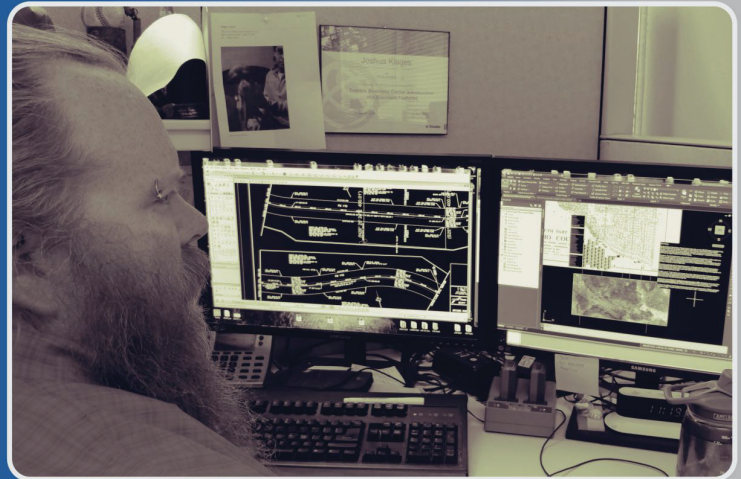




STATEMENT OF QUALIFICATIONS

As-Needed Surveyor Services

RFQ # 18-012
February 22, 2018



HUITT-ZOLIARS

EL PASO COUNTY SIGNATURE PAGE

RFQ # 18-012
As-Needed Surveyor Services
for the County of El Paso
Vendor must meet or exceed specifications

Please submit one (1) original copy and six (6) electronic versions of the complete offer (CD/DVD/ Flashdrive) in Word/PDF Format of your statements of qualifications. Electronic copies must reflect the original hard copy.

Huitt-Zollars, Inc.

Company

5822 Cromo Dr Ste 210

Mailing Address

75-1500178

Federal Tax Identification No.

El Paso, Texas 79912

City, State, Zip Code

036623460


DUNS Number (Applicable to Grant
Funded Project)

Isabel Vasquez, PE / Vice President

Representative Name & Title

(915) 587-4339

Telephone Number include area code



Signature

(915) 587-5247

Fax Number include area code

February 22, 2018

Date

ivasquez@Huitt-Zollars.com

Email Address

****THIS MUST BE THE FIRST PAGE ON RFQ RESPONSE****



History and Specialties of the Firm

Huitt-Zollars has been providing Surveying, Civil Engineering, and Structural Engineering Services since its inception. In 1975, our founding engineers Larry Huitt and Robert Zollars instilled their shared business values and mutual desire to create an unmatched culture in the Company that now offers service to the County of El Paso in this SOQ. Now, in 2018, we serve the Market Sectors of Public Works, Transportation, Federal, Buildings, and Urban Development with expertise in Surveying, Civil Engineering, Architecture, Electrical Engineering, Interior Design, Landscape Architecture, Mechanical Engineering, Structural Engineering, and Urban Design. Surveying stands as a critical component of the services we offer in Texas, New Mexico, Arizona, California, Washington, Colorado, Oklahoma, and Florida. We are an enduring and financially stable employee-owned company some 500 persons strong. Our El Paso office was opened in 1994 and has focused on serving public sector clients. Huitt-Zollars' El Paso Office Manager, Isabel Vasquez, PE, has supported Huitt-Zollars' surveying project managers and engineering project managers in providing services to Public Sector clients since 1995. Our current core El Paso Survey Team, Stephen Cobb, John Zavala, Josh Klages, Kurt Goeldner, and Steve McMahon have worked together on projects in El Paso County since 2004.

Specialties: Our Survey PM, Cobb, Texas RPLS 4297, will oversee the As-Needed Surveyor Services provided to the County of El Paso by the El Paso Office of Huitt-Zollars (TBPLS Firm No. 10025603). Your Huitt-Zollars Survey Team possess all required traditional surveying skills, modern survey gear, and familiarity with agencies and sources in El Paso County. In addition, • Huitt-Zollars is a VRS GPS user and VRS GPS Base Station Provider to allow instant measuring of data points upon reaching the work site • We also perform Static GPS Surveying and Real Time Kinematic GPS surveys outside of the VRS GPS network • We can supplement our ground based survey with sUAS (drone) mapping and topographic survey processing • We can also apply Stationary Lidar surveys of buildings and inaccessible features • We offer flexible deliverable formats, such as presentation of site survey/building surveys into Revit for use by architects • We can present our survey data and deliverables in ESRI ArcMap GIS format to be compatible with your GIS professionals • The El Paso Office of Huitt-Zollars offers integration of survey personnel from our Houston, Dallas, and Rio Rancho offices to meet any conceivable delivery schedule.

The following clients have entrusted your Huitt-Zollars Survey Team to provide these Task Orders and Projects since 2004:

Texas Department of Transportation (TxDOT) As-Needed or "On-Call" Surveyor Services Including Design Surveys and Row Mapping For State Highways and State Funded Road Improvement

Right-of-Way Recovery for TEDSI Lighting Socorro Road, Alameda Avenue & North Loop • Topographic Survey for Alameda Avenue from Loop 375 to Boone • Fairbanks/Girl Scout/Transmountain Pond & Transmountain/Alcan Drainage Improvements • Van Horn Rest Area and Right-of-Way Widening • SH 20 Alameda, Boone to Loop 375 Design Survey • SH 349 Relief Route, Midland, Preliminary ROW Mapping Plans • EPCWID No. 1 Crossing Exhibits SH 20 to FM 258 • IH-10 Sierra Blanca Border Patrol Station Design Survey • **(8 Task Orders or Projects Cited in this section)**

Texas Department of Transportation (TxDOT) And Camino Real Regional Mobility Authority (Crrma) - Design Surveys for Huitt-Zollars Engineers And Survey Services for Highways and TxDOT Funded Road Upgrade

FM 170 southeast of Presidio – Design Survey for Bridge Replacements with ROW Mapping • Buford Road (Horizon Blvd.) from North Loop to Santa Paula Dr. – Design Survey and ROW Map Survey • IH-10 Operational Improvements from Joe Battle to Piedras • Circulation study of UMC/Texas Tech development area • Storm Pond Loop 375 at Bob Hope • Storm Drainage Projects - Girl Scout, Fairbanks, Alcan, and Range Pond • Alameda Avenue from Boone to Loop 375 • Van Horn Rest Areas – Culberson County ROW Map and Parcel Plats • Irrigation District Crossing Exhibits for SH-20 and FM258 • SH-349 Relief Route, Odessa District right-of-way survey for a new reliever route • Rojas Drive Improvements Design Survey (CRRMA) • Darrington Road Design Survey and ROW Map with Parcel Plats north of Eastlake Blvd. to Pellicano Dr. (CRRMA) • Also AZ DOT as Client for San Luis Improvement Projects vicinity north of the San Luis Port of Entry • Also AZ DOT as Client for Road Design Surveys in Eagar & Springville AZ • **(13 Task Orders or Projects Cited in this section)**

