



INTERNAL USE ONLY	
Date Approved:	2/22/2021

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**BUDGET AND FISCAL POLICY DEPARTMENT
GRANTS ADMINISTRATION DIVISION**

GRANT APPLICATION SUBMISSION APPROVAL FORM

DEPARTMENT INFORMATION	
Date:	02/12/2021
Requesting Department/Division:	El Paso County Sheriff's Office/ Detention Bureau
Department/Division Contact:	Detention Bureau/AC Marco Vargas
Anticipated Commissioners Court Meeting Grant Approval Date:	03/01/2021
Who from your department/division will speak on the agenda item?	Assistant Chief Marco Vargas
Please list accompanying grant documents requiring the Authorized Official's signature.	All forms submitted electronically.
GRANT OPPORTUNITY INFORMATION	
Grant Opportunity Title (as provided by Grantor):	SCAAP (State Criminal Alien Assistance Program) FY20
Grantor Agency:	US Department of Justice – Bureau of Justice Assistance of the Justice Programs
Type of Grant:	Competitive
Is this a renewal grant?	Yes
CobbleStone Number for Most Recent Grant Award:	2020-0356
Grant Announcement Date:	January 13, 2021
Grant Due Date:	March 29, 2021
Grant Period:	July 1, 2018 to June 30, 2019

Grant Proposal Summary (one paragraph or less):	<p>OJP's Bureau of Justice Assistance (BJA) administers SCAAP. Under SCAAP, OJP makes payments to "states" and "units of local government" that incur certain types of costs due to "incarceration" of "undocumented criminal aliens" during a specific 12-month "reporting period." Under the FY 2020 program, payments will be made in connection with "undocumented" aliens who had been convicted of at least one felony or two misdemeanors (typically for violations of state or local law) and who were "incarcerated" under the legal authority of the applicant government for at least 4 consecutive days during the "reporting period." (Additional details are set out in later sections of this document.) As part of its application, each applicant government provides particular information about individuals it "incarcerated" — under its own legal authority — for at least 4 consecutive days during the "reporting period" and whom the applicant government either (1) knows were "undocumented criminal aliens" or (2) reasonably and in good faith believes were "undocumented criminal aliens." (OJP transmits the data submitted on such individuals to DHS for a detailed review.) As part of its application, each applicant government also must provide information pertinent to its average costs of incarceration during the "reporting period." Broadly speaking, SCAAP payments are calculated from information provided by applicant</p>
GRANT FINANCES	
A. Grant Funding to be Requested:	funds available for the SCAAP application cycle (e.g., for FY 2020). All information submitted as part of an application will be reviewed by OJP. Statutory Authority: The FY 2020 SCAAP is authorized by 8 U.S.C. § 1231(i) and Consolidated Appropriations Act, 2020, 116-93, 133 Stat 2317, 240. See also 28 U.S.C. § 531.
B. Total Match Contribution (if applicable):	N/A
I. Cash Match Amount and Description (i.e. County employee salaries, anticipated operating expenses, third-party monetary donations, etc.):	N/A
a. Match Source Account(s) (if applicable):	N/A
b. What fiscal year(s) will County match funding be needed?	N/A
II. In-kind Match Amount and Description (i.e. donated supplies/equipment, volunteer hours, donated professional services, etc.):	N/A
C. Anticipated Program Income (if applicable):	N/A
D. Total Project Amount (A + B + C):	ESTIMATE: \$1,613,315
FINANCIAL ASSESSMENT	

<p>1) What are the staffing requirements or needs for this grant? Please include salary and benefit amounts and anticipated salary and benefit increases for multi-year grants.</p>
<p>Restriction on use of SCAAP payment; associated records As a matter of federal law, a “state” or “unit of local government” that receives a payment under the FY 2020 program must use the payment “only for correctional purposes.” See 8 U.S.C. § 1231(i)(6).</p>
<p>2) What are the operational needs that will be requested through the grant (i.e. supplies, equipment, office space, travel, etc.)?</p>
<p>“Correctional purposes.” With respect to a “state” or “unit of local government,” use of a SCAAP payment for “correctional purposes” means: Use of the funds to pay any cost reasonably attributable to that government’s operation of a “correctional facility” for its own use, such as: Salaries and wages paid to employees who work primarily and directly in the “correctional facility” (regardless of whether those employees are “correctional officers”). Costs of employment benefits provided to (or on behalf of) employees who work directly in and for the “correctional facility.” The reasonably allocable portion of the salaries, wages, and benefits paid to employees who, although not primarily and directly working in and for the “correctional facility,” provide necessary services either to the correctional facility (e.g., administrative support) or to the individuals “incarcerated” in the correctional facility (e.g., medical care, transportation). Repair, maintenance, and “overhead” (e.g., utilities) costs reasonably attributable to operation of the “correctional facility.”</p>
<p>3) Has this grant has been awarded in the past? If so, please provide the financial results of the most recently completed grant award cycle to include the award amount and the balance at the closing of the grant.</p>
<p>Yes, this grant award has been awarded in the past and have utilized the funds as intended and set forth by the SCAAP guidelines.</p>
<p>4) What is the sustainability plan for this grant and the services being provided if this funding is significantly reduced or is not awarded in future?</p>
<p>The County of El Paso has been able to apply to the SCAAP application which assists our local need in order to detain undocumented criminals in the Sheriff’s Office two Detention Bureaus.</p>
<p style="text-align: center;">PROGRAMMATIC ASSESSMENT</p>
<p>1) Is this grant and its purpose(s) aligned with the County strategic plan? How will this grant benefit your department/division and communities in El Paso County?</p>
<p>Under the County’s strategic plan, public safety to the community is a high priority which this project is able to provide for the EPCSO Detention Bureaus.</p>
<p>2) Please explain the capacity of your department/division to administer this grant and complete all programmatic reporting requirements during the grant period.</p>

The EPCSO Detention Bureaus will be able to administer this grant and complete all programmatic reporting requirements during the SCAAP funding period as planned.

3) Will this grant require the use of contractual services? *If so, please contact the Purchasing Department, upon award acceptance to ensure your department is in compliance with applicable procurement policies and procedures.*

This project will utilize the EPCSO Detention Bureau's operational needs and process which has contractual services in place.