



To: Robert Pedregon, Inventory Liaison

From: Barby Copado

Date: 8.30.21

Re: Items for surplus or transfer from County Court 5 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|------------------|------------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | cubicle | no bacode | | Good/ Fair | No | No |
| 2. | wall divider | no barcode | | Good/ Fair | No | No |
| 3. | overhead cabinet | no barcode | | Good/ Fair | No | No |
| 4. | desk | no barcode | | Good/ Fair | No | No |
| 5. | | | | Excellent | Yes | Yes |
| 6. | | | | Excellent | Yes | Yes |
| 7. | | | | Excellent | Yes | Yes |
| 8. | | | | Excellent | Yes | Yes |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Authorized Signature Barby Copado

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Justice of the Peace Pct. 6-2

Date: 8/24/21

Re: Items for surplus or transfer from JP 6 Place 2 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|-------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | Small Desk | 105685 | N/A | Good/ Fair | No | No |
| 2. | | | | Excellent | Yes | Yes |
| 3. | | | | Excellent | Yes | Yes |
| 4. | | | | Excellent | Yes | Yes |
| 5. | | | | Excellent | Yes | Yes |
| 6. | | | | Excellent | Yes | Yes |
| 7. | | | | Excellent | Yes | Yes |
| 8. | | | | Excellent | Yes | Yes |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Dep. C. Perez #4560 EPSO

Date: 08-25-2021

Re: Items for surplus or transfer from Sparks Station (12899 Sparks) to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost Asset> \$5,000 | Grants |
|-----|-------------------------|------------|---------------|---------------|---------------------------------|--------|
| 1. | red chair | 0043425 | N/A | Good/ Fair | No | No |
| 2. | red chair | 0043421 | N/A | Good/ Fair | No | No |
| 3. | small brown table | 0088917 | N/A | Poor/ Damaged | No | No |
| 4. | black chair | 148226 | N/A | Poor/ Damaged | No | No |
| 5. | clock | 090368 | N/A | Poor/ Damaged | No | No |
| 6. | gray 3-drawer cabinet | no barcode | N/A | Poor/ Damaged | No | No |
| 7. | gray 3-drawer cabinet | no barcode | N/A | Poor/ Damaged | No | No |
| 8. | office partition w/desk | no barcode | N/A | Poor/ Damaged | No | No |
| 9. | office partition w/desk | no barcode | N/A | Poor/ Damaged | No | No |
| 10. | office partition w/desk | no barcode | N/A | Poor/ Damaged | No | No |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

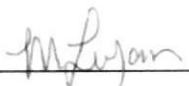
Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|--------------------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | Red Chair | 106882 | | Good/ Fair | No | No |
| 2. | Red Chair | 106939 | | Good/ Fair | No | No |
| 3. | Multi color office chair | 106855 | | Good/ Fair | No | No |
| 4. | Multi color office chair | 106982 | | Good/ Fair | No | No |
| 5. | Multi color office chair | 106907 | | Good/ Fair | No | No |
| 6. | paper shredder | 164318 | | Good/ Fair | No | No |
| 7. | Red Chair | 106919 | | Good/ Fair | No | No |
| 8. | Wood broken table | 106979 | | Good/ Fair | No | No |
| 9. | Shredder | 164320 | | Good/ Fair | No | No |
| 10. | Red Chair | 106910 | | Good/ Fair | No | No |

Sincerely,

Authorized Signature 

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21


Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|----------------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | CHAIR SIDE WOOD BR | 39213 | | Good/ Fair | No | No |
| 2. | SIDE-CHAIR,FABRIC/EC | 106945 | | Good/ Fair | No | No |
| 3. | CHAIR-STACKING,BLAC | 106888 | | Good/ Fair | No | No |
| 4. | WORK CHAIRS | 110725 | | Good/ Fair | No | No |
| 5. | SIDE-CHAIR,FABRIC/EC | 106916 | | Good/ Fair | No | No |
| 6. | SIDE-CHAIR,FABRIC/EC | 106941 | | Good/ Fair | No | No |
| 7. | CHAIR-STACKING FABR | 50149 | | Good/ Fair | No | No |
| 8. | CHAIR-STACKING FABR | 50094 | | Good/ Fair | No | No |
| 9. | CHAIR-SIDE FABRIC/W | 54693 | | Good/ Fair | No | No |
| 10. | CHAIR-SIDE FABRIC/W | 79011 | | Good/ Fair | No | No |

