



# COMMISSIONERS COURT CONTRACT FORM

## CONTRACT SUMMARY

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Approve and authorize the County Judge to sign the FY 2018-2019 Community Development Block Grant (CDBG) Homebound Meal 44th Year Program Funding Grant Agreement in the amount of \$43,396.00 for a term of one year ending on September 30, 2019. (Contract No. 2018-0737)

### ADDITIONAL BACKGROUND:

The Community Services Department, through its Nutrition Program, provides home delivered meals to frail elderly and/or persons with disabilities. The City of El Paso receives Community Development Block Grant (CDBG) funds from the federal government. The County competes for CDBG funding, every two years, for the home delivered meal program. The 44th Yr Grant Award is for \$43,396.00 and will provide a nutritious noontime home delivered meal, Mon. - Fri., to approximately 33 eligible adults, 62 years of age or older and/or persons with disabilities.

This year's award is \$22,638 less than last year's award due to an overall decrease in entitlement CDBG funds to the City of El Paso. The County's Nutrition Program is still the largest recipient of City CDBG funds in the Senior Citizens/Disability funding category. The shortage in meals as a result of this funding decrease will be covered by other grant fund sources.

### FISCAL IMPACT:

Grant award is for \$43,396.00 for one year. No cash match is required but the program's county-funded operational budget is committed as in-kind services for this program.  
COSG-7184-0002018-411-40-11070-0001-00000-430305-

### PRIOR COURT ACTION:

FY 2017 Commissioners Court approved the 43rd year funding award on 09/25/17, \$66,034.00 Contract #2017-0550, Item 18  
FY 2016 Commissioners Court approved the 42nd year funding award on 08/08/16, \$68302.00 Contract #2016-0511, Item 12

### RECOMMENDATION:

Approve and authorize the County Judge to sign the FY 2018-2019 Community Development Block Grant (CDBG) Homebound Meal 44th Year Program Funding Grant Agreement in the amount of \$43,396.00 for a term of one year ending on September 30, 2019. (Contract No. 2018-0737)

## BASIC CONTRACT DETAILS

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CONTRACT NO.: 2018-0737

CONTRACT TITLE: Nutrition / Community Development Block Grant [CDBG] / Homebound Meal Program / 44th Year CDBG Program Funding / Grant Award / Yr 2018-2019

SECOND PARTY: City- El Paso

CONTRACT TYPE: Grant Award/Agreement

## **TERM AND BUDGET DETAILS**

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TERM: 1 Year

EXTENSION OPTIONS:

EFFECTIVE DATE: 9/1/2018

MOD EFFECTIVE DATE (If Applicable): 01/01/0001

EXPIRATION DATE: 08/31/2019

MOD EXPIRATION DATE (If Applicable): 01/01/0001

EXTENSION DEADLINE DATE (If Applicable): 01/01/0001

AMOUNT: 0

MOD AMOUNT (If Applicable):

## **APPROVALS**

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### COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Sylvia Porter

LEGAL REVIEW: Approved as to Form with Addendum/Modifications/Reservations Noted Below

LEGAL REVIEW NOTES (If Applicable): Contract as sent references County as non profit rather than as governmental entity - items now corrected 11/30/18

DATE: 12/6/2018

### DIRECTOR/DEPARTMENT HEAD APPROVAL

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

DIRECTOR/DEPARTMENT HEAD/DESIGNEE: Irene G. Valenzuela

DEPARTMENT CONTACT: Rosalva Hernandez

DEPARTMENT: Community Services

DATE: 01/02/2019

