



COMMISSIONERS COURT CONTRACT FORM

CONTRACT SUMMARY

Approve and authorize the County Judge to sign a Texas Health and Human Services (HHS) Form 2027 Home-Delivered Meals FY 2021 Waiver Request for the County Nutrition Program, a unit of the Community Services Department, for the use of alternate delivery methods to include warm/chilled/frozen meals for program participants in the next fiscal year. The Waiver is effective on October 1, 2021 and expires September 30, 2023. (Contract No.2021-0576)

ADDITIONAL BACKGROUND:

The County's home delivered meal program serves individuals, county-wide, covering a large geographic service area. The number of frail senior adults (60 yrs and older) and persons with disabilities (18 yrs and older) that qualify for a home delivered meal increased during the COVID-19 pandemic crisis. Throughout the years, as the home delivered program has grown, the County has had to change its home delivery system to ensure the delivery of a larger number of meals within the daily mandated serving window of three hours, 10:30 am – 1:30 pm. Our contracted food vendor delivers a warm meal for same day consumption along with a chilled and frozen meal for eating on the following days. A distribution system that allows for the delivery of a meal for same day consumption along with frozen meals for consumption of the following days, allows for cost effective service. This makes the program financially manageable and allows for continued program growth while meeting the needs of this targeted population.

Health and Human Services (formerly DADS) and Area Agency on Aging (AAA) are the major home delivered meal program funders. The County must adhere to the rules published in the Texas Administrative Code to receive meal reimbursements. These rules require that the County submit a waiver request when proposing alternate delivery schedules. Submitting a waiver request is an annual requirement but this one being presented is good for two concurrent fiscal years.

FISCAL IMPACT:

None

PRIOR COURT ACTION:

Commissioners Court, September 14, 2020, Item No. 4-i, Contract No. 2020-0707

Commissioners Court, February 25, 2019, Item No. 3-F, Contract No. 2019-0097

RECOMMENDATION:

Approve and authorize the County Judge to sign a Texas Health and Human Services (HHS) Form 2027 Home-Delivered Meals FY 2021 Waiver Request for the County Nutrition Program, a unit of the Community Services Department, for the use of alternate delivery methods to include warm/chilled/frozen meals for program participants in the next fiscal

year. The Waiver is effective on October 1, 2021 and expires September 30, 2023. (Contract No.2021-0576)

BASIC CONTRACT DETAILS

CONTRACT NO.: 2021-0576

CONTRACT TITLE: Nutrition / CCAD Home Delivered Meals (HDM) / Form 2027 Waiver / FY 2021-2023

SECOND PARTY: State of Texas, Texas Health & Human Services Commission (HHSC)

CONTRACT TYPE: Other

TERM AND BUDGET DETAILS

TERM:

EXTENSION OPTIONS:

EFFECTIVE DATE: 10/1/2021

MOD EFFECTIVE DATE (If Applicable):

EXPIRATION DATE: 09/30/2023

MOD EXPIRATION DATE (If Applicable):

EXTENSION DEADLINE DATE (If Applicable):

AMOUNT: 0.00

MOD AMOUNT (If Applicable):

APPROVALS

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Nancy Casas

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE: 8/2/2021

DIRECTOR/DEPARTMENT HEAD APPROVAL

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

DIRECTOR/DEPARTMENT HEAD/DESIGNEE: Irene G. Valenzuela

DEPARTMENT CONTACT: Rosalva Hernandez

DEPARTMENT: Community Services

DATE: 08/02/2021