



Informal Bid:
Technical Education Training for Planning & Development Department

Additional specifications were developed by Planning & Development Department and sent to Purchasing Department on July 1, 2021, finalized, and then sent to the following firms for response on July 15, 2021. Firms were recommended based on technical ability regarding general planning principles and concepts and past work experience with the County.

- Dover, Kohl & Partners
- Haff & Associates
- Gallinar Planning & Development (previously submitted response)

On Monday, July 26, Haff & Associates submitted a response to the proposed specifications. Dover, Kohl & Partners did not respond to the request and is considered a “no bid.” Gallinar Planning & Development originally submitted a response to the same scope of work earlier in the fiscal year as part of an education training procurement coordinated between the Planning & Development Department and Purchasing Department. The table below summarizes the responses by firm.

Firm	Date Responded	Proposal Amount
Dover, Kohl & Partners	No Bid	N/A
Haff & Associates	July 26, 2021	\$59,000*
Gallinar Planning & Development	February 23, 2021	\$38,500

**Potential cost savings of \$4,000 could be achieved if all modules were virtual*

It is the recommendation of the Planning & Development Department to award the informal bid to Gallinar Planning & Development.



Department Head

7/28/2021
Date