El Paso Water - Design Surveys For Huitt-Zollars Engineers and Survey Services for Water, Sanitary Sewer, and Storm Water Projects

Grouse Force Main Phases I through V • Mesa St. 24-Inch Water Line Replacement Festival to Belvidere • Roseway 24-Inch Water Line • Grouse Force Main • Lone Star Force Main and Southside Feeder Crossing • Northeast Interceptor • Northeast Franklin 24 Inch Line Water Line • Resler 24-Inch Water Line • Yandell/Wyoming Water Transmission Main Replacement • "Electric Ditch" Storm Water Channel • Palisades Storm Basin • Northeast Interceptor Sanitary Sewer (Sean Haggerty) • Doniphan-Torres Sanitary Sewer • Lift Station at Wedgewood and Album • Palisades Dam and Storm Water Improvements • **(15 Task Orders or Projects Cited in this section)**

El Paso Water - As-Needed or "On-Call" Survey Services Task Orders (Direct To El Paso Water) for Land Administration, Water, Sanitary Sewer, and Storm Water Projects

Playa Drain Boundary Survey for 10-mile long conveyance of El Paso County Water Improvement District No. 1 right-of-way to the EPWU • Cloudview Arroyo Boundary Survey • Northgate Channel Topographic Survey • Canterbury Ditch Upstream (FEMA Flow Path 21) right-of-way acquisition survey • CEMEX/RGC/JOBE 2825 Paisano Storm Drainage Easements • Hillside Drive at Doniphan Storm Drainage • Helen of Troy Storm Drainage Desierto Rico/Plaza Redondo/Northwestern • Fire Hydrant Easement



and Graphic "Mesa and Executive Medical Subdivision" • EPCWID#1 Crossing License Survey Exhibits Davis Road at Jornada Lateral • ROW Recovery Artcraft Dr. at Strahan Rd • Easement for 36" Water Line in Loma Real Ave. at El Paso Electric ROW • Vista Del Sol Pump Station and 24" Water Line Gateway Estates Easements • Baca Subdivision Boundary Survey • Mulberry Storm Pond Boundary and Topography • Remcon Storm Pond Boundary & Topography • Lackland Street Vacation at Altura (2013) • El Paso Water Easement over EPNG at Transmountain • **(17 Task Orders or Projects Cited in this section)**

City Of El Paso - Design Surveys for Huitt-Zollars Engineers and Survey Services for Street and Park Improvement Projects

Roundabouts Angora/Dyer, Edgemere/RC Poe & Edgemere/Rich Beem, with right-of-way takes, Kenworthy/Sun Valley, Montwood/Sunfire • Van Buren Improvements • UMC Quiet Zones with RR Crossing Improvements and RR Crossing Closings • Dyer Street Bus Rapid Transit Stations • San Antonio Street Improvements • N. Mesa Street Pedestrian Improvements • Clint Landfill, Phase I, Cells I & II • Sixth Avenue Improvements • Independence Drive Pedestrian and Bicycle Enhancements • Travis White Park Rock Wall Repair • Terrace Hills and Bill Sybert Flashers • N. Mesa St. at Resler Design Topographic Survey of Dual Left Turn Lanes to support remediation • New Haven Drive Street Improvements Design Survey • **(16 Task Orders or Projects Cited in this section)**

City Of El Paso and EPIA: As-Needed or "On-Call" Survey Services Task Orders (Direct To City Of El Paso) for Street, Land Administration, and Park Projects

Alethea Park Boundary and Partial Improvements Survey • Parking Lot Lease Area Survey & Building Surveys for 6 Butterfield and 9 Zane Grey • Detailed Zoning Site Plan Block 19, Bassett's Addition • Subdivision Plat Preparation - West Side Park Replat A • ALTA Survey in Tobins Second Addn. of Block 1, Lots 23-29 on Linden St. • ALTA Survey of Tract 42A Bennett Survey No. 11, the Chelsea Pool Site • City Of El Paso Survey Control Monument Densification - GPS campaign combined the resources of City of El Paso, El Paso Water, and Huitt-Zollars GPS survey crews • 212 N. Clark, El Paso, ALTA Boundary & Improvement Survey with Metes and Bounds • **(8 Task Orders or Projects Cited in this section)**

US DoD (USACE) - Design Surveys for Jacobs/Huitt-Zollars J.V. Engineers (As Land Development Engineer) and as-needed or "On-Call" Survey Services For Fort Bliss Expansion of "East Fort Bliss", White Sands Missile Range (WSMR) Improvements and Fort Bliss, New Mexico Improvements

McGregor Range Ammunition Supply Point Expansion Design Survey • **42** Survey Task Orders for Control Monuments, Quality Control, documenting contractor utility strikes for east Fort Bliss expansion • QC Survey by Static Lidar Scanning to verify steel frame layout of Combat Air Brigade (CAB) maintenance facilities • Survey of Column Foundation failure Combat Air Brigade (CAB) helicopter hangar to document issue • Mile Post 21 US 54 New Army Overpass Design Survey • Organizational Readiness Training Center (ORTC) at McGregor Range Design Survey • Combat Air Brigade (CAB) Street and Utility Infrastructure Design Survey • Biggs Army Airfield Pavement Replacement Design Survey on Taxiways and Aprons • East Fort Bliss Brigade Combat Team areas Street and Utility Infrastructure Design Survey, and QC surveys • Division HQ and "Community Center" in east Fort Bliss Street and Utility Infrastructure Design Survey • Fires Brigade Street and Utility Infrastructure Design Survey • Infantry Brigade Combat Team (IBCT site east of Loop 375 Photo Panel Survey and Construction Control • Asbestos Contaminated Spoil Areas topo by lidar method • ALTA Style Design Survey of old AAFES Post Exchange area to support Street and Utility Infrastructure Design Survey related to new Freedom Center development • Design Survey East Fort Bliss to support of the design of new Elevated Water Tanks, Water Transmission Lines, and Sanitary Sewer Lines and Lift Stations (near New WBAMC hospital site) • Joint Land Attack Cruise Missile Defense Elevated Netted Sensor System (JLENS) design survey of ground test sites on undeveloped land on Fort Bliss land northeast of Alamogordo and right-of-way survey for crossing U.S. Bureau of Land Management property • WSMR Main Cantonment – Design Surveys for COF, HBCT, DES HQ and Police Station, and MEADS offices • Medium Extended Air Defense System (MEADS)- Design Survey of ground test sites on the gypsum flats near White Sands Space Harbor (Northrop Strip) • WSMR Engineering Battalion site Design Survey for Streets and Utilities Infrastructure east of WSMR Main Cantonment • WSMR Heavy Brigade Combat Team Site Design Survey east of WSMR Main Cantonment • WSMR Photo Panel Survey 8300 Acres and 4600 acres at the WSMR Main Cantonment and area to the east of the Main Cantonment • Fueling Facility & Storage Design Surveys at Doña Ana Camp Fuel Facility and Orogrande Camp Fuel Facility • Dona Ana Range Camp Propane System Design Survey • WSMR Unaccompanied Enlisted Personnel Housing (UEPH) QC Surveys of site infrastructure • WSMR Access Control Point sites and Access Road Design Surveys • Biggs Army Air Field Design Survey for Aircraft Arrest System BAK 12 14 BAA • Biggs Army Air Field Design Survey for Northwest Service Road • Carrington Road Design Survey on Fort Bliss Main Cantonment • IBCT Overpass and Approach Roads over Purple Heart Highway Design Survey • BAAF Chapel Survey & Geotech Staking • Fort Bliss Main Cantonment Warriors in Transition Site Design Survey • WBAMC Parking Area Design Survey • Biggs Army Airfield Hot Refuel Sites Design Survey • First Light FCU Site Construction Staking in east Fort Bliss • New WBAMC Site Design Survey for Streets and Utilities (with HDR) • **(73 Task Orders or Projects Cited in this section)**

