, Esteban	Audit Manager Senior	PS19	4	\$ 99,405.69	
Financial System Maintenance-Support-Audit	Shelton, Patricia	Audit Accountant Senior Cert	PS12	1	\$ 71,188.10	
Financial System Maintenance-Support-Audit	Gabaldon, Ricardo	Audit Accountant Senior	PS10	0	\$ 64,483.05	
Financial System Maintenance-Support-Audit	Alvarado, Yvonne	Audit Executive Assistant	GS24	13	\$ 72,812.81	
Financial System Maintenance-Support-Audit	Aguirre, Enrique	Audit Adm. Assit Senior Web Writer	GS23	0	\$ 50,895.42	
Financial System Maintenance-Support-Audit	Urquiza, Miles	Audit Clerk	GS15	0	\$ 37,820.52	
GL and Disbursement Reporting-Audit	Martinez, Luis	Audit Manager Senior	PS19	11	\$ 118,162.12	
GL and Disbursement Reporting-Audit	Escobar, Alejandro	Audit Accountant Senior Cert	PS12	0	\$ 69,451.80	
GL and Disbursement Reporting-Audit	Morales, Edwin	Audit Accountant Senior	PS10	0	\$ 64,483.05	
GL and Disbursement Reporting-Audit	Lopez, Jorge	Audit Accountant	PS07	12	\$ 77,584.58	
GL and Disbursement Reporting-Audit	Lizalde, Erika	Audit Accountant	PS07	2	\$ 60,608.95	
GL and Disbursement Reporting-Audit	Ruiz, Maribel	Audit Accountant	PS07	0	\$ 57,688.46	
GL and Disbursement Reporting-Audit	Perez, Veronica	Audit Generalist	GS17	14	\$ 57,557.15	
GL and Disbursement Reporting-Audit	Bautista, Yvette	Audit Clerk Intern.	GS17	9	\$ 50,872.14	
GL and Disbursement Reporting-Audit	Tovar, Eloida	Audit Clerk	GS15	7	\$ 44,956.71	
GL and Disbursement Reporting-Audit	Negrete, Juan	Audit Clerk	GS15	5	\$ 42,790.44	
GL and Disbursement Reporting-Audit	Contreras, Veronica	Audit Clerk	GS15	2	\$ 39,735.18	
GL and Disbursement Reporting-Audit	Castillo, Denise	Audit Clerk	GS15	1	\$ 38,766.03	
GL and Disbursement Reporting-Audit	Patrick, Marc	Audit Clerk	GS15	0	\$ 37,820.52	
GL and Disbursement Reporting-Audit	Alvarez, Denise	Audit Clerk	GS15	0	\$ 37,820.52	
Grants Compliance-Reporting-Audit	Dominguez, Ramona	Audit Manager Senior	PS19	7	\$ 107,049.05	
Grants Compliance-Reporting-Audit	Ortega, Marcella	Audit Accountant Senior	PS10	12	\$ 86,722.55	
Grants Compliance-Reporting-Audit	Carrillo, Alicia	Audit Accountant Senior	PS10	1	\$ 66,095.15	
Grants Compliance-Reporting-Audit	Jacquez, Maribel	Audit Accountant	PS07	13	\$ 79,524.19	
Grants Compliance-Reporting-Audit	Veliz, Lizeth	Audit Enterprise Accountant	PS08	9	\$ 74,769.18	
Grants Compliance-Reporting-Audit	Briseno, Mayra	Audit Accountant	PS07	12	\$ 77,584.58	
Grants Compliance-Reporting-Audit	Pedroza, Savannah	Audit Accountant	PS07	3	\$ 62,124.16	
Grants Compliance-Reporting-Audit	Estrada, Susana	Audit Accountant	PS07	3	\$ 62,124.16	
