

**Click on Bookmarks  
To View Travel Detail**

TRAVEL REGISTER  
CC 02/22/2021

VENDOR NAME	DOCUMENT	INVOICE	ACCOUNT DESC	AMOUNT
PROFESSIONAL LAW ENF	2127390	Q-5921	SG-ONDCP2020-OPERATING EXP	2,925.00
<b>Total</b>				<b>2,925.00</b>

# County of El Paso

## Travel and Training REIMBURSEMENT Request Form



<b>NAME</b>	Professional Law Enforcement Training	<b>DEPARTMENT</b>	Sheriff's Dept/WTX HIDTA
<b>EVENT</b>	Train 28 Participants	<b>DESTINATION</b>	Webinar
<b>DATES</b>	2/11/2021	<b>TO</b>	2/12/2021
<b>FUNDING SOURCE</b> (Agenda Item Format)			GWTXTRA20 - 600817

	SEPARATE CK / PURCHASING / CREDIT CARD	AMOUNT ADVANCED	ACTUAL EXPENSES	DIFFERENCE / REIMB.
REGISTRATION				0.00
TRANSPORTATION				0.00
GROUND TRANSPORTATION				0.00
GAS				0.00
<u>MEAL PER DIEM (DEPARTURE)</u> 75% of full per diem				0.00
<u>MEAL PER DIEM (EVENT DATES)</u>				0.00
<u>MEAL PER DIEM (RETURN)</u> 75% of full per diem				0.00
LODGING				0.00
PARKING				0.00
OTHER				0.00
OTHER (GWTXTRA20)			\$ 2,925.00	2,925.00
<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,925.00</b>	<b>\$2,925.00</b>
<b>APPROVED AMOUNT:</b>		<b>\$0.00</b>		
<b>REIMBURSEMENT AMOUNT:</b>				<b>\$2,925.00</b>

SIGNING OF THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND AGREEMENT WITH THE COUNTY TRAVEL POLICY REQUIREMENTS, INCLUDING EMPLOYMENT COMMITMENT AND AUTHORIZATION TO DEDUCT AMOUNTS OWED TO THE COUNTY FROM WAGES.

[http://www.epcounty.com/auditor/forms/Travel\\_and\\_Training\\_Policy\\_102416.pdf](http://www.epcounty.com/auditor/forms/Travel_and_Training_Policy_102416.pdf)

<b>EMPLOYEE SIGNATURE</b>	<b>DATE</b>
	February 12, 2021
<b>DEPARTMENT HEAD SIGNATURE</b>	

# GRANT FUNDS



Professional Law Enforcement Training  
5550 GRANITE PARKWAY, STE 275  
PLANO, TX 75024 US  
(281) 639-8893  
info@pletraining.com  
www.pletraining.com

Invoice Q-5921

**APPROVED**

**BILL TO**

Toni Flores  
West Texas HIDTA  
El Paso, TX 79912

DATE  
02/11/2021

PLEASE PAY  
**\$2,925.00**

DUE DATE  
02/11/2021

**ACTIVITY**

QTY RATE AMOUNT

**WBR - Technology Threats & Trends**  
02/11-12/2021 - Contract Fee

1 2,925.00 2,925.00

10% Discount

TOTAL DUE

**\$2,925.00**

**APPROVED**

*By Alicia Carrillo at 1:47 pm, Feb 17, 2021*

THANK YOU.

*Please Pay 2-12-21  
GLTX TRAC*

**SIGNED**

*Luis D. Hernandez*

El Paso County Travel Justification Form

**FORM A: County Funded Travel Disclosure Report**

Employee: 28 Participants Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Dept Head: Travis B. Kuykendall Signature: [Signature] Date: 2/12/21  
Dept : West TX HIDTA Job Title: Executive Director  
Travel Funding Source: \_\_\_\_\_ County ☒ Grant \_\_\_\_\_ Other

Will any funds be reimbursed by another entity? No

Travel Account No. GWTXTRA20-600817

Balance Remaining for FY: \_\_\_\_\_

Will posting travel details prior to travel jeopardize the safety of the traveler. \_\_\_\_\_ Yes ☒ NO

Purpose: (check one)

☐

**Statutorily Required Training to Hold Elective Office**

Statute Reference:

My effective office requires \_\_\_\_\_ number of training hours annually.

I have already fulfilled \_\_\_\_\_ of these hours for this time period.

Estimated hours to be obtained from this course: \_\_\_\_\_

Please provide documentation for hours needed

☐

**Professional or Technical Training to Maintain License/Certification**

(peace officers, attorneys, CPAs, technical certifications, etc.)

My effective office requires \_\_\_\_\_ number of training hours annually.

I have already fulfilled \_\_\_\_\_ of these hours for this time period.

Estimated hours to be obtained from this course: \_\_\_\_\_

☒

**Additional Professional or Technical Training NOT Required to Maintain License/Certification**

☐

**Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/State Legislature, Federal/State Agency, or Other Regulatory Body, Including Grant Application Advocacy**

Entity Name: \_\_\_\_\_

Purpose of Visit: \_\_\_\_\_

☐

**Travel for Program Revenue Enhancement/Sales Opportunity**

Explain: \_\_\_\_\_

☐

**Program Development Training**

Explain: \_\_\_\_\_

☐

**Travel to Professional, County, or Elected Officials' Organization Meeting/Convention**

(County Clerk's Association, TAG, Conference of Urban Counties, TBIC, etc.)

Organization Name: \_\_\_\_\_

☐

**Human Resources/Management/Personal Development Training**

("Dealing with Difficult People", stress management, "Be A Better Leader", etc.)

☒

**Other:** Technology, Threats & Trends in Narcotics Investigations Webinar conducted by PLET