



To: Robert Pedregon, Inventory Liaison

From: Carlos Marquez

Date: October 14, 2020

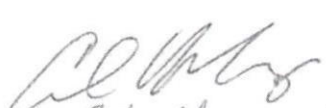
Re: Items for surplus or transfer from Nutrition to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	2013 Ford E250 Van #3	159641	1FTNS2EW7DDB11474	Poor/ Damaged	Yes	No
2.	2002 Chevy Van #15	113219	1GCGG25R621196715	Poor/ Damaged	Yes	No
3.				Poor/ Damaged	No	No
4.				Poor/ Damaged	Yes	Yes
5.				Poor/ Damaged	Yes	Yes
6.				Poor/ Damaged	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature  Carlos Marquez for Irene G. Valenzuela

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: Robert Pedregon, Inventory Liaison

From: Michael Cuccaro, ED for COJA

Date: 10/13/2020

Re: Assets to be removed from Council of Judges Admin inventory.

Approve and authorize the removal assets from the respective department/ courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories.

The removed assets were either picked-up on a prior date, disposed in-house, obsolete, or lost.

(Maximum 100 items)

	Description	Barcode	Serial number	Reason	Original Cost Asset> \$5,000
1.	Desk - Double Pedesta	0035632		Lost	No
2.	Chair Stacking Plastic	0056794		Lost	No
3.	Loveseat Leather Burg	0055419		Lost	No
4.	Chair-side Fabric Woo	0054576		Pick-Up Prior Date	No
5.	Chair-side Fabric Woo	0054575		Pick-Up Prior Date	No
6.	Desk - Double Pedesta	0028690		Lost	No
7.	TABLE-WORK/HUTCH	0060772		Lost	No
8.	TABLE-WORK/HUTCH	0060781		Lost	No
9.	IBM Typewriter	0061151		Lost	No
10.	Table coffee marble w	0055525		Lost	No

Sincerely,

Authorized Signature \_\_\_\_\_

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	Description	Barcode	Serial number	Reason	Original Cost Asset> \$5,000
1.	Table coffee marble w	0055467		Lost	No
2.	chair stacking metal ru	0056667		Lost	No
3.	Stenograph machine	0099937		Obsolete	No
4.	Speaker mount ext	0094077		Lost	No
5.	Spkr suspended ceiling	0094076		Lost	No
6.	Spkr suspended ceil	0094075		Lost	No
7.	Spkr suspended ceil	<del>009074</del> 0094074 RDP 10/20/20		Lost	No
8.	Tripod proj screen	0094803		Lost	No
9.	Bookshelf	0076558		Lost	No
10.	Cork Board	0094526		Lost	No

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	Description	Barcode	Serial number	Reason	Original Cost Asset> \$5,000
1.	Dictating mach assec	0102795		Lost	No
2.	Footrest rgrey	0101400		Lost	No
3.	Locker gun 6 comp	0101450		Disposed In-House	No
4.	Locker gun 6 comp	0101451		Disposed In-House	No
5.	Black file cabinet	0102752		Lost	No
6.	Conf table 84x36	0107591		Lost	No
7.	Conf table 72x36	0107860		Lost	No
8.	Steno machine	0110721		Obsolete	No
9.	Fan white oscillating	0105628		Lost	No
10.	Steno machine	0106688		Obsolete	No

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	Description	Barcode	Serial number	Reason	Original Cost Asset > \$5,000
1.	File cabinet	111731		Lost	No
2.	File cabinet	111732		Lost	No
3.	Stenograph mach	118504		Obsolete	No
4.	Stenograph tripod	124716		Lost	No
5.	Med kit - blood press	132178		Lost	No
6.	Pedestal 3DRW	136000		Lost	No
7.	Table conference	149976		Lost	No
8.	Table conference	149975		Lost	No
9.	Ladder 12ft fiberglass	169286		Lost	No
10.	Chair mid-back blk	170859		Lost	No

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To: Robert Pedregon, Inventory Liaison

From: Carla Dominguez

Date: 10-15-20

Re: Items for surplus or transfer from JPD to Purchasing Department.

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for disposal in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

If reallocated, list the receiving department

				Original Cost	
				Asset > \$5,000	Grants
Description	Barcode	Serial number	Condition		
1. Chevy Trailblazer 2005	127930		Poor/ Damaged	Yes	No
2. Chevy Malibu 2001	105371		Poor/ Damaged	Yes	No
3.			Excellent	Yes	Yes
4.			Excellent	Yes	Yes
5.			Excellent	Yes	Yes
6.			Excellent	Yes	Yes
7.			Excellent	Yes	Yes
8.			Excellent	Yes	Yes
9.			Excellent	Yes	Yes
10.			Excellent	Yes	Yes

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Authorized Signature Carla Dominguez

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To: Robert Pedregon, Inventory Liaison

From: Carla Dominguez

Date: 10-05-20

Re: Items for surplus or transfer from JPD to Purchasing Department.

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					Original Cost	
					Asset > \$5,000	Grants
Description	Barcode	Serial number	Condition			
1. 3 Drawer File Cabinet		26642	Poor/ Damaged		No	No
2. 3 Drawer File Cabinet		26187	Poor/ Damaged		No	No
3. 3 Drawer File Cabinet		119307	Poor/ Damaged		No	No
4. 3 Drawer File Cabinet		134974	Poor/ Damaged		No	No
5. 5 Drawer File Cabinet		26485	Poor/ Damaged		No	No
6. 5 Drawer File Cabinet		28354	Poor/ Damaged		No	No
7. Bookshelf		26507	Poor/ Damaged		No	No
8. Green Chair		146740	Poor/ Damaged		No	No
9. Chair		<del>128362</del> 168362	Poor/ Damaged		No	No
10. Chair		168367	Poor/ Damaged		No	No

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	Description	Barcode	Serial number	Condition	Original Cost	Grants
					Asset > \$5,000	
1.	Table		n/a	Poor/ Damaged	No	No
2.	Drawer File Cabinet		26735	Poor/ Damaged	No	No
3.	Drawer File Cabinet		26347	Poor/ Damaged	No	No
4.	Drawer File Cabinet		25028	Poor/ Damaged	No	No
5.	Drawer File Cabinet		35479	Poor/ Damaged	No	No
6.	Drawer File Cabinet		26553	Poor/ Damaged	No	No
7.	Drawer File Cabinet		26375	Poor/ Damaged	No	No
8.	Drawer File Cabinet		26445	Poor/ Damaged	No	No
9.	Drawer File Cabinet		26459	Poor/ Damaged	No	No
10.	Drawer File Cabinet		134976	Poor/ Damaged	No	No

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	Description	Barcode	Serial number	Condition	Original Cost	Grants
					Asset > \$5,000	
1.	Table		26776	Poor/ Damaged	No	No
2.	Table		26503	Poor/ Damaged	No	No
3.	Table		26323	Poor/ Damaged	No	No
4.	Table		26808	Poor/ Damaged	No	No
5.	Table		119023	Poor/ Damaged	No	No
6.	Table		116376	Poor/ Damaged	No	No
7.	Table		n/a	Poor/ Damaged	No	No
8.	Table		n/a	Poor/ Damaged	No	No
9.	Table		n/a	Poor/ Damaged	No	No
10.	Table		n/a	Poor/ Damaged	No	No

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	Description	Barcode	Serial number	Condition	Original Cost	Grants
					Asset > \$5,000	
1.	Work Station		26688	Poor/ Damaged	No	No
2.	Work Station		28409	Poor/ Damaged	No	No
3.	Work Station		26550	Poor/ Damaged	No	No
4.	Table		26306	Poor/ Damaged	No	No
5.	Table		26821	Poor/ Damaged	No	No
6.	Table		26647	Poor/ Damaged	No	No
7.	Table		23650	Poor/ Damaged	No	No
8.	Table		26227	Poor/ Damaged	No	No
9.	Table		26769	Poor/ Damaged	No	No
10.	Table		26755	Poor/ Damaged	No	No

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	Description	Barcode	Serial number	Condition	Original Cost	Grants
					Asset > \$5,000	
1.	Work Station		68389	Poor/ Damaged	No	No
2.	Work Station		26591	Poor/ Damaged	No	No
3.	Work Station		26559	Poor/ Damaged	No	No
4.	Work Station		26141	Poor/ Damaged	No	No
5.	Work Station		68387	Poor/ Damaged	No	No
6.	Work Station		23577	Poor/ Damaged	No	No
7.	Work Station		26273	Poor/ Damaged	No	No
8.	Work Station		26711	Poor/ Damaged	No	No
9.	Work Station		26454	Poor/ Damaged	No	No
10.	Work Station		23504	Poor/ Damaged	No	No

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	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	Chair		126482	Poor/ Damaged	No	No
2.	Chair <i>File</i> <i>CABINET RDB 10/15/20</i>		26455	Poor/ Damaged	No	No
3.	Chair		103815	Poor/ Damaged	No	No
4.	Chair		n/a	Poor/ Damaged	No	No
5.	Chair from Detention		168561	Poor/ Damaged	No	No
6.	Chair from Detention		167258	Poor/ Damaged	No	No
7.	Chair from Detention		168562	Poor/ Damaged	No	No
8.	Chair from Detention		119256	Poor/ Damaged	No	No
9.	Chair from Detention		n/a	Poor/ Damaged	No	No
10.				Poor/ Damaged	No	No

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Authorized Signature *CD*

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