Grants Compliance-Reporting-Audit	Federico, Guadalupe	Audit Accountant	PS07	3	\$ 62,124.16	
Grants Compliance-Reporting-Audit	Nava-Reyes, Omar	Audit Accountant	PS07	1	\$ 59,130.69	
Grants Compliance-Reporting-Audit	Vasquez, Sergio	Audit Accountant	PS07	1	\$ 59,130.69	
Grants Compliance-Reporting-Audit	Robledo, Carlos	Audit Accountant	PS07	0	\$ 57,688.46	
Grants Compliance-Reporting-Audit	Vacant	Audit Accountant	PS07	0	\$ 57,688.46	New Position
Grants Compliance-Reporting-Audit	Vacant	Audit Accountant (66% Grant Funded)	PS07	0	\$ 57,688.46	New Position
Grants Compliance-Reporting-Audit	Espinoza Garcia, Kevin I.	Audit Accountant	PS07	0	\$ 57,688.46	
Grants Compliance-Reporting-Audit	Vacant	Audit Accountant (66% Grant Funded)	PS07	0	\$ 57,688.46	
Internal Audit	O'Neal, James	Audit Manager Senior	PS19	7	\$ 107,049.05	
Internal Audit	Bernal, Ruth	Internal Audit Senior	PS12	9	\$ 86,735.78	
Internal Audit	Lamas, Michael	IT Internal Auditor Cert	PS14	0	\$ 74,803.38	
Internal Audit	Caballero, Daisy	Internal Audit Cert.	PS10	3	\$ 69,441.19	
Internal Audit	Acosta, Kimberly	Internal Auditor Cert	PS10	0	\$ 64,483.05	
Internal Audit	Hills, Patrice	Internal Auditor Cert	PS10	0	\$ 64,483.05	
Internal Audit	Trevizo, Phillip	Internal Auditor	PS08	3	\$ 64,473.22	
Internal Audit	Medina, Hadi	Internal Auditor	PS08	4	\$ 66,085.07	
Payroll & Benefits Reporting-Audit	Mccarthy, Nicolas	Audit Manager	PS17	7	\$ 99,390.53	
Payroll & Benefits Reporting-Audit	Salazar, Mayra	Audit Accountant Senior Cert	PS12	1	\$ 71,188.10	
Payroll & Benefits Reporting-Audit	Ceballos, Denise	Audit Accountant	PS07	0	\$ 57,688.46	
Payroll & Benefits Reporting-Audit	Murillo, Carlos	Audit Accountant	PS07	0	\$ 57,688.46	
Payroll & Benefits Reporting-Audit	Sifuentes, Sylvia	Audit Payroll Specialist	GS23	7	\$ 60,498.65	
Revenues Estimation-Analysis-Reporting-Audit	Teague, Donna	Audit Manager Senior	PS19	13	\$ 124,144.08	
Revenues Estimation-Analysis-Reporting-Audit	Martinez, Laura	Audit Accountant Senior	PS10	12	\$ 86,722.55	
Revenues Estimation-Analysis-Reporting-Audit	Balderrama, Rene	Audit Accountant Senior	PS10	1	\$ 66,095.15	
Revenues Estimation-Analysis-Reporting-Audit	Garay, Michael	Audit Accountant	PS07	1	\$ 59,130.69	
Revenues Estimation-Analysis-Reporting-Audit	Alvara, Jeanette	Audit Accountant	PS07	0	\$ 57,688.46	
Revenues Estimation-Analysis-Reporting-Audit	Dominguez, Leticia	Audit Accountant	PS07	0	\$ 57,688.46	
Revenues Estimation-Analysis-Reporting-Audit	Vacant	Audit Generalist	GS21	0	\$ 47,254.26	New Position
Totals			74		\$ 5,296,441.25 ^	
					\$ 18,000.00 #	
					<u>\$ 5,314,441.25</u>	