Municipalities in or near El Paso County - Design surveys for Huitt-Zollars engineers and survey services for water, sewer, street and park improvement projects, or planning:

City Of Socorro - Design surveys for street improvements on Donna Marie St. • prepared annexation exhibits with metes and Bounds for five proposed major annexations • Prepared Moon Road Community Center Subdivision • Prepared Fray Olguin Subdivision Unit 2 • Prepared Bulldog Championship Park Subdivision



City of Anthony: *Design Surveys for Street Improvements on 4th Street in Anthony*

Town of Horizon City (note that Huitt-Zollars is the consultant "Town Engineer" for Horizon) - Surveyed ROW takes at returns of Eastlake and Darrington • Design Survey for City Bicycle Path • Investigated Town of Horizon City ETJ with respect to City of Socorro Claims • Staked out Golden Eagle Park Ball Field Lighting and Rock Wall • Surveyed Horizon City Hall for Site Planning • Design Survey for Horizon Heights Park/Pond Improvements • Annexation Portion Surveys 21-22, Blk. 79, Tsp. 2, T&P. • Horizon Hgts. 11A-Storm Pond Exhibits-Town of Horizon • Horizon Walk-Bike Path Design Survey • Oxbow Street and Pawling Streets Design Surveys • Eastlake School Safe Routes Design Survey • Ensor-Welch Safe Routes Design Survey • Researched and prepared Graphic Annexation History of the Town of Horizon City and the City of Socorro • Annexation Parcel Exhibits on Ryderwood • Annexation Exhibits Leigh Clark Survey 292

Town of Clint: *Boundary Survey of Tract 1, Block 35, San Elizario Grant*

BECC for Presidio: *Design Survey in support of Huitt-Zollars Engineers Design of Water System Improvements • (23 Task Orders or Projects Cited in this section)*

El Paso County Water Improvement District No. 1 (EPCWID#1) - *Design Surveys Including Topography, EPCWID#1 ROW and IBWC Row Recovery and Easement Exhibits for these Sites: Riverside Canal Temporary Bypass over City of El Paso lands near Rio Bosque Park • Franklin Feeder Canal • and Balluco Pump Station • (3 Task Orders or Projects Cited in this section)*

Huitt-Zollars Projects for Public School Clients

Socorro Independent School District - Col. John O. Ensor Middle School Topographic Survey for School Site Design • SISD Science Lab Topos at four High Schools • Pebble Hills High School Survey (for SISD Mr. Crespo for use by PSC Hector De Santiago) • **El Paso Community College** - Mission Del Paso Campus Access Easement over proposed Old Hueco Tanks Rd. to IH-10 **Ysleta Independent School District** - Sageland Elementary School Subdivision • ALTA style Boundary and Improvement Surveys Riverside High School & Bel Air High School • Desertaire Elementary School Comprehensive Boundary and Topographic Survey • Ramona Elementary School Partial Topographic Survey • Boundary Survey 9009 Alameda RfK Pre-K • YISD Partial Boundary Surveys at Hillcrest MS and Clifford Farms Maintenance Site • **(13 Task Orders or Projects Cited in this section)**

Surveys for Third Party Engineers on Public Sector or Private Sector Projects

SURDEX for El Paso Water - Photo Panel Survey for County-Wide Aerial Mapping by SURDEX
Cooper Aerial-American Talc - Photo Panel Survey for American Talc mining sites in Hudspeth County
Martinez Geospatial for El Paso International Airport - Photo Panel Survey for all EPIA lands
El Paso Water with ARCADIS - Design Survey for Northwest Reclaimed Water Plant near Executive Center Blvd.
CEA Group for County of El Paso & Tornillo Port of Entry - Design Survey for Offsite Sanitary Sewer route, with EPCWID#1 License Survey Exhibits
HydroGeoLogic for US DoD and USACE - UXO Clearance Area Perimeter Staking Survey
AIA Engineering for City of El Paso - Design Survey for rehabilitation of the Bataan Memorial Trainway and crossing street bridges in downtown El Paso
ESSCO for El Paso Water - Design Surveys in support of Planned Sanitary Sewer Replacement program for Hawkins at IH-10, IH-10 near Reynolds • Doniphan from Thorn to Country, Paisano near La Hacienda restaurant • Love Road • and, Country Club Road from Doniphan to Love
Quantum Engineering for El Paso Water - Design Survey for "Doniphan Ditch Upstream" project adjacent to BNSF RR. South of Country Club Road
AECOM for El Paso Water - Design Survey for new Sanitary Sewer Force Main from Sunrise Lift Station to Blue Ridge Lift Station
NMSU, Las Cruces - Design Survey for building and site renovations at NMSU Center for the Arts "Solano Topo"
Brokers Logistics - ALTA Style Survey of "NEWO" property (formerly Pillsbury/Old El Paso Plant) in Anthony, TX
Acclaim Builders - Castilleja Apartments Phases 1 & 2 Design Survey, Construction Staking, and Platting Vista Del Sol Unit Sixty Two, Replat "B" for development of site 1531 George Dieter Dr., El Paso
STAG, International - ALTA survey for 48 Walter Jones and 32 Celerity Wagon, Butterfield Trail Industrial Park, El Paso, TX
TEDSI Infrastructure Group - ROW Recovery and Staking to support new Illumination Poles (FM 258, SH 20, FM 76) in El Paso County
Hunters Ridge NM LLC - ALTA Survey and Elevation Certificates for Hunter's Ridge Apartments 301 Panorama Blvd. Alamogordo
Shreveland Construction - Design Survey, Construction Staking, and Subdivision Platting for development of site Villas at Zaragosa Apartments 1640 North Zaragosa Road, El Paso
Black and Veatch for El Paso Water - Design Surveys of 90 Well and Booster Station Sites supporting the El Paso Water Backup Generator Project
Vanguard Contractors - Construction Staking for Fort Hancock Border Patrol Station
Richter Architects - Tornillo Port of Entry - Street Subgrade Elevation QC Survey
Arrow Building Corp. - Control Survey and Limited Construction Staking at Westside Pool and Natatorium
Cerrudo Services - Construction Staking of proposed Border Fence Gates and proposed Bridge Footings along Border Fence southeast of El Paso



