

**From:** [Victor Perez \(County Auditors\)](#)  
**To:** [Wallace Hardgrove](#); [Francisco Rios](#); [Aaron Grijalva](#)  
**Subject:** Fund COSR-6102 CCRIMC2DWI  
**Date:** Thursday, May 26, 2022 11:14:01 AM  
**Attachments:** [image001.png](#)  
[image006.png](#)  
[image008.png](#)  
[image009.png](#)  
[image003.png](#)  
[July 20th 2020.htm](#)  
[DA 10% Funds.mso](#)  
[July 19th 2021 Agenda Item.JPG](#)  
[July 26th 2021 Agenda Item.JPG](#)  
[image007.png](#)  
[image010.png](#)  
[image011.png](#)  
[image012.png](#)

Good morning,

\$41k is budgeted as a transfers out from SR Fund 6100, DA 10%, to SR Fund 6102, CCRIMC2 Specialty Court. Was this transfer approved by CC as required? If so, please provide the CC approval date. The Court authorized a previous transfer totaling \$50k on 7/20/2020, attached. This \$50k allocation has been spent, \$9k FY 20 and \$41k FY 21. Though the \$41k are appropriated for FY 22, our office can't process the actual cash transfer from Fund 6100 to Fund 6102 without the Court's approval. I have also attached an email communication from last year pertaining to an overstated transfer regarding these two funds which was subsequently corrected. From the \$41k appropriated for FY 22, \$26k has already been spent. I have attached the two most recent agenda items that our office is aware of regarding transfer authorizations from the DA 10% account as support.

July 19, 2021 – Fund 6104 Warrior Specialty Court  
 July 26, 2021 – Fund 6103 384th Adult Specialty Court

Fund	6100	SRDA10%FOR	Acct	COSR-6100-0000000-433-20-21002-0001-00000-800101-	
Org	61CO0104	SPECIAL RE	Acct name	SR-DA10%DF-XFER OUT	
Object	800101	XFEROUT	Type	Expense	Status Active
Project			Rollup		
			Sub-Rollup		
			<input type="checkbox"/> MultiYr Fund		

4 Year Comparison	Current Year	History		
Yr/Per 2022/08	Fiscal Year 2022		Fiscal Year 2021	Fiscal Year 2020
Original Budget	41,000.00		.00	.00
Transfers In	.00		135,108.00	50,000.00
Transfers Out	.00		-41,000.00	.00
Revised Budget	41,000.00		94,108.00	50,000.00
Actual (Memo)	.00		93,807.21	50,000.00
Encumbrances	.00		.00	.00
Requisitions	.00			
Available	41,000.00		300.79	.00
Percent used				

Please let me know if you have any questions.

Thank you,

**Victor Perez** | Director of Financial Operations  
 El Paso County Auditor's Office  
 800 E. Overland, Room 406, El Paso, TX 79901  
 P. (915) 546 – 2040 ext. 3477 | F. (915) 546-8172  
[VPerez@epcounty.com](mailto:VPerez@epcounty.com)  
[Click Here for our Customer Service Survey](#)

**From:** Donna Teague <DTeague@epcounty.com>  
**Sent:** Wednesday, May 25, 2022 1:43 PM  
**To:** Luis Martinez <LuMartinez@epcounty.com>  
**Cc:** Victor Perez (County Auditors) <VPerez@epcounty.com>  
**Subject:** RE: Fund COSR-6102 CCRIMC2DWI

That transfer should not be there. They will have to ask for more funds.

**From:** Luis Martinez <LuMartinez@epcounty.com>  
**Sent:** Wednesday, May 25, 2022 1:41 PM  
**To:** Donna Teague <DTeague@epcounty.com>  
**Cc:** Victor Perez (County Auditors) <VPerez@epcounty.com>  
**Subject:** Fund COSR-6102 CCRIMC2DWI

Hi Donna,

We are short of cash in fund 6102-CCRIMC2DWI. When is the \$41,000 Transfer-In going to be posted?

Thank you,

**Luis C. Martinez** | Audit Manager Senior  
 GL and Disbursement Reporting-Audit  
 800 E. Overland, Room 406, El Paso, TX 79901  
 P. (915) 546 – 2040 ext. 3478 | F. (915) 546-8172  
[LuMartinez@epcounty.com](mailto:LuMartinez@epcounty.com)  
[Click Here for our Customer Service Survey](#)

Account				
Fund	6102	CO CRIM CO	Acct	COSR-6102-0000000-412-20-20202-0223-COJCC-490201-
Org	61020055	CO CRIM CO	Acct name	SR-CCRIMC2DWI-XFER IN
Object	490201	XFERIN	Type	Revenue Status Active
Project			Rollup	
			Sub-Rollup	
			<input type="checkbox"/> MultiYr Fund	