74 full time positions. This includes two new accountants in Grants Compliance and one Audit Generalist in Revenues Estimation-Analysis. Depending on funding.

Budget for Professional Certifications if Attained. Estimated for four individuals.

^Cost of Living(COLA), wage adjustments or step increases will be consistent with what Commissioners Court approves for the majority of County Employees (non-union) as well as any reductions.

Proposed Compensation Levels for
 Certified Court Reporters
 Pursuant to Local Government Code § 152.905
 For Fiscal Year 2023 (October 1, 2022 through September 30, 2023)

Department	Employee Name	Current Salary
District Court 34Th	Akers, Laura L	\$116,685.54
District Court 41St	Prieto, Bertha Alicia	95,769.26
District Court 65Th	Sanchez, Macielle	80,567.34
District Court 120Th	Melendez, Daeleen Raeann	88,931.28
District Court 168Th	Simons, Rachel Nicole	91,154.57
District Court 171St	Vacant	80,567.34
District Court 205Th	Hilverding, Jo-Anne	108,354.12
District Court 210Th	Wright, Erika C	91,154.57
District Court 243Rd	Logue, Andrea	88,931.28
District Court 327Th	Stallings, Maria Isabel	86,762.23
District Court 346Th	Marin, Maria Ana	91,154.57
District Court 383Rd	Thomas, Robert J	82,581.53
District Court 384Th	Stephens, Genesis	98,163.50
District Court 388Th	Thummel, Terry	86,762.23
District Court 409Th	Martinez, Natalie Ann	93,433.42
District Court 448Th	Toloy, Anita Irene	91,154.57
Associate Family Court 1	Clark, Anne Marie	82,581.53
Associate Family Court 2	Mestas, Jason P	86,762.23
Associate Family Court 4	Bohren, Christina Ann	95,769.26
Court At Law 1	Vacant	80,567.34
Court At Law 2	Vacant	80,567.34
Court At Law 3	Lee, Debora Lea	93,433.42
Court At Law 4	Vacant	80,567.34
Court At Law 5	Madrid, Patricia R	95,769.26
Court At Law 6	Asleson, D'Anne	111,062.98
Court At Law 7	Chavez, Maria Cristina	86,762.23
Criminal Court 1	Caraveo, Maria H	98,163.50
Criminal Court 2	Bradley, Deborah	95,769.26
Criminal Court 3	Thomas, Lucretia	82,581.53
Criminal Court 4	Armendariz, Laura	91,154.57
Council Of Judges Admin	Vacant	80,567.34
Council Of Judges Admin	Garza, Anita Dianna	95,769.26
District Court Criminal Court	Morales, Evangelina	103,133.01
District Court 65Th Juvenile	Montrose, Muriel Annette	91,154.57
District Court 65Th	Rivera, Mayela Lopez	86,762.23
Council Of Judges Magistrate	Vacant	80,567.34
Probate Court 1	Fonseca, Teresita	88,931.28
Probate Court 2	Madrid, Camilla A	98,163.50
District Court 65Th (Grant)	Ausustain, Elizabeth	91,154.57
	Totals	<u>\$3,549,842.24</u> ^

Note-39 Certified Court Reporters at P16 at respective steps based on Current Budget & Fiscal Policy Staffing Tables.

^ Cost of Living(COLA), wage adjustments or step increases will be consistent with what Commissioners Court approves for the majority of County Employees (non-union) as well as any reductions.

Exhibit E

Pursuant to the Texas Local Government Code, § 84.021, discuss and take action on the County Auditor's proposed budget for the fiscal year beginning October 1, 2022.