JD Abrams - Control Surveys and As-Built Surveys for new bridges at Border Fence Gates southeast of El Paso in support of J.D. Abrams

Cerrudo Services - Construction Staking of proposed Border Fence improvements between Santa Teresa POE and Columbus POE

Allen Concrete William D. Surratt Elementary School – Construction staking for parking lot improvements

La Union Investment Group - La Union Road Estates Subdivision Plat Preparation

Hunt Development - Emerald Estates (Various Phases Platting Revisions)

El Paso Electric - Newman Lake Emergency Repairs Design Services • Newman Lake Storm Water Diversion Design Survey at West Edge of Lake

First Light Federal Credit Union - Boundary Surveys for FLFCU properties on Fort Bliss

Pueblo of Isleta - Aerial Mapping by small UAS (drone) • **(34 Task Orders or Projects Cited in this section)**

Diverse Portfolio of Experience - Sample of Similar Work Performed by the Team Within the Past Three Years

DESIGN SURVEYS AND EASEMENT SURVEYS IN SUPPORT OF CITY OF EL PASO STREET IMPROVEMENT PROJECTS AND PUBLIC TRANSPORTATION PROJECTS (2015 - 2018): Cobb, Zavala, and Klages are providing: **Design Survey and ROW Mapping** for the **New Haven Street Improvements Project (2017-2018)** • **Design Surveys and ROW Mapping** for the **Dyer Bus Rapid Transit Route Stations (2015-2018)** **Points of Contact:** Margaret Schroeder, SchroederMK@elpasotexas.gov for the Dyer BRT; Mario Cruz, cruzmd@elpasotexas.gov for the New Haven Street Improvements project

ON-CALL SURVEY SERVICES FOR THE CITY OF EL PASO (JULY 2017 TO JULY 2019): Cobb, Klages, and Zavala have delivered a **Boundary Survey** of Alethea Park, noting the location of deteriorated perimeter rock walls, as the first Task Order in this two-year contract. **Point of Contact:** George Pinal, PhD, EIT; (915) 212-1856

PUEBLO OF ISLETA IN NEW MEXICO AERIAL TOPOGRAPHIC MAPPING BY SMALL UAV SURVEY (2017-2018): Huitt-Zollars Team Members **Mackey, Donovan, Lenherr and Stelzer** are providing a **Topographic Survey** of the Pueblo of Isleta irrigation system and adjacent farm lands totaling 3000 acres using **small UAS Aerial Mapping**, real time GPS surveying, and conventional surveying methods. On this project, our Team is measuring all irrigation facilities and inverts using ground-based and aerial mapping methods; performing topographic surveys along the routes; preparing AutoCAD Civil 3D files for use as base maps by the Pueblo's engineers. **Point of Contact:** Shawna Ballay, Pueblo of Isleta, Public Services Department Executive Director, (505) 869-4965, poi17501@isletapueblo.com

EL PASO WATER WITH AECOM - WASTE WATER FORCE MAIN FROM SUNRISE LIFT STATION TO BLUE RIDGE LIFT STATION (2017): Huitt-Zollars survey team members **Cobb, Klages, and Zavala** provided a **Design Survey** to AECOM. The Design Survey included Railroad Drive from Sunrise Lift Station to Blue Ridge Lift Station., and coordination with Geotechnical Engineer. **Point of Contact:** Steve Ainsa PE, (915) 493-6471, Steve.Ainsa@aecom.com

EL PASO WATER WITH BLACK AND VEATCH - BACKUP GENERATOR PROJECT (2013-2017) - Huitt-Zollars survey team members

Cobb, Klages, and Zavala provided **Design Surveys** with partial **Boundary Recovery** at 100 Water Well Sites to Black and Veatch, to support their design of this EPWater emergency power project. **Point of Contact:** Carlos Chavez, PE, Black and Veatch, ChavezC@bv.com (210) 404-1330

CITY OF EL PASO SURVEY ON-CALL CONTRACT (2015) for the following Task Orders:

- **Parking Lot Lease Area Survey & Building Surveys** for 6 Butterfield and 9 Zane Grey for EPIA (01/07/2015);
- **Master Zoning Plan** (Detailed Site Plan) Lots 1-14 and 17-32, Block 19, Bassett Addition (03/30/2015);
- **ALTA Survey** in Tobins Second Addn. of Block 1, Lots 23-29 on Linden St. (12/14/2015);
- **ALTA Survey** of Tract 42A Bennett Survey No. 11, the Chelsea Pool Site (12/14/2015);
- **Subdivision Plat Preparation** - West Side Park Replat A (Recorded 10/15/2015); and,
- **Topo Survey** of Dual Left Turn Lanes to support remediation N. Mesa St. at Resler (2015);

Points of Contact: Margaret Schroeder SchroederMK@elpasotexas.gov; Geoffrey Espinelli; EspinelliGA@elpasotexas.gov

ON-CALL SURVEYING SERVICES CONTRACT IN EL PASO, TEXAS – EL PASO WATER: For this one-year On-Call Contract, **Cobb, Klages, and Zavala** executed and delivered a series of On-Call Survey Contract tasks for EPWater, including:

- A **major Boundary Survey** of the 10-mile long **Playa Drain** for conveyance from the **EPCWID #1 to EPWater** (2015);
- **Canterbury Ditch Upstream right-of-way parcel surveys** near Temple Mt. Sinai to support EPWater engineers (2015);
- **Topographic survey** of Diana Ditch to support “Northeast LOMR” by third party engineer Moreno Cardenas (2015);
- **Northgate Channel Outlet Topographic Survey and Construction staking** for EPWater in-house design (2015);

Points of Contact: Rudy Viado (Retired) with Robert Riley, rriley@epwu.org, (915) 594-5591; Lupe Cuellar, (915) 594-5636, LCuellar@epwu.org; Alma De Anda, (915) 594-5513, adeanda@epwu.org (for the Playa Drain Survey); Federico Hernandez; (915) 594-5643, fred.hernandez@epwu.org (for the Northeast LOMR survey task); Gisela R. Dagnino, PE, (915) 594-5553, gdagnino@epwu.org (for the Canterbury Ditch Upstream ROW Parcels; and Northgate Channel Outlet tasks)

DESIGN SURVEYS AND EASEMENT SURVEYS IN SUPPORT OF EPWater WATER, SANITARY SEWER, AND STORM DRAINAGE PROJECTS - EPWater (2015-2018): Cobb, Klages, Zavala, and Beltran performed **Design Surveys** for Water, Sanitary Sewer,



and Storm Water Management design projects, and provided engineering base maps to our Huitt-Zollars engineers (serving as consultants to EPWater) for the following:

- Mesa Street 24-inch Water Line Replacement (2015-2018);
- Palisades Storm Basin (2015-2018)
- Grouse Force Main Phases IV, V, and VI (2015-2018);
- Roseway 24-inch Water Line (2015-2018).