Sincerely,

Authorized Signature 

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|----------------------|---------|---------------|------------|----------------|--------|
| | | | | | Asset> \$5,000 | Grants |
| 1. | CHAIR-STACKING FABR | 50051 | | Good/ Fair | No | No |
| 2. | CHAIR-STACKING FABR | 50054 | | Good/ Fair | No | No |
| 3. | CHAIR-STACKING FABR | 50115 | | Good/ Fair | No | No |
| 4. | CHAIR-STACKING FABR | 50052 | | Good/ Fair | No | No |
| 5. | CHAIR-STACKING,BLAC | 106892 | | Good/ Fair | No | No |
| 6. | CHAIR-STACKING,BLAC | 106889 | | Good/ Fair | No | No |
| 7. | CHAIR-STACKING,BLAC | 106893 | | Good/ Fair | No | No |
| 8. | BLUE ROLLING CHAIR | 53825 | | Good/ Fair | No | No |
| 9. | SIDE-CHAIR,FABRIC/EC | 106937 | | Good/ Fair | No | No |
| 10. | CHAIR FABRIC BLUE ST | 97829 | | Good/ Fair | No | No |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|------------------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | CHAIR-SIDE,FABRIC/EC | 105085 | | Good/ Fair | No | No |
| 2. | CHAIR-SIDE,FABRIC/EC | 105152 | | Good/ Fair | No | No |
| 3. | SIDE CHAIR/CASTERS | 111618 | | Good/ Fair | No | No |
| 4. | SIDE CHAIR/CASTERS | 111615 | | Good/ Fair | No | No |
| 5. | CHAIR-SIDE FABRIC/M | 53387 | | Good/ Fair | No | No |
| 6. | CHAIR-SIDE,FABRIC/EC | 105154 | | Good/ Fair | No | No |
| 7. | CHAIR-SIDE,FABRIC/EC | 105084 | | Good/ Fair | No | No |
| 8. | Canon Scanner 5th Flo | 180197 | | Good/ Fair | No | No |
| 9. | Canon Scanner 5th Flo | 180201 | | Good/ Fair | No | No |
| 10. | Brother Scanner 5th Fl | 168412 | | Good/ Fair | No | No |

Sincerely,

Authorized Signature 

Submit Form

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To: Robert Pedregon, Inventory Liaison

From: Public Defender's Office

Date: 08/26/21

Re: Items for surplus or transfer from Public Defender's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|---------------------|---------|---------------|------------|----------------|--------|
| | | | | | Asset> \$5,000 | Grants |
| 1. | Chair W/Casters(LL) | 137564 | | Good/ Fair | No | No |
| 2. | Chair W/Casters(LL) | 137565 | | Good/ Fair | No | No |
| 3. | | | | Good/ Fair | No | No |
| 4. | | | | Good/ Fair | No | No |
| 5. | | | | Good/ Fair | No | No |
| 6. | | | | Good/ Fair | No | No |
| 7. | | | | Good/ Fair | No | No |
| 8. | | | | Good/ Fair | No | No |
| 9. | | | | Good/ Fair | No | No |
| 10. | | | | Good/ Fair | No | No |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Hopeton Staple

Date: 9/1/2021

Re: Items for surplus or transfer from PUBLIC WORKS: R&B/Parks to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department FLEET OPERATIONS DEPARTMENT

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|--------------------|---------|-------------------|---------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | IMPACT WRENCH KIT | 185128 | | Good/ Fair | No | No |
| 2. | IMPACT WRENCH KIT | 185129 | | Good/ Fair | No | No |
| 3. | BATTERY CONDUCTAN | 187489 | | Good/ Fair | No | No |
| 4. | BATTERY CONDUCTAN | 187490 | | Good/ Fair | No | No |
| 5. | Freightliner FL-60 | 102895 | 1F3VGFBC7YHF04200 | Poor/ Damaged | Yes | No |
| 6. | FORD F350 | | 1FT8X3B68BE10088 | Good/ Fair | Yes | No |
| 7. | CHEVY C2500 | 104901 | 1GCGC24R9YR226572 | Good/ Fair | Yes | No |
| 8. | | | | Excellent | Yes | Yes |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Hopeton D. Staple

Authorized Signature

[Signature]

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Rose Hernandez

Date: 08/26/2021

Re: Items for surplus or transfer from County Court #1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|-------------------|---------|---------------|---------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | Fabric wood chair | 0058713 | | Good/ Fair | No | No |
| 2. | Fabric wood chair | 0058699 | | Good/ Fair | No | No |
| 3. | Fabric wood chair | 0058613 | | Good/ Fair | No | No |
| 4. | Fabric wood chair | 0058697 | | Good/ Fair | No | No |
| 5. | Work wood table | 0055628 | | Poor/ Damaged | No | No |
| 6. | | | | Good/ Fair | No | No |
| 7. | | | | Good/ Fair | No | No |
| 8. | | | | Good/ Fair | No | No |
| 9. | | | | Good/ Fair | No | No |
| 10. | | | | Good/ Fair | No | No |

Sincerely,

Authorized Signature

A handwritten signature in black ink, appearing to be "Rose Hernandez", is written over a horizontal line.