El Paso County Auditor's Office
Budget Fiscal Year 2023

Full Account	Account Description	Fiscal Year	Fiscal Year	Fiscal Year	Impact	Percentage change
		2022	2022	2023		
		Original Budget	Revised Budget	Budget Request		
COGF-1000-0000000-431-10-11080-0001-COJDC-510011-	GF-AUDITOR-SALARY-FT REGULAR	\$4,663,100.00	\$4,894,291.00	\$5,238,292.00	\$344,001.00	7.03%
COGF-1000-0000000-431-10-11080-0001-COJDC-510080-	GF-AUDITOR-SALARY-OVERTIME	\$0.00	\$263.00		(\$263.00)	-100.00%
COGF-1000-0000000-431-10-11080-0001-COJDC-511020-	GF-AUDITOR-SOCIAL SECURITY	\$356,728.00	\$367,809.00	\$400,729.00	\$32,920.00	8.95%
COGF-1000-0000000-431-10-11080-0001-COJDC-511030-	GF-AUDITOR-RETIREMENT	\$838,542.00	\$919,027.00	\$985,323.00	\$66,296.00	7.21%
COGF-1000-0000000-431-10-11080-0001-COJDC-511040-	GF-AUDITOR-INSURANCE-LIFE	\$997.00	\$994.00	\$1,454.00	\$460.00	46.28%
COGF-1000-0000000-431-10-11080-0001-COJDC-511050-	GF-AUDITOR-INS-HEALTH/DENTAL	\$429,587.00	\$572,727.00	\$715,171.00	\$142,444.00	24.87%
COGF-1000-0000000-431-10-11080-0001-COJDC-511060-	GF-AUDITOR-INS-WORKERS COMP	\$8,113.00	\$8,321.00	\$5,484.00	(\$2,837.00)	-34.09%
COGF-1000-0000000-431-10-11080-0001-COJDC-511070-	GF-AUDITOR-INS-UNEMPLOYMENT	\$5,365.00	\$5,533.00	\$5,443.00	(\$90.00)	-1.63%
COGF-1000-0000000-431-10-11080-0001-COJDC-600200-	GF-AUDITOR-OFFICE EXPENSE	\$10,657.00	\$12,629.00	\$10,657.00	(\$1,972.00)	-15.61%
COGF-1000-0000000-431-10-11080-0001-COJDC-600203-	GF-AUDITOR-DUES	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00%
COGF-1000-0000000-431-10-11080-0001-COJDC-600306-	GF-AUDITOR-PUBLIC OFFIC BOND	\$920.00	\$920.00	\$1,568.00	\$648.00	70.43%
COGF-1000-0000000-431-10-11080-0001-COJDC-600309-	GF-AUDITOR-OPS EXPENSES-GEN	\$9,304.00	\$10,354.00	\$9,504.00	(\$850.00)	-8.21%
COGF-1000-0000000-431-10-11080-0001-COJDC-600311-	GF-AUDITOR-OPS EQUIPMENT	\$19,399.00	\$21,033.00	\$19,399.00	(\$1,634.00)	-7.77%
COGF-1000-0000000-431-10-11080-0001-COJDC-600339-	GF-AUDITOR-MOVING EXPENSE	\$0.00	\$0.00	\$25,950.00	\$25,950.00	100.00%
COGF-1000-0000000-431-10-11080-0001-COJDC-600651-	GF-AUDITOR-MAINT/REP-GENERAL	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00%
COGF-1000-0000000-431-10-11080-0001-COJDC-600654-	GF-AUDITOR-MAINT/REP-SOFTWARE	\$0.00	\$240.00		(\$240.00)	-100.00%
COGF-1000-0000000-431-10-11080-0001-COJDC-600703-	GF-AUDITOR-RENT/LEASES-SOFTWAR	\$384.00	\$12,972.00	\$7,884.00	(\$5,088.00)	-39.22%
COGF-1000-0000000-431-10-11080-0001-COJDC-600813-	GF-AUDITOR-EE TRAINING	\$5,281.00	\$5,426.00	\$6,873.00	\$1,447.00	26.67%
COGF-1000-0000000-431-10-11080-0001-COJDC-601404-	GF-AUDITOR-CONTR SVC-GEN	\$2,312.00	\$2,312.00	\$2,312.00	\$0.00	0.00%
	Total	\$6,365,689.00	\$6,849,851.00	\$7,451,043.00	\$601,192.00	8.78%
	Salary and Fringe	\$6,302,432.00	\$6,768,965.00	\$7,351,896.00	\$582,931.00	8.61%
	Operating Expenses	\$63,257.00	\$80,886.00	\$99,147.00	\$18,261.00	22.58%
	Operating Expenses less one time expenses	\$63,257.00	\$68,456.00	\$65,697.00	\$2,759.00	-4.03%

Salaries and Fringe - 74 full time positions. This includes two new Audit Accountants in Grants Compliance one paid fully from general fund and the second will be paid 66% from the ARRA grant and 34% from general fund and one Audit Generalist depending on fundng. Also the Audit Accountant hired in FY 2022 will be paid 66% from the ARRA grant and 34% general fund. Retirement and Health/Dental has increased in FY 2023. Note: Cost of Living(COLA), wage adjustments or step increases will be consistent with what Commissioners Court approves for the majority of County Employees (non-union) as well as any reductions.

Office Expense - Shows an decrease due to an adjustment during the year for an encumbrance that was carried forward.

Public Official Bonds - Shows increase of \$648.00 for County Auditor 's Bond which is due every 2 years in appointment years.

OPS Expenses-General - Shows a decrease due to an adjustment during the year for encumbrances that was carried forward.

