



To: Robert Pedregon, Inventory Liaison

From: Barby Copado

Date: 8.30.21

Re: Items for surplus or transfer from County Court 5 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. cubicle	no bacode		Good/ Fair	No	No
2. wall divider	no barcode		Good/ Fair	No	No
3. overhead cabinet	no barcode		Good/ Fair	No	No
4. desk	no barcode		Good/ Fair	No	No
5.			Excellent	Yes	Yes
6.			Excellent	Yes	Yes
7.			Excellent	Yes	Yes
8.			Excellent	Yes	Yes
9.			Excellent	Yes	Yes
10.			Excellent	Yes	Yes

Sincerely,

Authorized Signature Barby Copado

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Justice of the Peace Pct. 6-2

Date: 8/24/21

Re: Items for surplus or transfer from JP 6 Place 2 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

	Description	Barcode	Serial number	Condition	Original Cost	Asset > \$5,000	Grants
1.	Small Desk	105685	N/A	Good/ Fair	No	No	
2.				Excellent	Yes	Yes	
3.				Excellent	Yes	Yes	
4.				Excellent	Yes	Yes	
5.				Excellent	Yes	Yes	
6.				Excellent	Yes	Yes	
7.				Excellent	Yes	Yes	
8.				Excellent	Yes	Yes	
9.				Excellent	Yes	Yes	
10.				Excellent	Yes	Yes	

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Dep. C. Perez #4560 EPSO

Date: 08-25-2021

Re: Items for surplus or transfer from Sparks Station (12899 Sparks) to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. red chair	0043425	N/A	Good/ Fair	No	No
2. red chair	0043421	N/A	Good/ Fair	No	No
3. small brown table	0088917	N/A	Poor/ Damaged	No	No
4. black chair	148226	N/A	Poor/ Damaged	No	No
5. clock	090368	N/A	Poor/ Damaged	No	No
6. gray 3-drawer cabinet	no barcode	N/A	Poor/ Damaged	No	No
7. gray 3-drawer cabinet	no barcode	N/A	Poor/ Damaged	No	No
8. office partition w/desk	no barcode	N/A	Poor/ Damaged	No	No
9. office partition w/desk	no barcode	N/A	Poor/ Damaged	No	No
10. office partition w/desk	no barcode	N/A	Poor/ Damaged	No	No

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. Red Chair	106882		Good/ Fair	No	No
2. Red Chair	106939		Good/ Fair	No	No
3. Multi color office chair	106855		Good/ Fair	No	No
4. Multi color office chair	106982		Good/ Fair	No	No
5. Multi color office chair	106907		Good/ Fair	No	No
6. paper shredder	164318		Good/ Fair	No	No
7. Red Chair	106919		Good/ Fair	No	No
8. Wood broken table	106979		Good/ Fair	No	No
9. Shredder	164320		Good/ Fair	No	No
10. Red Chair	106910		Good/ Fair	No	No

Sincerely,

Authorized Signature M. Lujan

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. CHAIR SIDE WOOD BRD	39213		Good/ Fair	No	No
2. SIDE-CHAIR,FABRIC/EO	106945		Good/ Fair	No	No
3. CHAIR-STACKING,BLAC	106888		Good/ Fair	No	No
4. WORK CHAIRS	110725		Good/ Fair	No	No
5. SIDE-CHAIR,FABRIC/EO	106916		Good/ Fair	No	No
6. SIDE-CHAIR,FABRIC/EO	106941		Good/ Fair	No	No
7. CHAIR-STACKING FABR	50149		Good/ Fair	No	No
8. CHAIR-STACKING FABR	50094		Good/ Fair	No	No
9. CHAIR-SIDE FABRIC/W	54693		Good/ Fair	No	No
10. CHAIR-SIDE FABRIC/W	79011		Good/ Fair	No	No

Sincerely,

Authorized Signature M. Lujan

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. CHAIR-STACKING FABR +	50051		Good/ Fair	No	No
2. CHAIR-STACKING FABR +	50054		Good/ Fair	No	No
3. CHAIR-STACKING FABR +	50115		Good/ Fair	No	No
4. CHAIR-STACKING FABR +	50052		Good/ Fair	No	No
5. CHAIR-STACKING,BLAC +	106892		Good/ Fair	No	No
6. CHAIR-STACKING,BLAC +	106889		Good/ Fair	No	No
7. CHAIR-STACKING,BLAC +	106893		Good/ Fair	No	No
8. BLUE ROLLING CHAIR	53825		Good/ Fair	No	No
9. SIDE-CHAIR,FABRIC/FO +	106937		Good/ Fair	No	No
10. CHAIR FABRIC BLUE ST +	97829		Good/ Fair	No	No

