



To: Robert Pedregon, Inventory Liaison

From: Lorena Calderon, Administrative

Date: 02-02-2021

Re: Items for surplus or transfer from Civil Process-CID to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department n/a

| | Description | Barcode | Serial number | Condition | Original Cost | Grants |
|-----|-------------|---------|---------------|---------------|-----------------|--------|
| | | | | | Asset > \$5,000 | |
| 1. | Black Chair | 124956 | n/a | Poor/ Damaged | No | No |
| 2. | Black Chair | 146820 | n/a | Poor/ Damaged | No | No |
| 3. | Black Chair | 146781 | n/a | Poor/ Damaged | No | No |
| 4. | Black Chair | 131486 | n/a | Poor/ Damaged | No | No |
| 5. | Black Chair | 146812 | n/a | Poor/ Damaged | No | No |
| 6. | Black Chair | 146824 | n/a | Poor/ Damaged | No | No |
| 7. | Black Chair | 142546 | n/a | Poor/ Damaged | No | No |
| 8. | Black Chair | 179870 | n/a | Poor/ Damaged | No | No |
| 9. | Black Chair | 146822 | n/a | Poor/ Damaged | No | No |
| 10. | Black Chair | n/a | n/a | Poor/ Damaged | No | No |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.

EL PASO COUNTY SHERIFF'S OFFICE

INTEROFFICE MEMORANDUM

DATE: February 2, 2021

TO: Lucille Samuel (Budget), thru Assistant Chief M. Vargas, thru Lieutenant J. Monarez, thru Sgt. R. Lara, Sgt. L. Morales

FROM: Detention Officer R. Pearson (Property Custodian)

SUBJECT: DISPOSAL OF DAMAGED AND UNSERVICEABLE COUNTY PROPERTY


Request that the attached list of damaged and unserviceable items be added to the next County Commissioners Court Agenda. Approval is required for proper disposal of county property.

EL PASO COUNTY DETENTION FACILITY
DISPOSAL SHEET 2-2-21

| Item | Make | Model | Serial Number | Bar Code |
|---------------|------|-------|---------------|----------|
| Red Chairs | | | | 0056467 |
| Red Chairs | | | | 0056468 |
| Red Chairs | | | | 0056771 |
| Red Chairs | | | | 0056798 |
| Red Chairs | | | | 0040516 |
| Red Chairs | | | | 0040534 |
| Red Chairs | | | | 0040508 |
| Red Chairs | | | | 0040525 |
| Red Chairs | | | | 0040549 |
| Red Chairs | | | | 0041474 |
| Red Chairs | | | | 0040513 |
| Red Chairs | | | | 0040541 |
| Red Chairs | | | | 0040537 |
| Red Chairs | | | | 0040521 |
| Red Chairs | | | | 0040697 |
| Red Chairs | | | | 0040512 |
| Yellow Chairs | | | | 0042274 |
| Yellow Chairs | | | blue tag # | 015314 |
| Yellow Chairs | | | blue tag # | 015409 |
| Yellow Chairs | | | blue tag # | 015317 |
| Yellow Chairs | | | blue tag # | no# |
| Yellow Chairs | | | blue tag # | 051319 |
| Blue Chair | | | | 0040446 |
| Blue Chair | | | | 0040459 |
| Blue Chair | | | | 0040439 |
| Blue Chair | | | | 0040452 |
| Blue Chair | | | | 0040453 |
| Blue Chair | | | | 0042311 |
| Blue Chair | | | | 0041333 |
| Blue Chair | | | | 0040469 |
| Blue Chair | | | | 0040463 |
| Blue Chair | | | | 0040460 |
| Blue Chair | | | | 0040468 |
| Blue Chair | | | | 0040474 |
| Blue Chair | | | | 0041957 |
| Blue Chair | | | | 0040457 |
| Blue Chair | | | | 0040442 |
| Blue Chair | | | | 0040455 |
| Blue Chair | | | | 0040439 |
| Blue Chair | | | | 0042941 |
| Blue Chair | | | | 0043019 |
| Beige Chair | | | | 0041444 |
| Beige Chair | | | | 0041436 |
| Beige Chair | | | | 0041365 |
| Beige Chair | | | | 0034104 |
| Beige Chair | | | | 0041911 |
| Beige Chair | | | | 0041806 |
| Beige Chair | | | | 0041948 |
| Beige Chair | | | | 0041371 |
| Beige Chair | | | | 0042014 |
| Beige Chair | | | | 0041431 |
| Beige Chair | | | | 0041805 |
| Beige Chair | | | | 0041440 |
| Beige Chair | | | | 0041504 |
| Beige Chair | | | | 0041430 |
| Beige Chair | | | | 0041373 |
| Beige Chair | | | | 0041926 |
| Beige Chair | | | | 0033388 |
| Beige Chair | | | | 0041506 |
| Beige Chair | | | | 0041986 |
| Beige Chair | | | | 0049419 |
| Beige Chair | | | | 0034110 |
| Beige Chair | | | | 0042021 |
| Beige Chair | | | | 0041946 |