Points of Contact: Federico Hernandez, fred.hernandez@EPWU, (915) 594-5643 for the Mesa Street 24-inch Water Line Replacement; Yesenia Castro, OYCastro@epwu.org for Palisades; James Catbagan, jcatbagan@epwater.org for Grouse Force Main; Thomas Cieslik for the Roseway 24-inch Water Line Replacement, tjcieslik@epwater.org

DESIGN SURVEYS TO SUPPORT NEW ROADWAYS IN EL PASO COUNTY - CRRMA (2015-2018) Cobb, Klages, Zavala, and Beltran provided: **Design Survey** for **Rojas Drive** Improvements; and, **Design Survey** with **Right-of-Way Mapping** for **Darrington Road** north of Eastlake Blvd. to Pellicano Dr. **Point of Contact:** Sal Alonzo (El Paso County), SALonzo@epcounty.com

CUADRILLA WASTEWATER COLLECTION SYSTEM FOR BECC AND LVWD (2015) – Cobb, Klages, Zavala, Urenda, and Beltran performed a 4 mile long **Design Survey** from Cuadrilla Townsite to Clint High School to provide engineering base maps and easement/license exhibits to support Huitt-Zollars engineers' design of new force mains and gravity sewer mains.

Points of Contact: Saul Trejo, PE, (915) 791-4480; BECC, 877-277-1703; and Floyd Johnson, Huitt-Zollars, (915) 587-4339

FIELD SURVEYING SERVICES AND SURVEYING TECHNICIAN SERVICES BY OUR SURVEY TEAM MEMBERS ON PROJECTS STATEWIDE UNDER OTHER HUITT-ZOLLARS PROJECT MANAGERS:

Zavala and Klages provided field surveying services on these projects: **SH-53 Bridge survey in Temple Texas (2016); Aerial Panel Survey** in Cibolo Texas – (2017); **FM 2429 at Mill Creek** near Bellville **Design Survey (2017); FM 616 Bridge** over **Chocolate Bayou Topo Survey (2017);** Boundary and Topographic Surveys for Proposed O'Reilly Stores in New Braunfels, Seminole, Lubbock, Amarillo, and Muleshoe (2017) **Point of Contact:** Mitch Pillar, RPLS, (214) 871-3311; pillar@huitt-zollars.com

Klages provided **GIS ArcMap** services for **FM 1925 Corridor Preliminary Route Study** near Edinburg Texas – (2017-2018) **Point of Contact:** Steve Woodruff, (214) 871-3311; swoodruff@Huitt-Zollars.com

Zavala and Cordero performed boundary Survey field work on Graham Farms in Norman Oklahoma – (7-12-2017) **Point of Contact:** Michael Dawson, (405) 842-0363, mdawson@huitt-zollars.com

Our survey team provided Sub-Task Survey Services to accomplish the hundreds of Task Orders and Projects in and near El Paso County cited above. These Sub-Task Survey Services included: > Project Management and Quality Control; > Securing Right-of-Entry where required; > Research of National Geodetic Survey Monuments and GPS Stations, and making OPUS calculations for Latitude and Longitude; > Establishing Texas State Plane Coordinates, NAD 83, Central Zone, with appropriate surface scaling documented; > Establishing NAVD 88 elevations and Vertical Equations to Historic Local Datum; > Performing Deed and Plat Research at the El Paso County and DAC County Clerk; > Performing land and ROW research at the County Road & Bridge Dept., IBWC, BLM, EPCWID#1, Texas GLO, City Archives, TxDOT, and at EPWater Land Administration; > Performing Irrigation facility right-of-way research in the Bureau of Reclamation Rio Grande Project Collection at the National Archives in Denver; > Determining location of rights-of-way for UPRR, BNSF RR, IBWC Rio Grande and National Boundary, EPCWID#1, NMDOT and TxDOT; > Preparing license survey exhibits to cross EPCWID#1; > Performing field work to recover survey monuments; > Performing survey calculations within AutoCAD Civil 3D; > Analyzing boundary, easement, and right-of-way locations and preparing graphic survey exhibits with written survey descriptions (metes and bounds) following the Professional Land Surveying Practices Act; > Setting survey monuments on boundaries, easements, and rights-of-way; > Performing right-of-way vacations surveys; > Performing topographic surveys, processing break-lines, and providing digital terrain models with contours; > Performing small UAS aerial mapping and processing of topographic surveys; > Performing record utility research at each utility company; > Placing Texas 811 calls to obtain "line spots"; > Measuring inverts of existing utilities; > Providing Coordinate Tables of Boreholes by Geotechnical Engineer; > Coordinating with SUE; > Establishing Construction Control Monuments and preparing Control Monument Tables; > Combining above survey sub-tasks into Design Surveys in AutoCAD Civil 3D files for use as base maps by engineers; > Providing Construction Staking of designs by others; > providing Subdivision and Planning Services with reference to Texas Local Government Code Chapter 212; and municipal codes; > Providing stationary lidar scanning and point cloud processing; > Providing aerial target or "photo panel" surveys; > Providing SUE Services through subconsultant; > and Providing State Land Surveys through subconsultant.