Sincerely,

Authorized Signature M. Lujan

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. CHAIR-SIDE,FABRIC/EC	105085		Good/ Fair	No	No
2. CHAIR-SIDE,FABRIC/EC	105152		Good/ Fair	No	No
3. SIDE CHAIR/CASTERS	111618		Good/ Fair	No	No
4. SIDE CHAIR/CASTERS	111615		Good/ Fair	No	No
5. CHAIR-SIDE FABRIC/EC	53387		Good/ Fair	No	No
6. CHAIR-SIDE,FABRIC/EC	105154		Good/ Fair	No	No
7. CHAIR-SIDE,FABRIC/EC	105084		Good/ Fair	No	No
8. Canon Scanner 5th Fl	180197		Good/ Fair	No	No
9. Canon Scanner 5th Fl	180201		Good/ Fair	No	No
10. Brother Scanner 5th Fl	168412		Good/ Fair	No	No

Sincerely,

Authorized Signature M. Luyan

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. Chair W/Casters(LL)	137564		Good/ Fair	No	No
2. Chair W/Casters(LL)	137565		Good/ Fair	No	No
3.			Good/ Fair	No	No
4.			Good/ Fair	No	No
5.			Good/ Fair	No	No
6.			Good/ Fair	No	No
7.			Good/ Fair	No	No
8.			Good/ Fair	No	No
9.			Good/ Fair	No	No
10.			Good/ Fair	No	No

Sincerely,

Authorized Signature M. L. Lagan

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Hopeton Staple

Date: 9/1/2021

Re: Items for surplus or transfer from PUBLIC WORKS: R&B/Parks to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department FLEET OPERATIONS DEPARTMENT .

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. IMPACT WRENCH KIT	185128		Good/ Fair	No	No
2. IMPACT WRENCH KIT	185129		Good/ Fair	No	No
3. BATTERY CONDUCTAN	187489		Good/ Fair	No	No
4. BATTERY CONDUCTAN	187490		Good/ Fair	No	No
5. Freightliner FL-60	102895	1F3VGFB7YHF04200	Poor/ Damaged	Yes	No
6. FORD F350		1FT8X3B68BEB10088	Good/ Fair	Yes	No
7. CHEVY C2500	104901	1GCGC24R9YR226572	Good/ Fair	Yes	No
8.			Excellent	Yes	Yes
9.			Excellent	Yes	Yes
10.			Excellent	Yes	Yes

Sincerely,

Hopeton D. Staple

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Rose Hernandez

Date: 08/26/2021

Re: Items for surplus or transfer from County Court #1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. Fabric wood chair	0058713		Good/ Fair	No	No
2. Fabric wood chair	0058699		Good/ Fair	No	No
3. Fabric wood chair	0058613		Good/ Fair	No	No
4. Fabric wood chair	0058697		Good/ Fair	No	No
5. Work wood table	0055628		Poor/ Damaged	No	No
6.			Good/ Fair	No	No
7.			Good/ Fair	No	No
8.			Good/ Fair	No	No
9.			Good/ Fair	No	No
10.			Good/ Fair	No	No

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Rose Hernandez

Date: 08/31/2021

Re: Items for surplus or transfer from County Court #1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. 5-drawer filing cabinet	0056333		Good/ Fair	No	No
2. 3-drawer filing cabinet	0057943		Good/ Fair	No	No
3. workstation **	0058024		Good/ Fair	No	No
4. 5-drawer filing cabinet	0056340		Good/ Fair	No	No
5. 3-drawer filing cabinet	0057944		Good/ Fair	No	No
6. workstation	0058025		Good/ Fair	No	No
7.			Good/ Fair	No	No
8.			Good/ Fair	No	No
9.			Good/ Fair	No	No
10.			Good/ Fair	No	No

** Keyboard tray that had tag number was returned on 03/21/2019

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Hopeton Staple

Date: 9/1/2021

Re: Items for surplus or transfer from FLEET OPERATIONS to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department PUBLIC WORKS

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. FORKLIFT UNIT 110 YF1 +	131658	H177B10505W	Poor/ Damaged	Yes	No
2. FREIGHTLINER 2008 EL +	138008	1FVACWDT68DAC9061	Good/ Fair	Yes	No
3. SWEEPER AVALANCHE +	185443	1FVACXFE8LHKZ0716	Excellent	Yes	Yes
4. SWEEPER AVALANCHE +	185444	1FVACXFE9LHKZ0711	Excellent	Yes	Yes
5. CREEPER 41 1/2 LENGTH +	170776		Good/ Fair	No	No
6. JACK BOTTLE 20 TON	155409	GB1207009048	Good/ Fair	No	No
7. COMPRESSOR AIR 300 +	155794	1234896	Good/ Fair	No	No
8. BATTERY CHARGER /TB +	177569		Good/ Fair	No	No
9.			Excellent	Yes	Yes
10.			Excellent	Yes	Yes

Sincerely,

Hopeton R. Staple

Authorized Signature

[Signature]

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Commissioner Pct. 3

Date: August 26, 2021

Re: Assets to be removed from Commissioner Pct. 3 inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

	Description	Barcode	Serial number	Reason	Original Cost Asset > \$5,000
1.	workstation	122783		Pick-Up Prior Date	No
2.	Coat rack 9/7/21 workstation CFR	135996		Pick-Up Prior Date	No
3.	printer	167914		Pick-Up Prior Date	No
4.	ipad	173887		Pick-Up Prior Date	No
5.	surface pro	175572		Pick-Up Prior Date	No
6.	surface pro	175575		Pick-Up Prior Date	No
7.	board dry erase	169334		Pick-Up Prior Date	No
8.	file cabinet	174943		Pick-Up Prior Date	No
9.	file cabinet	174944		Pick-Up Prior Date	No
10.	chair executive	0054792		Pick-Up Prior Date	No

Sincerely,

Authorized Signature

A handwritten signature in black ink, appearing to read "Robert Pedregon".