**INTERNAL AFFAIRS
INTER-OFFICE MEMORANDUM**

Date: Thursday, February 11, 2021
To: Lucille Samuel
From: Sergeant Jose L. Zavala 
Subject: Disposal of Damaged / Unserviceable County Property

Requesting that the following items be placed on Commissioner's Court for disposal. Please remove these items from our inventory. The office furniture may be picked up at the Sheriff the Sheriff's Office Headquarters.

| ITEM # | DESCRIPTION | INVENTORY # |
|--------|--------------------------|-------------|
| 1 | EPSON V300 Photo Scanner | 151065 |
| 2 | SONY IC Recorder MP3 | 142558 |
| 3 | SONY IC Recorder MP3 | 142555 |
| 4 | SONY IC Recorder MP3 | 142557 |
| 5 | SONY IC Recorder MP3 | 142556 |

For more information please contact Elizabeth A. Tabarani at 538-2211.



To: Robert Pedregon, Inventory Liaison

From: Mary Caraveo

Date: 02/09/2021

Re: Items for surplus or transfer from County Criminal Court 1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|--------------------|---------|---------------|---------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | Blue Leather Chair | 0058885 | | Poor/ Damaged | No | No |
| 2. | Blue Leather Sofa | 0058886 | | Poor/ Damaged | No | No |
| 3. | | | | Excellent | Yes | Yes |
| 4. | | | | Excellent | Yes | Yes |
| 5. | | | | Excellent | Yes | Yes |
| 6. | | | | Excellent | Yes | Yes |
| 7. | | | | Excellent | Yes | Yes |
| 8. | | | | Excellent | Yes | Yes |
| 9. | | | | Excellent | Yes | Yes |
| 10. | | | | Excellent | Yes | Yes |

Sincerely,

Authorized Signature

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Ozzie Miranda

Date: 02-10-2021

Re: Items for surplus or transfer from District Attorney's Office to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial Number | Condition | Original Cost Asset > \$5,000 | Grants |
|----|---|---------|----------------|--------------|----------------------------------|--------|
| 1 | Administration Dark Wood Printer Cart w/Drawers | N/A | N/A | Poor/Damaged | NO | NO |
| 2 | Axon Flex Taser | N/A | X78022647 | Good/Fair | NO | NO |
| 3 | Beige 3-door file cabinet | N/A | 13326JT | Good/Fair | NO | NO |
| 4 | Beige/Purple cubicle parts | N/A | N/A | Good/Fair | NO | NO |
| 5 | Blue Loveseat | N/A | N/A | Poor/Damaged | NO | NO |
| 6 | BOARD BULLETIN WOOD LIGHT OAK/CORK | 0089033 | | Good/Fair | NO | NO |
| 7 | Buffalo DVD multi-recorder | N/A | 40099880605892 | Poor/Damaged | NO | NO |
| 8 | CABINET STORAGE 2 DRW | 157326 | | Good/Fair | NO | NO |
| 9 | CHAIR-SIDE FABRIC/WOOD BLUE | 0058790 | | Good/Fair | NO | NO |
| 10 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054458 | | Good/Fair | NO | NO |
| 11 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054449 | | Good/Fair | NO | NO |
| 12 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054558 | | Good/Fair | NO | NO |
| 13 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054447 | | Good/Fair | NO | NO |
| 14 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054474 | | Good/Fair | NO | NO |
| 15 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054460 | | Good/Fair | NO | NO |
| 16 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054546 | | Good/Fair | NO | NO |