OPS Equipment - Shows a decrease due to an adjustment during the year for encumbrances that were carried forward and an adjustment that was setup by Budget & Fiscal Policy for new employee in fiscal year 2022.

Moving Expense - Shows an increase for a one time cost related to office move to the Downtown Annex in 2nd quarter of fiscal year 2023.

Maint/Rep-Software - Moved to Rent/Leases-Software.

Rent/Lease-Software - Show decreases for the Tracker software(\$12,430.00) but and increase \$240 Monkey Survey and \$7,500 for Red Flag Reporting (Fraud and Whistleblower Hotline).

EE Training - Shows an increase for Interoffice training of assistance with employees achieving professional certification.

Note: The Auditor's Office is currently working with purchasing to review software for preparation of Annual Comprehensive Financial Report and Debt Management and Lease software reporting as required by GASB 87. These are considered critical software purchases which are preferred to be procured in FY22 and if we are unable to then they will be a mid-year purchases in FY23 and at this time we do not have a cost.

Auditor's Office need for new positions

In FY 2022 the auditor's office had 71 full-time positions. For the Fiscal Year 2023 the auditor's office is requesting three new positions, depending on funding

Two new Audit Accountant (Grants Compliance-Reporting-Audit). One 66% grant funded (ARPA Revenue Loss category) and 34% General Fund. Second one fully funded by General Fund.

Starting in Fiscal year 2019 Commissioners Court made a request for the Budget and Fiscal Services grant writers to apply for every grant they can.

A projected growth rate for serviced grants of 7.9 % is based on growth from 2019 to 2020. Also, the number of completely new grant applications continue to grow. Currently we have 45 pending completely new grant applications according to Commissioners Court approvals as of 2/22/21. The County has an approximate award rate of 94% since January 2019.

Fiscal Year	Number of Grants Serviced	% Increase from Year to Year	% Increase from FY2019
2019	263		
2020	284	7.9%	7.9%
2021	306	7.9%	16.3%
2022	330	7.9%	25.5%
2023	356	7.9%	35.4%
2024	384	7.9%	46.0%
2025	414	7.9%	57.4%
2026	446	7.9%	69.6%

It should be noted that the new grants generated by the Covid pandemic have more reporting requirements. Most are working with Sub-receipts which require three to four times as much monitoring as regular expenses require. The ARPA Funded position is needed to help with the ongoing projects and additional subrecipient agreements. The General Fund position is to keep up with projected grant growth in FY23.

The third position is for an Audit Generalist in the Revenues Estimation-Analysis-Reporting-Audit division.

The Billing Clerk (Audit Generalist) position would be responsible for billings and collections. As the Auditor's office encourages more divisions throughout the County to either let Auditors do the billing or train their department to do their own billings, a fulltime position is required to process the billings and ensure collections are done timely. This position would work directly with the appropriate County departments and our Cash Management Audit division. Current we are utilizing an administrative position to prepare billings and follow up on some of the collections and do not maintain the Aging Collection Receivable Report. This position would be able to train other County departments on the Munis General Billing process and assist with any issues that arise. The position would also be responsible for doing the billings to the State for witness reimbursement and would collaborate with the District Attorney, Courts, County Clerk, and agencies of the State. This position would be responsible for checking for County contracts that require billings and working with those departments. This position would also assist with Payroll & Benefits Reporting-Audit and GL and Disbursement Reporting-Audit when needed.

Exhibit F
Texas Local Government Codes

§ Sec. 152.905

Chapter 84

§ Sec. 84.021

Sec. 152.905. PROCEDURES FOR SETTING COMPENSATION BY DISTRICT JUDGES. (a) This section applies only to the compensation of the county auditor, assistant auditors, and court reporters.

(b) Before setting the amount of annual compensation of the county auditor, assistant auditors, and court reporters, the district judge or judges shall hold a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard.

(c) Not earlier than the 30th or later than the 10th day before the date of the hearing, notice of the time, place, and subject of the hearing must be published in a newspaper of general circulation in the county.

(d) At the hearing, the district judge or judges shall set the amount of compensation of the county auditor, assistant auditors, and court reporters considered at the hearing. The vote must be recorded, transcribed, and maintained as a public record.