Submit Form

TO BEGIN THIS INVENTORY REMOVAL: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Commissioner Holguin

Date: July 8, 2021

Re: Items for surplus or transfer from *Commissioner Pct.3* ~~n/a~~ *9/7/21* to Purchasing Department. *CFR*

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. desk exec.	0058287		Good/ Fair	No	No
2. sofa	0055428		Good/ Fair	No	No
3.			Excellent	Yes	Yes
4.			Excellent	Yes	Yes
5.			Excellent	Yes	Yes
6.			Excellent	Yes	Yes
7.			Excellent	Yes	Yes
8.			Excellent	Yes	Yes
9.			Excellent	Yes	Yes
10.			Excellent	Yes	Yes

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Judge Marlene Gonzalez

Date: August 19, 2021

Re: Items for surplus or transfer from 388th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department N/A

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. Cloth Armchair	0050473		Poor/ Damaged	No	No
2. Cloth Armchair	0050474		Poor/ Damaged	No	No
3. Cloth Armchair	0050475		Poor/ Damaged	No	No
4. Cloth Armchair	0050476		Poor/ Damaged	No	No
5. Cloth Armchair	0050477		Poor/ Damaged	No	No
6. Cloth Armchair	0050478		Poor/ Damaged	No	No
7. Cloth Armchair	0050510		Poor/ Damaged	No	No
8. Cloth Armchair	0050511		Poor/ Damaged	No	No
9. Cloth Armchair	0050512		Poor/ Damaged	No	No
10. Cloth Armchair	0050513		Poor/ Damaged	No	No

Sincerely,

Authorized Signature 



TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Judge Marlene Gonzalez

Date: August 19, 2021

Re: Items for surplus or transfer from 388th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department N/A

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. Cloth Armchair	0050514		Poor/ Damaged	No	No
2. Cloth Armchair	0050515		Poor/ Damaged	No	No
3. Leather Armchair	55068		Poor/ Damaged	No	No
4. Leather Armchair	No Tag		Poor/ Damaged	No	No
5. Leather Armchair	No Tag		Poor/ Damaged	No	No
6. Leather Armchair	No Tag		Poor/ Damaged	No	No
7. Cloth Side Chair	No Tag		Poor/ Damaged	No	No
8. Cloth Side Chair	54702		Poor/ Damaged	No	No
9.					
10. Cloth Task Chair	157251		Poor/ Damaged	No	No

Sincerely,

Authorized Signature

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Judge Marlene Gonzalez

Date: August 19, 2021

Re: Items for surplus or transfer from 388th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department N/A

Description	Barcode	Serial number	Condition	Original Cost	
				Asset > \$5,000	Grants
1. Leather Exec Chair	No Tag		Poor/ Damaged	No	No
2. Mesh Task Chair	115825		Poor/ Damaged	No	No
3. Mesh Task Chair	13881		Poor/ Damaged	No	No
4. Mesh Armchair	088394		Poor/ Damaged	No	No
5. Workstation Parts	No Tag		Poor/ Damaged	No	No
6. Leather Armchair	No Tag		Poor/ Damaged	No	No
7. HP Color LaserJet	No Tag	CNHC7892G3	Poor/ Damaged	No	No
8. Xerox Workcentre	No Tag	L990497	Poor/ Damaged	No	No
9. Lexmark	148424		Poor/ Damaged	No	No
10.			Poor/ Damaged	No	No

Sincerely,

Authorized Signature

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Tom Lara, CJC-Manager

Date: 09/01/2021

Re: Items for surplus or transfer from **CRIMINAL JUSTICE COORDINATOR** to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

	Description	Barcode	Serial number	Condition	Original Cost Asset > \$5,000	Grants
1.	BLACK OFFICE CHAIR	169004	N/A	Good/ Fair	No	No
2.	BLACK OFFICE CHAIR	154406	N/A	Good/ Fair	No	No
3.	BLACK OFFICE CHAIR	173722	N/A	Good/ Fair	No	No
4.	BLUE DESK CHAIR	0053451	N/A	Good/ Fair	No	No
5.	BLUE DESK CHAIR	0053463	N/A	Good/ Fair	No	No
6.	SHARP MICROWAVE	182223	N/A	Poor/ Damaged	No	No
7.	BROWN CREDENSA	0055860	N/A	Good/ Fair	No	No
8.	BLACK OFFICE CHAIR	178793	N/A	Poor/ Damaged	No	No
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature Tom Lara

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.