| | | | | | | |
|----|--|---------|------------------------|--------------|----|----|
| 17 | CHAIR-SIDE FABRIC/WOOD BLUE/ROSE ARMS | 0054451 | | Good/Fair | NO | NO |
| 18 | COPY MACHINE (SAMSUNG SCX-6555N) | 150497 | 14DQBICZ501529 | Poor/Damaged | NO | NO |
| 19 | Corkboard 1.5ft x 2ft | N/A | | Good/Fair | NO | NO |
| 20 | CREDENZA-EXECUTIVE WOOD WALNUT 4 DRW/4 D | 0055790 | | Good/Fair | NO | NO |
| 21 | CREDENZA-EXECUTIVE WOOD WALNUT 4 DRW/4 D | 0055822 | | Good/Fair | NO | NO |
| 22 | Dell Monitor | N/A | CN06DWKNTV2007D W1TA00 | Poor/Damaged | NO | NO |
| 23 | FILE CABINET LATERAL GRAY 5 DRW/LOCK | 0092683 | 5ZR40 | Good/Fair | NO | NO |
| 24 | FILE CABINET-LATERAL DARK GRAY 5 DRW/LOC | 0056300 | | Good/Fair | NO | NO |
| 25 | HP Laptop | N/A | CNF00884M6 | Poor/Damaged | NO | NO |
| 26 | HP Laptop | N/A | CNF00884KC | Poor/Damaged | NO | NO |
| 27 | HP Laptop | N/A | CNF00884LT | Poor/Damaged | NO | NO |
| 28 | HP Monitor | N/A | CNK7150SPR | Poor/Damaged | NO | NO |
| 29 | HP Monitor | N/A | 6CM7250STK | Poor/Damaged | NO | NO |
| 30 | HP Monitor | N/A | 6CM7250STL | Poor/Damaged | NO | NO |
| 31 | HP Monitor | N/A | 6CM7250STB | Poor/Damaged | NO | NO |
| 32 | HP P232 Monitor | N/A | 6CM7250538 | Poor/Damaged | NO | NO |
| 33 | HPPRO Display P232 Monitor | N/A | HSTND-7041-L | Poor/Damaged | NO | NO |
| 34 | HPPRO Display P232 Monitor | N/A | HSTND-7041-L | Poor/Damaged | NO | NO |
| 35 | LAPTOP (DELL E5520) | 154144 | MX742622531316 | Poor/Damaged | NO | NO |
| 36 | Light brown (4ft) small wood bookcase (broken) | N/A | N/A | Poor/Damaged | NO | NO |
| 37 | Light Brown Wooden Desk (broken) | N/A | N/A | Poor/Damaged | NO | NO |
| 38 | Macbook Laptop | 148630 | | Poor/Damaged | NO | NO |
| 39 | Magna box TV | N/A | DD5A0625841267 | Poor/Damaged | NO | NO |
| 40 | Maxtor External Hard Drive | N/A | N/A | Poor/Damaged | NO | NO |
| 41 | Miscellaneous Cubicle Parts | N/A | N/A | Good/Fair | NO | NO |
| 42 | MONITOR | 160767 | FSJ3B19D2046 | Poor/Damaged | NO | NO |
| 43 | MONITOR | 160771 | FSJ3B19D2045 | Poor/Damaged | NO | NO |
| 44 | MONITOR | 162945 | 47A-8E6L | Poor/Damaged | NO | NO |
| 45 | MONITOR DELL MD:U2312HM | 156928 | 370F8GL | Poor/Damaged | NO | NO |
| 46 | MONITOR FLAT PANEL | 160845 | 3B8-701L | Poor/Damaged | NO | NO |
| 47 | MONITORS (DELL WIDESCREEN 19") | 148898 | FSJ160301869 | Poor/Damaged | NO | NO |
| 48 | MONITORS (DELL WIDESCREEN 19") | 148905 | FSJ160301869 | Poor/Damaged | NO | NO |
| 49 | MONITORS (DELL WIDESCREEN 19") | 148913 | FSJ160301843 | Poor/Damaged | NO | NO |