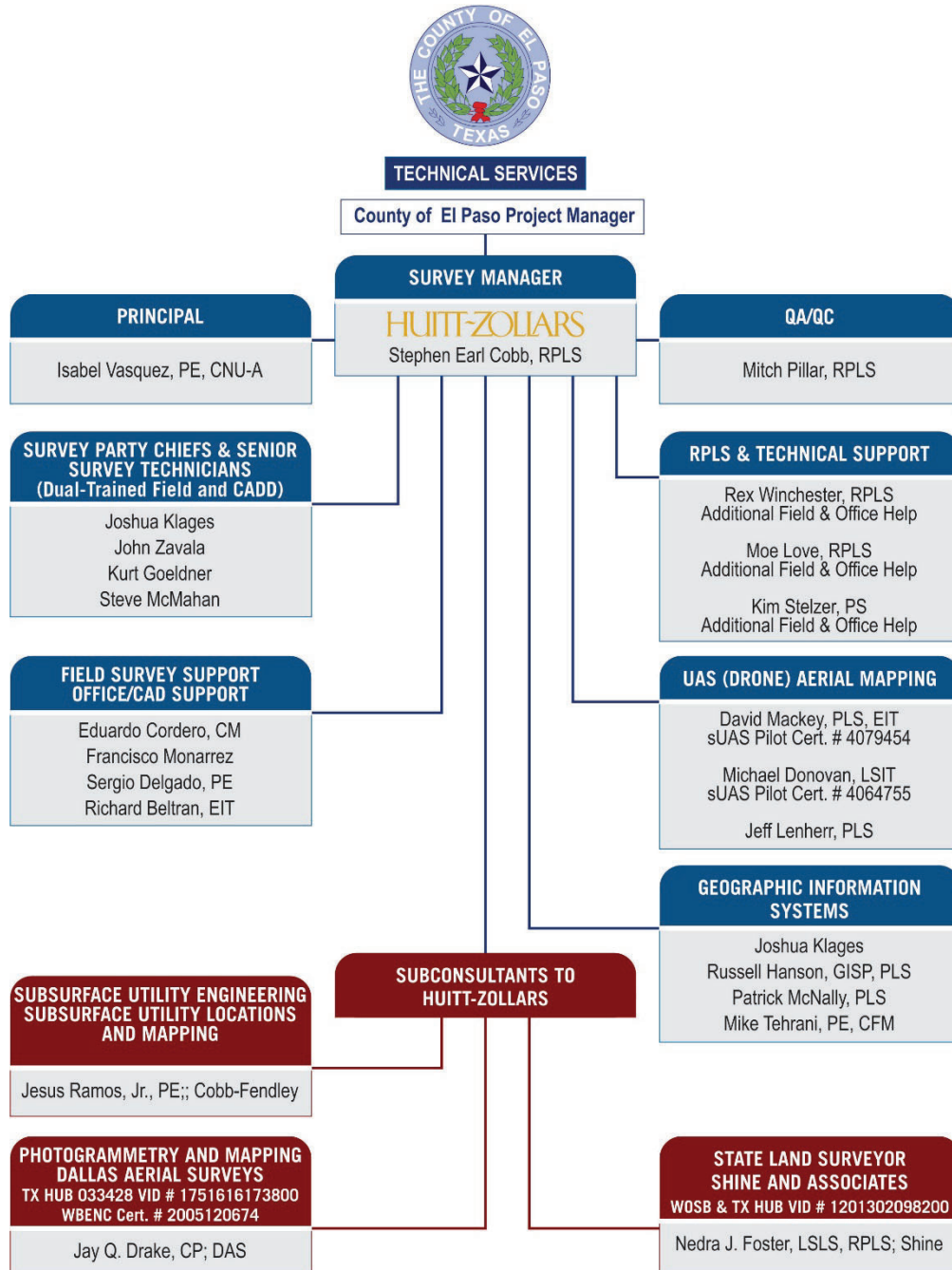
Qualifications of Assigned Staff

Our Survey PM, Cobb (BS Surveying, 1993) received his RPLS license in 1984, and has over 31 years of continuous experience supervising land surveying services in El Paso County, Texas. Our Survey Party Chiefs immediately available to service As-Needed Surveying Task Orders are Josh Klages (16 Years' Experience), John Zavala (25 Years' Experience), Kurt Goeldner (24 Years' Experience), and Steve McMahan (24 Years' Experience). These individuals are proficient in field survey practices and are highly skilled office survey technicians. Each of these individuals are capable of providing "field to finish" surveying services. Cobb



and our just-named Party Chief/Survey Technicians have worked together at Huitt-Zollars as a team on projects in and near to El Paso County between the years 2004 and 2018 on the demanding and high-visibility sample Task Orders and Projects cited in the first two sections of this SOQ. (Please see Attachment A - Resumes, for a quick look at our team's education, certifications, and skills.) Our local office's strategy of having totally cross-trained survey field/office personnel will allow us to respond to any combination of high-priority task orders offered by County project managers. As backup, Cobb maintains a close relationship with Huitt-Zollars survey managers in our other offices, allowing rapid transfer of survey resources (such as field and office technicians) and capabilities (such as small-UAV aerial mapping) to meet any challenge.

In addition to Huitt-Zollars personnel, our team offers subconsultants who are expert in Subsurface Engineering, State Land Surveying, and large-area Aerial Mapping and Photogrammetry. Cobb-Fendley has provided complete Subsurface Utility Engineering services to public and private sector clients since 1997. Nedra Foster is president of Shine and Associates, a Woman Owned Small Business and HUB, and has provided State Land Surveying services in all regions of Texas. Dallas Aerial Surveys, Inc. was founded in 1977 and is a small, woman owned business providing high-resolution imagery, photogrammetry, and lidar services to public and private clients. Huitt-Zollars has teamed with all three of these subconsultants on successful projects in Texas and the El Paso area. We now present our organization chart (below), and staff assignments, and roll-experience table on the following page.





STAFF ASSIGNMENTS FOR TYPICAL BOUNDARY SURVEY BY PERCENTAGE
Project Manager 25% + Survey Technician 35% + Field Crew 40% = Completed Boundary Survey 100%
STAFF ASSIGNMENTS FOR TYPICAL TOPOGRAPHIC SURVEY BY PERCENTAGE
Project Manager 10% + Survey Technician 45% + Field Crew 45% = Completed Topographic Survey Survey 100%
STAFF ASSIGNMENTS FOR TYPICAL IRRIGATION DISTRICT CROSSING LICENSE EXHIBITS BY PERCENTAGE
Project Manager 25% + Survey Technician 40% + Field Crew 35% = Completed EPCWID#1 License Survey 100%
STAFF ASSIGNMENTS FOR TYPICAL CONSTRUCTION STAKING PROJECT BY PERCENTAGE
Project Manager 10% + Survey Technician 20% + Field Crew 70% = Completed Consturction Survey 100%
STAFF ASSIGNMENTS FOR TYPICAL ALTA SURVEY BY PERCENTAGE
Project Manager 20% + Survey Technician 45% + Field Crew 35% = Completed ALTA Survey 100%
STAFF ASSIGNMENTS FOR TYPICAL DESIGN SURVEY BY PERCENTAGE
Project Manager 10% + Survey Technician 45% + Field Crew 40% + SUE 5% = Completed Design Survey 100%

