



| INTERNAL USE ONLY | |
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| Date Approved: | 7/12/2022 |

**BUDGET AND FISCAL POLICY DEPARTMENT
GRANTS ADMINISTRATION DIVISION**

GRANT APPLICATION SUBMISSION APPROVAL FORM

| DEPARTMENT INFORMATION | |
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| Date: | 07-12-2022 |
| Requesting Department/Division: | Community Services Department |
| Department/Division Contact: | Irene Valenzuela/Lorey Gonzalez Flores |
| Anticipated Commissioners Court Meeting Grant Approval Date: | 08-22-2022 |
| Who from your department/division will speak on the agenda item? | Lorey Gonzalez Flores |
| Please list all grant application documents requiring the Authorized Official's signature. | 1) Local Provider Application Funding Request 2) Supplemental Funding Reimbursement Report 3) Local Recipient Organization Certification 4) Certification Regarding Lobbying |
| GRANT OPPORTUNITY INFORMATION | |
| Grant Opportunity Title (as provided by Grantor): | FEMA EFSP Humanitarian Assistance Funding |
| Grantor Agency: | FEMA- Emergency Food and Shelter Program |
| Type of Grant: | Reimbursement |
| Is this a renewal grant? | No |
| CobbleStone Number for Most Recent Grant Award: | 2022-0093 |
| Grant Announcement Date: | April 18, 2022 |
| Grant Due Date: | August 26, 2022 |
| Grant Period: | Quarter 2 (04-01-2022 to 06-30-2022) |
| Grant Proposal Summary (one paragraph or less): | <p>On March 15, 2022, Provisions of the law under the Department of Homeland Security Appropriations Act, 2022 (Public Law No: 117-103) provided \$150 million to the Federal Emergency Management Agency's (FEMA) Emergency Food and Shelter Program (EFSP) to help defray the costs that state and local service agencies have or may incur in providing shelter and other services to families and individuals encountered by the Department of Homeland Security (DHS).</p> <p>Eligible organizations providing shelter, food, transportation, basic health and first aid, COVID-19 testing and associated medical care needed during quarantine and isolation, and other supportive services may apply for funding.</p> |

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| | The County will be seeking reimbursement for \$55440.00 for transportation costs incurred during the 2 nd Quarter which covers April 1, 2022 to June 30, 2022. |
| GRANT FINANCES | |
| A. Grant Funding to be Requested: | \$55,440.00 |
| B. Total Match Contribution (if applicable): | Not Applicable |
| I. Cash Match Amount and Description (i.e. County employee salaries, anticipated operating expenses, third-party monetary donations, etc.): | Not Applicable |
| a. Match Source Account(s) (if applicable): | Not Applicable |
| b. What fiscal year(s) will County match funding be needed? | Not Applicable |
| II. In-kind Match Amount and Description (i.e. donated supplies/equipment, volunteer hours, donated professional services, etc.): | Not Applicable |
| C. Anticipated Program Income (if applicable): | Not Applicable |
| D. Total Project Amount (A + B + C): | \$55,440.00 |
| FINANCIAL ASSESSMENT | |
| 1) What are the staffing requirements or needs for this grant? Please include salary and benefit amounts and anticipated salary and benefit increases for multi-year grants. | |
| Not Applicable. This is a reimbursement application for the humanitarian support that the County provided through contracted transportation services with Project Amistad. No staffing requirements are needed on behalf of the County of El Paso (COEP). | |
| 2) What are the operational needs that will be requested through the grant (i.e. supplies, equipment, office space, travel, etc.)? | |
| Not Applicable. The COEP has not been the direct services provider therefore operational planning is not required. COEP Planning and Development has contracted Project Amistad, they are the direct service provider. | |
| 3) Has this grant been awarded in the past? If so, please provide the financial results of the most recently completed grant award cycle to include the award amount and the balance at the closing of the grant. | |
| <p>Yes, in 2019 the COEP applied for EFSP Humanitarian Relief funds. COEP received reimbursement funding for submitted expenses.</p> <p>In October of 2021, the COEP Applied for reimbursement for cost incurred during the 3rd quarter (March 1st through September 30th). Award was received on 02/28/2022 (2022-0093). Commissioners Court Approved the agenda item to accept the funds.</p> <p>Three additional applications have been submitted for reimbursement that are pending:</p> | |

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| <p>2022-0023: \$27,504.00 2022-0289: \$29,184.00</p> <p>For this Application Period, we are seeking reimbursement for \$55,440.00 for cost incurred between April 1- June 30, 2022.</p> |
| <p>4) What is the sustainability plan for this grant and the services being provided if this funding is significantly reduced or is not awarded in future?</p> <p>Not Applicable. This grant application for reimbursement is not expected to be ongoing. A sustainability plan was not mapped out because this service was in response to the urgent need for transportation for the influx of migrants coming through our border. The COEP will be seeking reimbursement for humanitarian relief assistance it provided/has been providing through contracted services with Project Amistad.</p> |
| <p style="text-align: center;">PROGRAMMATIC ASSESSMENT</p> |
| <p>1) Is this grant and its purpose(s) aligned with the County strategic plan? How will this grant benefit your department/division and communities in El Paso County?</p> <p>Yes, the humanitarian support that the COEP has been providing aligns with the County's Strategic plan to 1) Promote Collaboration and Engagement and 2) Advance Community Support Services. The contracted transportation service through Project Amistad allows for continued and expedited movement of migrants in our region being released directly by DHS to Annunciation House. This collaboration and support allows for rapid processing and movement of migrants to other parts of the nation and to mitigate COVID-19 spread in our region.</p> |
| <p>2) Please explain the capacity of your department/division to administer this grant and complete all programmatic reporting requirements during the grant period.</p> <p>The COEP Planning and Development is overlooking the transportation contract with Project Amistad. Amistad is coordinating migrant transport closely with Annunciation House. Project Amistad has been billing the County on a monthly basis for services provided. Office of New Americans with the Community Services Department, has been liaising communication between parties and is compiling reports and forms needed for this reimbursement application.</p> |
| <p>3) Will this grant require the use of contractual services? If so, please contact the Purchasing Department, upon award acceptance to ensure your department is in compliance with applicable procurement policies and procedures.</p> <p>Yes, the COEP has contracted transportation services with Project Amistad. Original Agreement 2020-0368, Amendment 1 2021-0154, Amendment 2 2021-0217, Amendment 3 2021-0469, Amendment 4 2021-0999, Amendment 5 2022-0431 (Pending legal review and CC approval)</p> <p>Due to the County and State emergency declaration because of COVID-19 and to preserve and protect the public health and safety, the County used its statutory authority under Sec 262.024 of the Local Government Code which provides the Commissioners Court discretionary exemptions from the competitive bidding process to retain the professional services of Project Amistad for the transportation of migrants.</p> |