| | | | | | | |
|----|---|---------|--------------|--------------|----|----|
| 50 | MONITORS (DELL WIDESCREEEN 19") | 148896 | FSJ160301871 | Poor/Damaged | NO | NO |
| 51 | MONITORS (DELL WIDESCREEEN 19") | 148897 | FSJ160301864 | Poor/Damaged | NO | NO |
| 52 | MONITORS (DELL WIDESCREEEN 19") | 148909 | FSJ160301849 | Poor/Damaged | NO | NO |
| 53 | MONITORS (DELL WIDESCREEEN 19") | 148895 | FSJ160301930 | Poor/Damaged | NO | NO |
| 54 | MONITORS (DELL WIDESCREEEN 19") | 148916 | FSJ160301853 | Poor/Damaged | NO | NO |
| 55 | MONITORS (DELL WIDESCREEEN 19") | 148893 | FSJ160301932 | Poor/Damaged | NO | NO |
| 56 | MONITORS (DELL WIDESCREEEN 19") | 148906 | FSJ160301861 | Poor/Damaged | NO | NO |
| 57 | MONITORS (DELL WIDESCREEEN 19") | 148912 | FSJ160301870 | Poor/Damaged | NO | NO |
| 58 | MONITORS (DELL WIDESCREEEN 19") | 148902 | FSJ160301866 | Poor/Damaged | NO | NO |
| 59 | MONITORS (DELL WIDESCREEEN 19") | 148899 | FSJ160301844 | Poor/Damaged | NO | NO |
| 60 | MONITORS (DELL WIDESCREEEN 19") | 148908 | FSJ160301846 | Poor/Damaged | NO | NO |
| 61 | MONITORS (DELL WIDESCREEEN 19") | 148915 | FSJ160301929 | Poor/Damaged | NO | NO |
| 62 | Netcom, Inc. Headset | N/A | 0901BA0038 | Poor/Damaged | NO | NO |
| 63 | NOT LISTED IN DATABASE | 155339 | | Poor/Damaged | NO | NO |
| 64 | Oak wood light brown file cabinet | N/A | N/A | Poor/Damaged | NO | NO |
| 65 | Orange Chair | N/A | N/A | Good/Fair | NO | NO |
| 66 | Orange Chair | N/A | N/A | Good/Fair | NO | NO |
| 67 | Picture and frame of little girl with dog | N/A | N/A | Good/Fair | NO | NO |
| 68 | Primetime TV Mount | N/A | | Good/Fair | NO | NO |
| 69 | Printer Cart (gray) w/wire rack | N/A | N/A | Good/Fair | NO | NO |
| 70 | Radioshack Microcassette recorder | N/A | | Good/Fair | NO | NO |
| 71 | Small Black Chair | N/A | 2228701 | Good/Fair | NO | NO |
| 72 | STAND-TYPEWRITER WOOD WALNUT 1 LEAF/CAST | 0064905 | | Good/Fair | NO | NO |
| 73 | SURFACE PRO 3 W/ACCESS | 168098 | 51657442753 | Poor/Damaged | NO | NO |
| 74 | TABLE ROUND MAHOGANY | 150124 | | Good/Fair | NO | NO |
| 75 | TABLE-WORK METAL/WOOD GRAY 24" X 36" | 0057764 | | Good/Fair | NO | NO |
| 76 | Tall beige book shelf (plastic) | N/A | | Good/Fair | NO | NO |
| 77 | Tall beige book shelf (plastic) | N/A | N/A | Good/Fair | NO | NO |
| 78 | TV Mount Bracket | N/A | N/A | Good/Fair | NO | NO |

Sincerely,


Authorized Signature

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Adrian Serna

Date: 2/10/21

Re: Items for surplus or transfer from Purchasing Dept to Purchasing Department.