Added by Acts 1989, 71st Leg., ch. 1169, Sec. 1, eff. Aug. 28, 1989. Amended by Acts 2003, 78th Leg., ch. 1225, Sec. 1, eff. July 1, 2003.

LOCAL GOVERNMENT CODE

TITLE 3. ORGANIZATION OF COUNTY GOVERNMENT

SUBTITLE B. COMMISSIONERS COURT AND COUNTY OFFICERS

CHAPTER 84. COUNTY AUDITOR

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 84.001. EFFECT OF REFERENCE TO "DISTRICT JUDGES"; MAJORITY VOTE REQUIRED. (a) In this chapter, a reference to district judges means the district judges having jurisdiction in the county.

(b) A majority vote of the district judges is required to perform an act required or permitted of the district judges unless the law specifically provides otherwise. If only one district judge has jurisdiction in the county, the judge may act alone.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 84.002. APPOINTMENT OF COUNTY AUDITOR. (a) In a county with a population of 10,200 or more, the district judges shall appoint a county auditor.

(b) In a county with a population of less than 10,200:

(1) the district judges may appoint a county auditor if the judges determine that the county's financial circumstances warrant the appointment; and

(2) the district judges shall appoint a county auditor if:

(A) the commissioners court finds that a county auditor is necessary to carry out county business and enters an order in its minutes stating the reason for this finding;

(B) the order is certified to the district judges; and

(C) the district judges find the reason stated by the commissioners court to be good and sufficient.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by Acts 2001, 77th Leg., ch. 1167, Sec. 1, eff. Sept. 1, 2001.

Sec. 84.003. PROCEDURE FOR APPOINTMENT. (a) The district judges shall appoint the county auditor at a special meeting held for that purpose. If a majority of the judges cannot agree on the selection of a person as county auditor, one of the judges shall certify that fact to the governor, who shall appoint another district judge to act and vote with the district judges to select the county auditor.

(b) The clerk of the district court shall record the judges' action in the minutes of the court and certify it to the commissioners court. The commissioners court shall record in its minutes the judges' action and an order directing the payment of the auditor's salary.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 84.004. TERM. The term of office of a county auditor is two years.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 84.005. PROCEDURE FOR APPOINTMENT AND TERM IN POPULOUS COUNTY. (a) In a county with a population of 3.3 million or more, the district judges shall hold a meeting for the purpose of appointing a county auditor. For a county auditor to be appointed, a majority of the district judges must be present at the meeting and a candidate for the office must receive at least a two-thirds vote of the district judges who are present and voting at the meeting. Each judge may nominate any number of candidates for the office.

(b) The term of office of the county auditor begins on January 1 of each odd-numbered year.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by Acts 1989, 71st Leg., ch. 1, Sec. 10(a), eff. Aug. 28, 1989; Acts 2001, 77th Leg., ch. 669, Sec. 48, eff. Sept. 1, 2001.

Sec. 84.006. QUALIFICATIONS. (a) A county auditor must be:

- (1) a competent accountant with at least two years' experience in auditing and accounting;
 - (2) thoroughly competent in public business details;
- and
- (3) a person of unquestionably good moral character and intelligence.

(b) Before making an appointment the district judges shall carefully investigate and consider the person's qualifications.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by Acts 1989, 71st Leg., ch. 1, Sec. 11(b), eff. Aug. 28, 1989.

Sec. 84.007. BOND AND OATH. (a) Before taking office and within 20 days after the date of a county auditor's appointment, the county auditor must execute a bond. The bond must be:

- (1) a good and sufficient surety bond or a bond secured by two or more good and sufficient personal sureties;
- (2) in the amount of \$5,000 or more;
- (3) payable to the district judges;
- (4) conditioned on the faithful performance of the duties of county auditor; and
- (5) approved by the district judges.

(b) The county auditor must take the official oath and a written oath that lists the positions of public or private trust

previously held and the length of service in each of those positions and that states:

(1) that he has the qualifications required by this chapter; and

(2) that he will not be personally interested in a contract with the county.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 84.008. JOINT EMPLOYMENT OF COUNTY AUDITOR. (a) Except as provided by Section 84.005, the commissioners courts of two or more counties may agree to jointly employ and compensate a county auditor.