Name	Firm	Role	Years Experience
Isabel Vasquez, PE, CNU-A	Huitt-Zollars	Principal	32 Yrs.
Stephen Cobb, RPLS	Huitt-Zollars	Project Manager	40 Yrs.
Mitch Pillar, RPLS	Huitt-Zollars	Quality Control Manager	32 Yrs.
Rex Winchester, RPLS	Huitt-Zollars	RPLS Support & Additional Technicians	46 Yrs.
Mo Love, RPLS	Huitt-Zollars	RPLS Support & Additional Technicians	40 Yrs.
Kim Stelzer, PS	Huitt-Zollars	PS Support & Additional Technicians	42 Yrs.
Joshua Klages	Huitt-Zollars	Party Chief Survey / CADD Tech / GIS	16 Yrs.
John Zavala	Huitt-Zollars	Party Chief Survey / CADD Tech.	25 Yrs.
Kurt Goeldner	Huitt-Zollars	Party Chief Survey / CADD Tech.	24 Yrs.
Steve McMahan	Huitt-Zollars	Party Chief Survey / CADD Tech.	24 Yrs.
Richard Beltran, EIT	Huitt-Zollars	Field Survey Member / CADD Tech.	13 Yrs.
Eduardo Cordero, CM	Huitt-Zollars	Field Survey Member	31 Yrs.
Francisco Monarrez	Huitt-Zollars	Field Survey Member & CADD Tech.	33 Yrs.
Sergio Delgado, PE	Huitt-Zollars	Field Survey Member & CADD Tech.	8 Yrs.
Jeff Lenherr, PLS	Huitt-Zollars	UAS (Drone) Aerial Mapping Coordination	20 Yrs.
Michael Donovan, LSIT	Huitt-Zollars	Survey Tech • sUAS Pilot, and Aerial Mapping Tech	19 Yrs.
David Mackey, PLS, EIT	Huitt-Zollars	Surveyor • sUAS Pilot, and Aerial Mapping Tech	19 Yrs.
Russell Hanson	Huitt-Zollars	GIS Specialist	21 Yrs.
Patrick McNally, PLS	Huitt-Zollars	GIS Specialist	37 Yrs.
Mike Tehrani	Huitt-Zollars	GIS Specialist	24 Yrs.
Jay Drake, CP, PLS	Dallas Aerial Surveys	Photogrammetrist – Aerial Mapping	13 Yrs.
Jesus Ramos, PE	Cobb-Fendley	Subsurface Utility Engineer	25 Yrs.
Nedra Foster, RPLS, LSLS	Shine & Associates	State Land Surveyor	37 Yrs.

Provide evidence that the Firm is registered with the State of Texas, has professional liability insurance in force, and is not barred from working on projects funded by the federal government or the State of Texas.

Company State Registration

Huitt Zollars is registered with the Texas Board of Professional Engineers, Registration Number F-761. A copy of the Certificate can be found in Appendix B - Forms.

Insurance Certificates

Professional liability and general liability certificates can be found in Appendix B - Forms.

Federal and State Funded Projects

Huitt-Zollars is not and never has been barred from working on projects funded by the Federal government or the State of Texas. Documentation can be found in Appendix B – Forms.



Overall Response to the Scope of Work

GENERAL PROJECT APPROACH: First, Huitt-Zollars (HZ) will understand the objective of the proposed Survey Task Order • We will then define the steps and hours required to professionally accomplish the Task Order objective • Upon NTP, we will assign the required personnel and resources to perform the necessary steps in accordance with the delivery schedule • We will perform the required steps thoroughly in their necessary order • We will keep the County apprised of progress • We will proactively report and address challenges • We will exercise QA and QC • and, We will provide the deliverables defined in the Task Order on time and within the budget promised. The HZ team will provide this service for multiple County PMs simultaneously, as needed.

PROJECT APPROACH FOR TECHNICAL SURVEYING ISSUES:

The **Categories of Survey Tasks** covered by this On-Call Surveying Services Contract might be simplified to four general categories: **(A)** Surveys to determine the position and elevation of points on the ground • **(B)** Surveys and services related to recovering, representing, or establishing land boundaries or rights of parties on the ground • **(C)** Surveys to make topographic models of the ground and existing features for use by design professionals and managers • and, **(D)** Surveys related to guiding contractors in constructing designs. The last three categories depend on the faithful execution of the first.

(A) Surveys to determine the position and elevation of points on the ground: The HZ PM & County PM will deliberately choose a horizontal datum (a defined coordinate system) and a vertical datum appropriate for the task objectives. The field survey and office work required to establish points on the ground that will form the basis for all further survey work, for a small or large project, may be called a **Control Survey**. The Texas State Plane Coordinate system, possibly converted to surface coordinates, and NAVD 88 elevations will likely be the datum choices. State plane coordinates are just another way of expressing an absolute position on the earth, like the Latitude and Longitude. TX-C-83 coordinates are calculated from Latitude and Longitude. The physical representation of the Latitudes and Longitudes of the North American Datum of 1983 (NAD 83) is the GPS Satellite system, the National CORS GPS receiver network, and the sturdy monuments described on National Geodetic Survey (NGS) Datasheets. The Latitudes and Longitudes of NAD 83 have been continually refined for accuracy by the National Geodetic Survey over the years, with the current "realization" or adjustment being NAD 83 (2011). The local real time GPS surveying network, (called the "RTK Cooperative Network", or "Trimble VRS Network", or "RTKNET.com") allows instant access to NAD 83 (2011). HZ maintains a membership in this real time GPS network, and operates a GPS base station, a Trimble NETR9, designated by the system administrator (Western Data Systems) as "ELHZ". HZ crews have instant real-time access to very accurate state plane coordinates. HZ's field crew shall gather coordinates of points with optical "robotic total stations", or Lidar methods ("scanning") if GPS method is not viable.

The HZ team may also work in any other horizontal datum by using a transformation or site calibration. NAVD 88 will likely be the first choice for a vertical datum. Use of the local real time GPS network allows an immediate method to calculate NAVD 88 Elevations (within a tenth of a foot, typically) for each point found or set on the ground. Field ties to published benchmarks may refine these GPS-derived elevations, and even more precision may be gained through running conventional optical or digital level loops. Historical El Paso Vertical Datum Tables show relationships between "USRS Datum", "Santa Fe Ry. Datum", "SP&SW Ry. Datum", "City Datum", "EP & NE Ry. Datum", "GH & SA Ry. Datum", "IBWC Datum", "US Bureau of Reclamation Datum", and "USGS Datum" (aka NGVD 29). The HZ survey team uses the National Geodetic Survey on-line tool "VERTCON" to move from the modern vertical datum NAVD 88 to NGVD 29, which then allows retrieval the other historical vertical datum values. Historical County engineering archives may have plans with varying versions of the so-called "El Paso City Datum" or other elevation definitions. HZ survey team will help interpret this minefield of conflicting historical vertical datum definitions, and help ensure the transition to the current NAVD 88 datum. These fundamental survey skills will support the following survey topics, and will support our Aerial Target surveys.

(B) Surveys related to recovering, representing, or establishing land boundaries or rights of parties on the ground: "Professional Surveying" is defined in the TBPLS Act and TBPLS rules primarily with respect to the **discipline of boundary surveying**. Section §663.16 (Boundary Construction) contain a very important set of principles that must guide boundary and right-of-way recovery.

A good boundary survey will incorporate deed and plat research at the El Paso County Clerk's office and other agencies • a graphic compilation of all research ("working sketch") with extreme attention paid to monuments that are actually called for in the deeds and plats • a control survey to establish coordinates at the worksite • a field search for survey monuments of record dignity • analysis of found field evidence with respect to the deeds • a decision on the location of boundaries • preparation of survey deliverables (drawing and written descriptions) • and setting corners. Our Team will honor these rules and traditions of the profession. The subject boundaries may be land boundaries, rights-of-way, or easements. "Metes and Bounds" (essentially a boundary survey in narrative form) will be prepared to accompany the boundary graphics. Other property rights and obligations affecting a subject property may be defined by the Texas Local Government Code, ordinances of El Paso (Subdivision Code Title 19, Zoning Code Title 20, and the SmartCode Title 21) or other municipalities' codes, and El Paso County affecting development of land, and Zoning. The HZ Team will provide Site Evaluation, Land Planning and Platting services to the County as needed to meet the goals of the Task Order. Our survey team will receive guidance on Planning and Platting services from our engineering staff Team Members, Isabel Vasquez and Roxanna Rivera, both of whom hold CNU-A accreditation. These planning and platting



services will also incorporate elements of topographic surveys to ensure compliance with platting and planning regulations. Our Survey Team will also assist the County in exercising its right to divide or consolidate certain parcels of land in the support of County projects without entering into a formal subdivision plat preparation process.

