

**INTERNAL USE ONLY**

Reviewed by: Leticia Vizcaino

Approved by: Erica A. Ortega

Date Approved: 10/08/2020

**BUDGET AND FISCAL POLICY DEPARTMENT
GRANTS ADMINISTRATION DIVISION****GRANT APPLICATION SUBMISSION APPROVAL FORM**

IMPORTANT: The requesting department/division shall complete this form and email to GrantsAdmin@epcounty.com along with the grant funding announcement, blank application, and all other forms to be completed or signed as part of the package.

DEPARTMENT INFORMATION			
Date:	October 1, 2020		
Requesting Department/Division:	346 th District Court – El Paso Veterans Treatment Court Program		
Department/Division Contact (including name, title, phone, and email):	Silvia Serna, Program Director, (915) 546-2119, SSerna@epcounty.com		
Commissioners Court Meeting Approval Date (prior or anticipated):	October 19, 2020	Who from your department/division spoke or will speak at the Commissioners Court meeting to present and discuss this funding opportunity?	Name: Silvia Serna Title: Program Director Phone: (915) 546-2119 Email: SSerna@epcounty.com
Are there additional documents that must be signed by the County Judge to include in this application? If so, please list the documents requiring signature(s).	No		
GRANT OPPORTUNITY INFORMATION			
Grant Opportunity Title (as provided by Grantor organization):	Texas Veterans Commission, Fund for Veterans' Assistance		
Grantor Agency:	Texas Veterans Commission		
Is this a renewal grant? If so, please provide the CobbleStone grant number for the most recent grant and indicate how many years it has been awarded in the past.	2020-0607 The El Paso Veterans Treatment Court Program has successfully been awarded the TVC grant for eight consecutive years.		
Grant Announcement Date:	September 5, 2020		
Grant Due Date:	November 5, 2020		

Grant Period:	July 1, 2021 through June 30, 2022				
Grant Proposal Summary (one paragraph or less):	The purpose of the grant application request is to provide treatment services for the participants of the program. The grant budget will include personnel; counselor, surveillance officer and a Sheriff Deputy. It will also include reimbursing the Adult Probation Department services provided by a full-time Probation Officer.				
GRANT FINANCES					
A. Grant Funding to be Requested:	\$300,000				
B. Required Match Contribution:	\$0.00	Cash Match:	\$0.00	In-Kind Match:	\$0.00
1. Match Source(s) Description:	None				
C. Anticipated Program Income (if applicable):	\$6,400				
D. Total Project Amount (A + B + C):	\$306,400				
FINANCIAL ASSESSMENT					
1) What are the staffing requirements or needs for this grant? Please include salary and benefit amounts and anticipated salary and benefit increases for multi-year grants.					
<p>RESPONSE: Yes, following is the breakdown:</p> <p>Counselor – Salary \$71,339 (includes a 3% increase) Fringes \$24,054.59 = \$95,384</p> <p>Surveillance Officer – Salary \$69,747 (includes a 3% increase) Fringes \$23,638 = \$93,385</p> <p>Sheriff Deputy - \$39,525 (lump sum reimbursement to SO as allowed by the balance of the grant)</p>					
2) What are the operational needs for this grant (i.e. supplies, equipment, office space, travel, etc.)?					
RESPONSE: None					
3) Has this grant has been awarded in the past? If so, please provide the financial results of the most recently completed grant award cycle to include the award amount and the balance at the closing of the grant.					
RESPONSE: Yes. The recently closed-out grant cycle ended on June 30, 2020. The amount of that award was \$300,000. The program spent all but \$2,992.64 of the total amount awarded.					
4) What is the sustainability plan for this grant and the services being provided if this funding is significantly reduced or is not awarded in future?					
RESPONSE: The program will continue seeking funding to continue to meet its goals and missions and provide continuity of services to the Veterans in the program. In addition to funding, the County's general fund will continue to fund the Program Director's annual salary to oversee the operations of the program. The Sheriff's Department has committed a full-time officer and the El Paso Police Department has assigned a part time officer to the program to assist with field visits of the participants.					
PROGRAMMATIC ASSESSMENT					
1) Is this grant and its purpose(s) aligned with the County strategic plan? How will this grant benefit your department/division and communities in El Paso County?					
RESPONSE: The program provides a highly structured treatment court with round the clock surveillance for public safety as well as mental health counseling. Therefore, this specialty court is aligned with County's strategic plan under public safety, health and justice goals.					
2) How will this grant allow you to expand or improve department/division services?					

<p>RESPONSE: The TVC grant has been a mainstay for the El Paso Veterans Treatment Court Program for the past seven years and has assisted hundreds of veterans and active service members seek treatment. By treating our military community, the El Paso County is one step safer and a productive and thriving community.</p>
<p>3) Please explain the capacity of your department/division to administer this grant.</p>
<p>RESPONSE: The program has received this grant funding for the past five years and has successfully followed the scope of the grant and met all performance measures. The program is also assisted by the grants division and the Auditors department in meeting all grant requirements.</p>
<p>4) Will this grant require the use of contractual services?</p>
<p>RESPONSE: The probation officer's salary is reimbursed to the probation department as contractual in the amount of \$71,706.36. This amount includes salary and fringes as provided by the department.</p>
<p>5) If this grant has been awarded in the past, what are some significant accomplishments or program highlights? You may use data to support your response.</p>
<p>RESPONSE: Because of the generosity of the Texas Veterans Commission, the EL Paso Veterans Treatment Court has been able to assist veterans and active service members from the far west region of Texas. For a very long time it was the only Veterans Treatment Court far west. The Ft Bliss installation brings many military men/women into this community and unfortunately sometimes the transitioning challenges to a normal non military lifestyle are interrupted by behavioral patterns sustained as a result of their military service. The El Paso Veterans Treatment Court has assisted close to 1,000 men/women in the military by either directly being accepted into the Treatment Court, or by referral to other agencies that may address their behavioral issues. The Texas Veterans Commission grant funds staff that are pivotal for the success of the program. The El Paso Veterans Treatment Court has been recognized for making an impact in the military community by veteran organizations and Ft Bliss brass.</p>