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Rose Hernandez

Date: 08/31/2021

Re: Items for surplus or transfer from County Court #1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|-------------------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | 5-drawer filing cabinet | 0056333 | | Good/ Fair | No | No |
| 2. | 3-drawer filing cabinet | 0057943 | | Good/ Fair | No | No |
| 3. | workstation ** | 0058024 | | Good/ Fair | No | No |
| 4. | 5-drawer filing cabinet | 0056340 | | Good/ Fair | No | No |
| 5. | 3-drawer filing cabinet | 0057944 | | Good/ Fair | No | No |
| 6. | workstation | 0058025 | | Good/ Fair | No | No |
| 7. | | | | Good/ Fair | No | No |
| 8. | | | | Good/ Fair | No | No |
| 9. | | | | Good/ Fair | No | No |
| 10. | | | | Good/ Fair | No | No |

** Keyboard tray that had tag number was returned on 03/21/2019

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Hopeton Staple

Date: 9/1/2021

Re: Items for surplus or transfer from FLEET OPERATIONS to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department PUBLIC WORKS

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|----------------------|---------|-------------------|---------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | FORKLIFT UNIT 110 YF | 131658 | H177B10505W | Poor/ Damaged | Yes | No |
| 2. | FREIGHTLINER 2008 EL | 138008 | 1FVACWDT68DAC9061 | Good/ Fair | Yes | No |
| 3. | SWEeper AVALANCHE | 185443 | 1FVACXFE8LHKZ0716 | Excellent | Yes | Yes |
| 4. | SWEeper AVALANCHE | 185444 | 1FVACXFE9LHKZ0711 | Excellent | Yes | Yes |
| 5. | CREEPER 41 1/2 LENG | 170776 | | Good/ Fair | No | No |
| 6. | JACK BOTTLE 20 TON | 155409 | GB1207009048 | Good/ Fair | No | No |
| 7. | COMPRESSOR AIR 30 G | 155794 | 1234896 | Good/ Fair | No | No |
| 8. | BATTERY CHARGER /TE | 177569 | | Good/ Fair | No | No |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Hopeton R Staple

Authorized Signature

[Signature]

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Commissioner Pct. 3

Date: August 26, 2021

Re: Assets to be removed from Commissioner Pct. 3 inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

| | Description | Barcode | Serial number | Reason | Original Cost Asset > \$5,000 |
|-----|-------------------------------------|---------|---------------|--------------------|----------------------------------|
| 1. | workstation | 122783 | | Pick-Up Prior Date | No |
| 2. | coat rack 9/7/21 workstation CFR | 135996 | | Pick-Up Prior Date | NO |
| 3. | printer | 167914 | | Pick-Up Prior Date | NO |
| 4. | ipad | 173887 | | Pick-Up Prior Date | NO |
| 5. | surface pro | 175572 | | Pick-Up Prior Date | NO |
| 6. | surface pro | 175575 | | Pick-Up Prior Date | NO |
| 7. | board dry erase | 169334 | | Pick-Up Prior Date | NO |
| 8. | file cabinet | 174943 | | Pick-Up Prior Date | NO |
| 9. | file cabinet | 174944 | | Pick-Up Prior Date | NO |
| 10. | chair executive | 0054792 | | Pick-Up Prior Date | NO |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY REMOVAL: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Commissioner Holguin

Date: July 8, 2021

Re: Items for surplus or transfer from *Commissioner Pct.3*
n/a *9/7/21* to Purchasing Department.
CFR

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|-------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | desk exect. | 0058287 | | Good/ Fair | No | No |
| 2. | sofa | 0055428 | | Good/ Fair | No | No |
| 3. | | | | Excellent | Yes | Yes |
| 4. | | | | Excellent | Yes | Yes |
| 5. | | | | Excellent | Yes | Yes |
| 6. | | | | Excellent | Yes | Yes |
| 7. | | | | Excellent | Yes | Yes |
| 8. | | | | Excellent | Yes | Yes |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Judge Marlene Gonzalez

