



To: Robert Pedregon, Inventory Liaison

From: Howard L. Capshaw, Bailiff

Date: July 28, 2021

Re: Assets to be removed from 65th District Court inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

	Description	Barcode	Serial number	Reason	Original Cost Asset > \$5,000
1.	Swing electric stapler	140471	35450	Lost	No
2.				Pick-Up Prior Date	Yes
3.				Pick-Up Prior Date	Yes
4.				Pick-Up Prior Date	Yes
5.				Pick-Up Prior Date	Yes
6.				Pick-Up Prior Date	Yes
7.				Pick-Up Prior Date	Yes
8.				Pick-Up Prior Date	Yes
9.				Pick-Up Prior Date	Yes
10.				Pick-Up Prior Date	Yes

Sincerely,

HLC

Authorized Signature _____

Submit Form

TO BEGIN THIS INVENTORY REMOVAL: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Lt. Emmanuel Soria

Date: 7/29/21

Re: Items for surplus or transfer from EPCSO- HIDTA to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department DEA

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	LAPTOP W/ACCESS	164949	5CG4463GKR	Good/ Fair	No	Yes
2.	CAMERA DIGITAL W/A	170806	2803595	Good/ Fair	No	Yes
3.	CAMERA DIGITAL W/A	170807	2803534	Good/ Fair	No	Yes
4.	CAMERA DIGITAL W/A	170808	2803705	Good/ Fair	No	Yes
5.	CAMERA DIGITAL W/A	170809	2803613	Good/ Fair	No	Yes
6.	CAMCORDER HD 32GB	170839	3184276	Good/ Fair	No	Yes
7.	CAMCORDER HD 32GB	170840	3185683	Good/ Fair	No	Yes
8.	CAMCORDER HD 32GB	170841	3184273	Good/ Fair	No	Yes
9.	COMPUTER LAPTOP	170882	DQV0ZB2	Good/ Fair	No	Yes
10.	COMPUTER LAPTOP	170883	5QV0ZB2	Good/ Fair	No	Yes

Sincerely,

Authorized Signature

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To: Robert Pedregon, Inventory Liaison

From: Lt. Emmanuel Soria

Date: 7/29/21

Re: Items for surplus or transfer from EPCSO- HIDTA to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department DEA

	Description	Barcode	Serial number	Condition	Original Cost	Grants
					Asset> \$5,000	
1.	COMPUTER LAPTOP	170884	GPV0ZB2	Good/ Fair	No	Yes
2.	COMPUTER LAPTOP	170885	HPV0ZB2	Good/ Fair	No	Yes
3.	COMPUTER LAPTOP	170896	3QV0ZB2	Good/ Fair	No	Yes
4.	COMPUTER LAPTOP	170897	CPV0ZB2	Good/ Fair	No	Yes
5.	COMPUTER LAPTOP	170899	9QV0ZB2	Good/ Fair	No	Yes
6.	DELL MONITOR	171711	65D-1AMB	Good/ Fair	No	Yes
7.	DELL MONITOR	171713	65D-06UB	Good/ Fair	No	Yes
8.	CAMERA DIGITAL W/D	171996	2750559	Good/ Fair	No	Yes
9.	CAMERA DIGITAL W/D	171997	2750532	Good/ Fair	No	Yes
10.	CAMERA DIGITAL W/D	171998	2737783	Good/ Fair	No	Yes

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If reallocated, list the receiving department DEA

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	COMPUTER SCANNER	176660	AWTHF37788	Excellent	No	Yes
2.	COMPUTER SCANNER	176668	AWTHF37770	Excellent	No	Yes
3.	COMPUTER SCANNER	176669	AWTHF37768	Excellent	No	Yes
4.	COMPUTER SCANNER	176672	AWTHF37787	Excellent	No	Yes
5.	COMPUTER SCANNER	176673	AWTHF37779	Excellent	No	Yes
6.	SHREDDER HIGH VOLUME	176683	2304/0917	Excellent	No	Yes
7.	SHREDDER HIGH VOLUME	176686	2302/0917	Excellent	No	Yes
8.	MICROSOFT TABLET	176885	031681272553	Good/ Fair	No	Yes
9.	MICROSOFT TABLET	176887	0316756772553	Good/ Fair	No	Yes
10.	MICROSOFT TABLET	176888	074917772553	Good/ Fair	No	Yes

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To: Robert Pedregon, Inventory Liaison

From: Lt. Emmanuel Soria

Date: 7/29/21

Re: Items for surplus or transfer from EPCSO- HIDTA to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department DEA

