



COMMISSIONERS COURT CONTRACT FORM

CONTRACT SUMMARY

Approve and authorize the County Judge to sign the Professional Services Agreement with Gallinar Planning & Development, LLC, for technical and professional training for the Planning & Development Department. Funding in the amount of \$38,500 is available in GF-EPCMP-PROF SVC-GEN. (Contract No. 2021-0182)

Jose M. Landeros, Director, Planning & Development Department (915) 546-2015

Background:

The purpose of the contract is to provide the Planning & Development Department staff with an eight-session long land use and planning technical seminar training to be offered by Gallinar Planning & Development. This aligns with the County's Strategic Plan of increasing output in the Public Works Department and further coordinating processes and procedures between the County and the City of El Paso.

The Planning & Development Department seeks to further enhance its staff professional development. Like all top-performing organizations, the department wants its personnel to have the latest training and best practices in their related field and ensure its team members have the tools they need to perform their duties in the service of the County.

Gallinar Planning & Development, LLC (GPD) will provide urban planning training to the department to include 10-12 staff members. Additionally, GPD will provide professional services to include individual professional development assessment to ensure that each team member has personalized attention. The training will take an interdisciplinary approach providing various training methods. In particular, the training is aimed at County professionals focusing on the various planning issues at the macro and micro level and to include public policy, governmental practice, and private sector development in the El Paso border region.

Fiscal Impact:

Contract Amount: \$38,500

GF-EPCMP-PROF SVC-GEN

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Recommendation:

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Prior Action: N/A

Strategic Plan: ..

Strategic Plan Information:

BASIC CONTRACT DETAILS

CONTRACT NO.: 2021-0182

CONTRACT TITLE: Urban Planning Training & Professional Services Training / Yr 2021

SECOND PARTY: Gallinar Planning & Development, LLC

CONTRACT TYPE: Services

TERM AND BUDGET DETAILS

TERM: 1 Year

EXTENSION OPTIONS:

EFFECTIVE DATE: 3/29/2021

MOD EFFECTIVE DATE (If Applicable):

EXPIRATION DATE: 08/31/2021

MOD EXPIRATION DATE (If Applicable):

EXTENSION DEADLINE DATE (If Applicable):

AMOUNT: 38500.00

MOD AMOUNT (If Applicable):

APPROVALS

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Kevin McCary

LEGAL REVIEW: Approved as to Form with Addendum/Modifications/Reservations Noted Below

LEGAL REVIEW NOTES (If Applicable): SUBJECTED TO AGREEMENT AS TO COUNTY'S FINAL REDLINES (RE INDEMNITY).

DATE: 4/15/2021

DIRECTOR/DEPARTMENT HEAD APPROVAL

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid

specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

DIRECTOR/DEPARTMENT HEAD/DESIGNEE:

DEPARTMENT CONTACT: Jose M. Landeros

DEPARTMENT: Planning & Development

DATE: