



COMMISSIONERS COURT CONTRACT FORM

CONTRACT SUMMARY

Approve and authorize the County Judge to sign the Services Agreement between the County of El Paso and T.E.B. Benefits Group Inc. for benefit online-enrollment services. Funding is available in IS-HEALTH-HEALTH/DENTAL CLAIMS. (Contract No. 2018-0913)

ADDITIONAL BACKGROUND:

On October 1, 2018, the Commissioners Court awarded RFP #18-034 to T.E.B. Benefits Group Inc. for benefit online-enrollment services for the County of El Paso. Based on the award of the RFP and Response to the RFP by T.E.B. Benefits Group Inc., a Services Agreement was developed. The purpose of the Agreement is to provide the County of El Paso with a new benefits online enrollment system which will replace the current INROLL benefits online enrollments system. The Agreement is for three years with the option for the County to renew for two additional one-year terms.

The County's Risk Pool Board has recommended approval of the T.E.B. Benefits Group Inc. Service Agreement during their regular board meeting on July 17, 2019.

Services Agreement 2018-0913 has been reviewed by the County Attorney's Office.

FISCAL IMPACT:

\$2.25 per employee per month (PMPM) - Estimated annual cost \$75,600
Costs associated with this service are charged through the County Risk Pool Fund
COIS-5001-0000000-431-10-10000-0001-00000-540007-

PRIOR COURT ACTION:

October 1, 2018, Item #16, Commissioners Court awarded RFP#18-034 to T.E.B. Benefits Group Inc., for benefit online-enrollment services.

RECOMMENDATION:

Approve and authorize the County Judge to sign the Services Agreement between the County of El Paso and T.E.B. Benefits Group Inc. for benefit online-enrollment services. Funding is available in IS-HEALTH-HEALTH/DENTAL CLAIMS. (Contract No. 2018-0913)

BASIC CONTRACT DETAILS

CONTRACT NO.: 2018-0913

CONTRACT TITLE: TEB Online Enrollment & Benefit Administration/ End User License and Service Agreement (EULSA) / Software Enrollment System

SECOND PARTY: T.E.B. Benefits Group Inc.

CONTRACT TYPE: Software License/Installation/Support

TERM AND BUDGET DETAILS

TERM: 3 Years

EXTENSION OPTIONS:

EFFECTIVE DATE: 1/1/0001

MOD EFFECTIVE DATE (If Applicable): 01/01/0001

EXPIRATION DATE: 01/01/0001

MOD EXPIRATION DATE (If Applicable): 01/01/0001

EXTENSION DEADLINE DATE (If Applicable): 01/01/0001

AMOUNT: 2.25 per employee per month

MOD AMOUNT (If Applicable):

APPROVALS

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Patricia Lopez

LEGAL REVIEW: Approved as to Form as Submitted

LEGAL REVIEW NOTES (If Applicable):

DATE: 8/9/2019

DIRECTOR/DEPARTMENT HEAD APPROVAL

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

DIRECTOR/DEPARTMENT HEAD/DESIGNEE: Verence Acosta

DEPARTMENT CONTACT: Verence Acosta

DEPARTMENT: Human Resources

DATE: 08/12/2019

