

SINGLE / SOLE SOURCE JUSTIFICATION

Preparation Instructions:

The appropriate department representative must complete the single source form below and forward to their Department Head, or his designee, for approval. Upon approval, forward the sole source justification to the Purchasing Agent for review and final approval. Use additional sheets if necessary.

1. What unique features or capabilities does the product or service offer the County?

PLEASE SEE ATTACHED

2. Why are these unique features or characteristics essential and necessary to meet the County's needs?

PLEASE SEE ATTACHED


3. What research has been performed to ensure that no other source is capable of fulfilling the requirement? For instance, list other products or services tested our used and indicate why they are not acceptable.

PLEASE SEE ATTACHED


4. What steps are being taken to foster competition in future purchases of this product or service?

PLEASE SEE ATTACHED

Approved:



Department Head or designee



Purchasing Agent or designee

8.9.22

Date

8/9/22

Date