



County of El Paso Purchasing Department
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MEMORANDUM

To: Purchasing Review Committee (PRC)

From: Elvia Jauregui, Purchasing Manager

Date: June 27, 2021

Subject: Purchase, Installation, Services and Related Products for Heating
Ventilation and Air Conditioning (HVAC) Units of All Sizes for the County
of El Paso

The Purchasing Department is requesting approval to use the following cooperatives to the vendors listed in the tabulation:

- Region 19 Contract 18-7285 contract term valid until March 31, 2022
- Region 19 Contract 18-7289 contract term valid until April 30, 2022
- Omnia Partners-US Communities 15-JLP-023 - contract term valid until September 30, 2022

The County's average yearly expenditure for goods listed under this contract is approximately \$582,145. Items will be purchased on an as-needed bases and funding will be requested by various county departments.

Heating Ventilation and Air Conditioning (HVAC) is a highly used commodity. The cooperatives found have the best fit prices for equipment, installations, and services. This will be administered by use of the Purchase Order process, allowing quicker turnaround for end user.

Purchases shall be discounted from published pricing by the percentage identified in the tabulation.