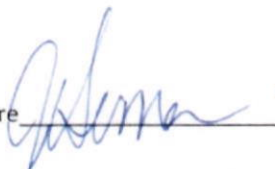
Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for reallocation in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department Ascarate Park

| | | | | Original Cost | |
|-------------|---------|---------------|------------|-----------------|-----|
| | | | | Asset > \$5,000 | |
| Description | Barcode | Serial number | Condition | | |
| 1. DESK | 0055717 | | Good/ Fair | No | No |
| 2. | | | Excellent | Yes | Yes |
| 3. | | | Excellent | Yes | Yes |
| 4. | | | Excellent | Yes | Yes |
| 5. | | | Excellent | Yes | Yes |
| 6. | | | Excellent | Yes | Yes |
| 7. | | | Excellent | Yes | Yes |
| 8. | | | Excellent | Yes | Yes |
| 9. | | | Excellent | Yes | Yes |
| 10. | | | Excellent | Yes | Yes |

Sincerely,

Authorized Signature

 2/10/21

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Bailiff Alfredo Hernandez

Date: 02/11/2021

Re: Items for surplus or transfer from 346th District Court to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | | Grants |
|-----|--------------------------|---------|---------------|-----------|-----------------|---|--------|
| | | | | | Asset > \$5,000 | | |
| 1. | File Cabinet / Courtroom | 115289 | | Excellent | No | ▼ | No ▼ |
| 2. | File Cabinet / Courtroom | 108453 | | Excellent | No | ▼ | No ▼ |
| 3. | Box w/Pendaflex files/ | N/A | | Excellent | No | ▼ | No ▼ |
| 4. | Laptop/desktop reuse | N/A | | Excellent | No | ▼ | No ▼ |
| 5. | 4 Drawer Vault/jury | 142352 | | Excellent | No | ▼ | No ▼ |
| 6. | (3) Varidesk monitor a | N/A | | Excellent | No | ▼ | No ▼ |
| 7. | | | | Excellent | Yes | | Yes |
| 8. | | | | Excellent | Yes | | Yes |
| 9. | | | | Excellent | Yes | | Yes |
| 10. | | | | Excellent | Yes | | Yes |

Sincerely,

Authorized Signature

Alfredo Hernandez
346th Bailiff

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: County Clerk's Office

Date: 01/14/2021

Re: Items for surplus or transfer from Downtown/Acct. Div.-Ste.105 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced.(Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | Grants |
|-----|-----------------------|---------|--------------------|---------------|----------------|--------|
| | | | | | Asset> \$5,000 | |
| 1. | Microwave | 154577 | 69-261X1306-07H843 | Poor/ Damaged | No | No |
| 2. | Apple iPad 32GB & Key | 154659 | DMPHX2ZZDJ8R | Poor/ Damaged | No | No |
| 3. | Apple iPad 32GB & Key | 154579 | DMPHXJFRDJ8R | Poor/ Damaged | No | No |
| 4. | Apple iPad & Keyboard | 156943 | DMPL1NHKF183 | Poor/ Damaged | No | No |
| 5. | Apple iPad & Keyboard | 156941 | DMPL1NKUF183 | Poor/ Damaged | No | No |
| 6. | Apple iPad & Keyboard | 156942 | DMPKXWGNF183 | Poor/ Damaged | No | No |
| 7. | Apple iPad & Keyboard | 156940 | DMPL1SY0F183 | Poor/ Damaged | No | No |
| 8. | Dell Desktop | 171133 | N/A | Poor/ Damaged | No | No |
| 9. | Dell Desktop | 172516 | N/A | Poor/ Damaged | No | No |
| 10. | HP Desktop | 165534 | MXL4471P73 | Poor/ Damaged | No | No |

Sincerely,

Authorized Signature 

JAN 14 2020

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Rose Hernandez

Date: 02/16/2021

Re: Items for surplus or transfer from County Court #1 to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

| | Description | Barcode | Serial number | Condition | Original Cost | |
|-----|----------------------|---------|---------------|------------|-----------------|--------|
| | | | | | Asset > \$5,000 | Grants |
| 1. | Compact Refrigerator | 0061381 | | Good/ Fair | No | No |
| 2. | Cart Audio Visual | 0104119 | | Good/ Fair | No | No |
| 3. | Fabric Chair | 0055132 | | Good/ Fair | No | No |
| 4. | Fabric Chair | 0055133 | | Good/ Fair | No | No |
| 5. | | | | Good/ Fair | No | No |
| 6. | | | | Good/ Fair | No | No |
| 7. | | | | Good/ Fair | No | No |
| 8. | | | | Good/ Fair | No | No |
| 9. | | | | Good/ Fair | No | No |
| 10. | | | | Good/ Fair | No | No |

Sincerely,

Authorized Signature

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