(b) After the commissioners courts have determined that an auditor is necessary in the disposition of county business and after the agreement is made, the commissioners court of each county shall enter in its minutes an order stating its determination of the necessity and shall certify the order to the district judges of the county. If the judges find the orders good and sufficient, they shall appoint the county auditor by an order recorded in the minutes of the district courts of all counties party to the agreement. The district clerk of each county shall certify the order to the commissioners court of that county, who shall record the order in its minutes.

(c) The county auditor is appointed for a term beginning on the day of appointment.

(d) In matters required by this section to be done by the district judges, a majority vote of the judges controls.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by Acts 1997, 75th Leg., ch. 541, Sec. 1, eff. May 31, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 91 (S.B. 1303), Sec. 16.001, eff. September 1, 2011.

Sec. 84.0085. CONTINUING EDUCATION. (a) During each full term of office, a county auditor must successfully complete at least 40 classroom hours of instruction in courses relating to the duties of the county auditor and accredited by the Texas State Board of Public Accountancy as continuing professional education credits for certified public accountants. On the completion of the courses and the accumulation of the continuing professional education credits, the county auditor must certify that fact to the district judges.

(b) For purposes of removal for incompetency under another law, "incompetency" in the case of a county auditor includes the failure to complete the courses in accordance with this section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 11(b), eff. Aug. 28, 1989.

Sec. 84.009. REMOVAL. (a) A county auditor may be removed from office and a successor appointed if, after due investigation by the district judges who appointed the auditor, it is proven that the auditor:

- (1) has committed official misconduct; or
- (2) is incompetent to faithfully discharge the duties of the office of county auditor.

(b) The district judges who appointed a county auditor under Section 84.002(b)(2) or Section 84.008 may discontinue the services of the auditor after the expiration of one year after the date of the appointment if it is clearly shown that the auditor is not necessary and the auditor's services are not commensurate with the auditor's salary.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

SUBCHAPTER B. ASSISTANTS

Sec. 84.021. ASSISTANTS. (a) From time to time the county auditor may certify to the district judges a list stating the number of assistants to be appointed, the name, duties, qualifications, and experience of each appointee, and the salary to be paid each appointee. The district judges, after careful consideration of the application for the appointment of the assistants and after inquiry concerning the appointees' qualifications, the positions sought to be filled, and the reasonableness of the requested salaries, shall prepare a list of the appointees that the judges approve and the salary to be paid each. The judges shall certify this list to the commissioners court, which shall order the salaries to be paid on the performance of services and shall appropriate an adequate amount of money for this purpose.

(b) If an emergency exists, the county auditor shall recommend the appointment of temporary assistants, and after a hearing held in accordance with Section 152.905, the district judges shall determine the number, salaries, and duration of employment of the assistants.

(c) An assistant must take the usual oath of office for faithful performance of duty. The county auditor may require an assistant to give a bond and may determine the terms of the bond. The bond must run in favor of the county and the county auditor as their interests indicate. The county shall pay for the bond.

(d) If only one assistant is appointed, the assistant, during the absence or unavoidable detention of the county auditor, may perform the duties required by law of the county auditor. If more than one assistant is appointed, the county auditor may designate the assistant to perform those duties during the absence or unavoidable detention of the county auditor.

(e) The county auditor may discharge an assistant. The district judges approving an appointment have the right annually

to withdraw the approval and change the number of assistants permitted.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by Acts 1989, 71st Leg., ch. 1169, Sec. 3, eff. Aug. 28, 1989.

SUBCHAPTER Z. MISCELLANEOUS PROVISIONS

Sec. 84.901. SUPPLIES. A county auditor may purchase, at the county's expense and in the manner provided by law, necessary ledgers, books, records, blank forms, stationery, equipment, telephone service, and postage.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 84.902. AUDITOR TO KEEP CERTAIN HOSPITAL RECORDS IN COUNTY WITH POPULATION OF 190,001 TO 200,000. If, in a county with a population of 190,001 to 200,000, the financial records of a municipal and county hospital located in the county must be kept, the county auditor shall keep the records. If reports concerning that hospital's financial records must be made to the governing bodies of the municipality and county, the county auditor shall make the reports.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by Acts 1989, 71st Leg., ch. 1, Sec. 87(f), eff. Aug. 28, 1989.