4 Year Comparison	History		
Yr/Per 2022/08	Fiscal Year 2022	Fiscal Year 2021	Fiscal Year 2020
Original Budget	-41,000.00	.00	.00
Transfers In	.00	-41,000.00	-50,000.00
Transfers Out	.00	41,000.00	.00
Revised Budget	-41,000.00	.00	-50,000.00
Actual (Memo)	.00	.00	-50,000.00
Encumbrances	.00	.00	.00
Requisitions	.00		
Available	-41,000.00	.00	.00
Percent used	.00	.00	100.00

**From:** Luis Martinez  
**Sent:** Tuesday, May 24, 2022 8:22 AM  
**To:** Esteban Fernandez <[EFernandez@epcounty.com](mailto:EFernandez@epcounty.com)>  
**Subject:** RE: payment approval

Esteban,

Please look at fund 6102. It tis giving us a cash error for a \$4,000 invoice. But the cash balance is \$6,251.32.

**Luis C. Martinez** | Audit Manager Senior  
 GL and Disbursement Reporting-Audit  
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[Click Here for our Customer Service Survey](#)

Account				
Fund	6102	CO CRIM CO	Acct	COSR-6102-0000000-101-20-20202-0223-COJCC-101000-
Org	61020000	CO CRIM CO	Acct name	SR-CCRIMC2DWI-CASH
Object	101000	CASH	Type	Balance Sheet Status Active
Project			Rollup	
			Sub-Rollup	
			<input type="checkbox"/> MultiYr Fund	

4 Year Comparison	History		
Yr/Per 2022/08	Fiscal Year 2022	Fiscal Year 2021	Fiscal Year 2020
Original Budget	.00	.00	.00
Transfers In	.00	.00	.00
Transfers Out	.00	.00	.00
Revised Budget	.00	.00	.00
Actual (Memo)	6,251.32	29,353.03	60,276.41
Encumbrances	.00	.00	.00
Requisitions	.00		
Available	.00	.00	.00
Percent used	.00	.00	.00

Accept Cancel Search Query Builder Add Update Global Print PDF Excel Email Attach Notify Maplink Return

Confirm Search Actions Output Office Tools

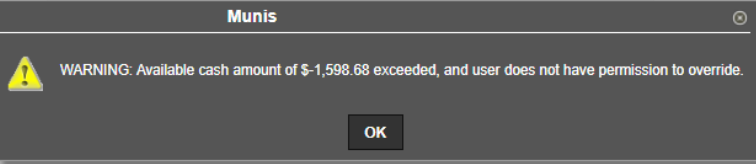
**Invoice**

Year: 2022  
 PO: Receiving  
 Contract: 3116 TIERRA PAOLA  
 Vendor: 128139 20VE1  
 Address: 1 20VE1  
 Terms: EL PASO TX 79938

Document: 2236996  
 Invoice: 33122CCR2F Description: CHECK R  
 Gross: 4,000.00 Status: Received  
 Discount date: Discount basis: .00 Invoice d: 05/26/2022  
 Discount %: .000 Amt: .00 Withholding (.00)  
 Net amount: 4,000.00  
 Payment method: Normal  
 Check/Wire: Due date: 05/26/2022

**Accounts**

Line	T	Account	PO	Inv amount	Discount amount	Total amount	1099
1	E	COSR-6102-0000000-431-20-20202-0223-C03CC-601404-		4,000.00	0.00	4,000.00	7



**From:** Eloida Tovar <[ETovar@epcounty.com](mailto:ETovar@epcounty.com)>  
**Sent:** Monday, May 23, 2022 6:29 PM  
**To:** Luis Martinez <[LuMartinez@epcounty.com](mailto:LuMartinez@epcounty.com)>  
**Subject:** RE: payment approval

Hi, I tried to enter the march invoice using this account but gave me the below message:

**From:** Luis Martinez <[LuMartinez@epcounty.com](mailto:LuMartinez@epcounty.com)>  
**Sent:** Tuesday, May 17, 2022 4:58 PM  
**To:** Eloida Tovar <[ETovar@epcounty.com](mailto:ETovar@epcounty.com)>  
**Subject:** FW: payment approval

Hi Macy,

Please process.

Thank you,

**Luis C. Martinez** | Audit Manager Senior  
 GL and Disbursement Reporting-Audit  
 800 E. Overland, Room 406, El Paso, TX 79901  
 P. (915) 546 – 2040 ext. 3478 | F. (915) 546-8172  
[LuMartinez@epcounty.com](mailto:LuMartinez@epcounty.com)  
[Click Here for our Customer Service Survey](#)

**From:** Leticia E. Medina <[LeMedina@epcounty.com](mailto:LeMedina@epcounty.com)>  
**Sent:** Monday, May 16, 2022 4:52 PM  
**To:** Luis Martinez <[LuMartinez@epcounty.com](mailto:LuMartinez@epcounty.com)>  
**Cc:** Leticia E. Medina <[LeMedina@epcounty.com](mailto:LeMedina@epcounty.com)>  
**Subject:** payment approval