Date: August 19, 2021

Re: Items for surplus or transfer from 388th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department N/A

| | Description | Barcode | Serial number | Condition | Original Cost | Grants |
|-----|----------------|---------|---------------|---------------|----------------|--------|
| | | | | | Asset> \$5,000 | |
| 1. | Cloth Armchair | 0050473 | | Poor/ Damaged | No | No |
| 2. | Cloth Armchair | 0050474 | | Poor/ Damaged | No | No |
| 3. | Cloth Armchair | 0050475 | | Poor/ Damaged | No | No |
| 4. | Cloth Armchair | 0050476 | | Poor/ Damaged | No | No |
| 5. | Cloth Armchair | 0050477 | | Poor/ Damaged | No | No |
| 6. | Cloth Armchair | 0050478 | | Poor/ Damaged | No | No |
| 7. | Cloth Armchair | 0050510 | | Poor/ Damaged | No | No |
| 8. | Cloth Armchair | 0050511 | | Poor/ Damaged | No | No |
| 9. | Cloth Armchair | 0050512 | | Poor/ Damaged | No | No |
| 10. | Cloth Armchair | 0050513 | | Poor/ Damaged | No | No |

Sincerely,

Authorized Signature

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Judge Marlene Gonzalez

Date: August 19, 2021

Re: Items for surplus or transfer from 388th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department N/A

| | | | | Original Cost | |
|----------------------|---------|---------------|---------------|-----------------|--------|
| | | | | Asset > \$5,000 | Grants |
| Description | Barcode | Serial number | Condition | | |
| 1. Cloth Armchair | 0050514 | | Poor/ Damaged | No | No |
| 2. Cloth Armchair | 0050515 | | Poor/ Damaged | No | No |
| 3. Leather Armchair | 55068 | | Poor/ Damaged | No | No |
| 4. Leather Armchair | No Tag | | Poor/ Damaged | No | No |
| 5. Leather Armchair | No Tag | | Poor/ Damaged | No | No |
| 6. Leather Armchair | No Tag | | Poor/ Damaged | No | No |
| 7. Cloth Side Chair | No Tag | | Poor/ Damaged | No | No |
| 8. Cloth Side Chair | 54702 | | Poor/ Damaged | No | No |
| 9. | | | | | |
| 10. Cloth Task Chair | 157251 | | Poor/ Damaged | No | No |

Sincerely,

Authorized Signature

A handwritten signature in black ink, appearing to read "Marlene Gonzalez", is written over a horizontal line. Below the signature is a black rectangular redaction mark.

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Judge Marlene Gonzalez

Date: August 19, 2021

Re: Items for surplus or transfer from 388th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department N/A

| | | | | Original Cost | |
|-----------------------|---------|---------------|---------------|-----------------|--------|
| | | | | Asset > \$5,000 | Grants |
| Description | Barcode | Serial number | Condition | | |
| 1. Leather Exec Chair | No Tag | | Poor/ Damaged | No | No |
| 2. Mesh Task Chair | 115825 | | Poor/ Damaged | No | No |
| 3. Mesh Task Chair | 13881 | | Poor/ Damaged | No | No |
| 4. Mesh Armchair | 088394 | | Poor/ Damaged | No | No |
| 5. Workstation Parts | No Tag | | Poor/ Damaged | No | No |
| 6. Leather Armchair | No Tag | | Poor/ Damaged | No | No |
| 7. HP Color LaserJet | No Tag | CNHC7892G3 | Poor/ Damaged | No | No |
| 8. Xerox Workcentre | No Tag | L990497 | Poor/ Damaged | No | No |
| 9. Lexmark | 148424 | | Poor/ Damaged | No | No |
| 10. | | | Poor/ Damaged | No | No |

Sincerely,

Authorized Signature

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Tom Lara, CJC-Manager

Date: 09/01/2021

Re: Items for surplus or transfer from **CRIMINAL JUSTICE COORDINATION** to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|--------------------|---------|---------------|---------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | BLACK OFFICE CHAIR | 169004 | N/A | Good/ Fair | No | No |
| 2. | BLACK OFFICE CHAIR | 154406 | N/A | Good/ Fair | No | No |
| 3. | BLACK OFFICE CHAIR | 173722 | N/A | Good/ Fair | No | No |
| 4. | BLUE DESK CHAIR | 0053451 | N/A | Good/ Fair | No | No |
| 5. | BLUE DESK CHAIR | 0053463 | N/A | Good/ Fair | No | No |
| 6. | SHARP MICROWAVE | 182223 | N/A | Poor/ Damaged | No | No |
| 7. | BROWN CREDENSA | 0055860 | N/A | Good/ Fair | No | No |
| 8. | BLACK OFFICE CHAIR | 178793 | N/A | Poor/ Damaged | No | No |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.