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	MICROSOFT TABLET	176892	040632672553	Good/ Fair	No	Yes
2.	MICROSOFT TABLET	176895	045784772153	Good/ Fair	No	Yes
3.	MICROSOFT TABLET	176896	074971772553	Good/ Fair	No	Yes
4.	PRINTER COLOR LASEJ	176970	JPBCK7C20W	Good/ Fair	No	Yes
5.	PRINTER COLOR LASEJ	176971	JPBCK7C20K	Good/ Fair	No	Yes
6.	MONITOR FLAT PANEL	176991	708MXEZA116	Excellent	No	Yes
7.	MONITOR FLAT PANEL	176993	708MXUNTA430	Excellent	No	Yes
8.	MONITOR FLAT PANEL	176996	708MXGLTA111	Excellent	No	Yes
9.	MONITOR FLAT PANEL	176997	708MXXQTA098	Excellent	No	Yes
10.	MONITOR FLAT PANEL	176999	708MXQATA108	Excellent	No	Yes

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To: Robert Pedregon, Inventory Liaison

From: Lt. Emmanuel Soria

Date: 7/29/21

Re: Items for surplus or transfer from EPCSO- HIDTA to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department DEA

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	MONITOR FLAT PANEL	176985	708MXTCTA113	Excellent	No	Yes
2.	MONITOR FLAT PANEL	177299	708MXAYTA576	Excellent	No	Yes
3.	MONITOR FLAT PANEL	177304	708MXTCTA089	Excellent	No	Yes
4.	COMPUTER LAPTOP W	179863	HNCKSQ1	Good/ Fair	No	Yes
5.	MICROSOFT TABLET	179889	040638772553	Good/ Fair	No	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

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To: Robert Pedregon, Inventory Liaison

From: Mary H. Caraveo

Date: 08-02-2021

Re: Items for surplus or transfer from County Criminal Court 1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	Wooden Chair	n/a	n/a	Poor/ Damaged	No	No
2.	Wooden Chair	n/a	n/a	Poor/ Damaged	No	No
3.	Wooden Chair	n/a	n/a	Poor/ Damaged	No	No
4.	Wooden Chair	n/a	n/a	Poor/ Damaged	No	No
5.				Excellent	Yes	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

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To: Robert Pedregon, Inventory Liaison

From: Ruben Garcia, CDC1 Bailiff

Date: 08/03/21

Re: Items for surplus or transfer from Criminal Dist. Court 1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	File Lateral 4 DRW	149237		Good/ Fair	No	No
2.	File Vertical 5 DRW	NO TAG		Good/ Fair	No	No
3.				Excellent	Yes	Yes
4.				Excellent	Yes	Yes
5.				Excellent	Yes	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

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To: Robert Pedregon, Inventory Liaison

From: Isaac Hernandez Bailiff, CC6

Date: 08/03/2021

Re: Assets to be removed from County Court at Law Number Six inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

	Description	Barcode	Serial number	Reason	Original Cost Asset > \$5,000
1.	Computer S/W COREL	0094364	NONE	Lost	No
2.	External Diskdrive	0104968	3136001	Lost	No
3.	Monitor Flat Panel	172962	680-17JL	Pick-Up Prior Date	No
4.	Facsimile Machine	0093786	77120188C	Pick-Up Prior Date	No
5.	Computer Keyboard	0078788	None	Pick-Up Prior Date	No
6.	Chair Stacking Fabric	0088788	None	Lost	No
7.	Clock Oval 10 1/2"	0101699	None	Lost	No
8.				Lost	No
9.				Lost	No
10.				Lost	Yes

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To: Robert Pedregon, Inventory Liaison

From: Isaac Hernandez, Bailiff, CC6

Date: 08/03/2021

Re: Items for surplus or transfer from County Court Number Six to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department N/A.

	Description	Barcode	Serial number	Condition	Original Cost	Grants
					Asset > \$5,000	
1.	Computer Switchbox	0110013	None	Poor/ Damaged	No	No
2.	Time Clock	134052	515330	Good/ Fair	No	No
3.	Chair Steno Fabric	0088735	None	Good/ Fair	Yes NO	No
4.	Chair Steno Fabric	0088737	None	Good/ Fair	Yes NO RDP 8/3/21	No
5.	Chair Steno Fabric	0088738	None	Good/ Fair	Yes NO	No
6.	Chair Steno Fabric	0088740	None	Good/ Fair	Yes NO	No
7.	Table Rectangular	0093795	None	Good/ Fair	No	No
8.				Excellent	No	No
9.				Excellent	No	No
10.				Excellent	No	No

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