- (C) **Surveys to make topographic models of the ground and existing features for use by design professionals and managers:** Measuring accurate ground points (as described above), along logically selected break lines and edges of features, the HZ Team will assemble discrete and mass data points into digital Topographic Models (or terrain models) in AutoCAD Civil 3D showing elevation contours and all features that may be required for goals of the Task Order. "Features" may include visible utilities, record utility locations, marked (Texas 811) underground utilities, utilities exposed by a SUE consultant if subsurface locates of Quality Level A or B are required, and all manmade structures. Combining Boundary surveys or right-of-way surveys and Topographic surveys together, Design Surveys may be provided as base maps in which to design County infrastructure projects. The design survey may be further complemented with a right-of-way survey with parcel plats and legal descriptions to serve as exhibits to acquire land to support the County project. Topographic surveys will also provide grade and slope information to support review of compliance of ADA regulations. ALTA surveys of expensive properties may approach the detail levels of a Design Survey. Even if the County Task Order is only for a topographic survey, HZ will determine the field location of existing affected property boundaries, right-of-way lines, and record easements to ensure that any proposed design and subsequent construction do not encroach. The deliverable to County for topographic or design surveys will comprise hard copy drawings, (DTM), and electronic files (AutoCAD/Civil 3D) showing the features surveyed.
- (D) **Surveys related to guiding contractors in constructing designs:** If a County Task Order requires staking a County-generated design or consultant-generated design, the HZ team will provide **Construction Surveys** and post-construction verification surveys. Our Survey PM will determine the horizontal coordinate system and vertical datum used in the design plans, and what existing physical survey markers, called for in the plans, are available for use on the ground at the construction site. If this information is missing or deficient, HZ will ask that the County PM or consultant engineer responsible for the plan set provide clarification. The goal is to ensure that things are built in the correct place and at the correct elevation. In a strong sense, the construction staking process must be a final check of the design before rebar and concrete go into the ground. Discrepancies in the plans will be reported immediately to the County PM. Our Team will also check the location of property boundaries and building setback requirements to detect and report encroachments. Our field crew will stake appropriate offset stakes on the ground, and provide sketches with cut/fill sheets to provide accurate guidance to the contractor. An As-Built Survey may be provided also to verify that this, or any, project was built correctly.

Surveying Safety will be implemented while performing field surveys. For extended work in busy city streets, county roads, or within TxDOT right-of-way, HZ will implement a Traffic Control Plan, referring to the Manual of Uniform Traffic Control Devices. A Construction Sequencing Plan for any County-generated design may be provided by our engineering staff if requested and allowed by the contract. We are required to document our compliance with our published safety plan.

PROJECT PLANNING, MANAGEMENT, and QC/QA FOR ON-CALL SURVEYING SERVICES: The Huitt-Zollars Survey Manager, Cobb will meet with the County's Project Manager to receive the required scope of services, and the required schedule for a proposed Task Order. Huitt-Zollars will prepare a detailed Survey Work Plan to professionally accomplish the Task Order objectives and meet that schedule. We will prepare estimated fees (applying approved hourly rates) for review, negotiation, and approval. After receiving the written Task Order Purchase Order or notice-to-proceed, right-of-entry letters for entering private property will be mailed and tracked. Huitt-Zollars will activate required personnel and equipment, initiate the steps in the Work Plan, and monitor project milestones on the time line (using Microsoft Project). Huitt-Zollars will provide regular progress reports (at least on the 10th of the month) to the County Project Manager, note Percentage Complete Planned vs. Actual, immediately report challenges, and apply action to ensure the work stays on track. In a real sense, efficient Project Management is accomplished by exercising Quality Assurance in the planning and execution of the project, and Quality Control (verifying that the plan was correctly followed).

QUALITY CONTROL FOR ALL SURVEY TYPES: All steps in the detailed Work Plan will be followed. Responsibility for implementing QA/QC resides primarily at the Project PM and Quality Manager level, but also is the burden of our technicians. For example, technicians monitor field equipment for proper adjustment • make duplicate measurements of critical points • ensure accurate geometry and topology of linework in AutoCAD Model Space • and avoid scrivener's errors through the use of automatic annotation. Our Quality Management extends to personnel training for use of our surveying software and equipment. Prior to any submittal and certification, our survey PM will perform thorough reviews of all deliverables, and forward copies of the work product and checklists for review by our Survey QC Manager.

QUALITY CONTROL FOR SURVEYS TO DETERMINE COORDINATE VALUES AND ELEVATIONS: Huitt-Zollars will verify with the County PM what horizontal datum and vertical datum are required, and will not rely on one monument only to establish coordinates and elevations for its new surveys. We will always find a way to verify our coordinates by referencing another source as a check. National Geodetic Survey (NGS) ground monuments will be checked against the local RTK network or against the national GPS receiver network monitored by the NGS, so that there will never be a blunder in our reporting of coordinates.



QUALITY CONTROL FOR RECORDS RESEARCH: Huitt-Zollars will search the property records of the El Paso County Clerk, the El Paso County Archives Office, the Texas General Land Office, the right-of-way records of TXDOT, the map archives of the City Engineering Department • the map archives of El Paso Water • the plat copies of the Central Appraisal District, the El Paso CAD GIS property datasets, the map records of the engineering sections of the various utilities, the IBWC, and the EPCWID#1, as needed.

QUALITY CONTROL FOR BOUNDARY SURVEYS: The survey work shall meet or exceed the standards set forth by the TBPLS in the General Rules of Procedures and Practices. Where the TBPLS Act or Rules are silent on a project type, Huitt-Zollars will apply our decades of experience and education, will follow the recommendations included in the Texas Society of Professional Surveyors (TSPS) Manual of Practice, and will honor any additional standards issued by the County.

QUALITY CONTROL FOR TOPOGRAPHIC SURVEYS: The coordinate system and vertical datum will be checked prior to all detailed topographic work. During field data gathering on consecutive days, check measurements will be made on key control points. Break lines will be accurately defined and features will be accurately drawn. After plotting the topographic survey, a field visit will be made to verify the completeness of the work, and to perform spot checks to ensure compliance with mapping standards for contours, spot elevations, and feature positions.

QUALITY CONTROL FOR DESIGN SURVEYS: Since design surveys incorporate elements from the above classes of surveys, design surveys will comply with required quality control steps for all the above classes of survey.

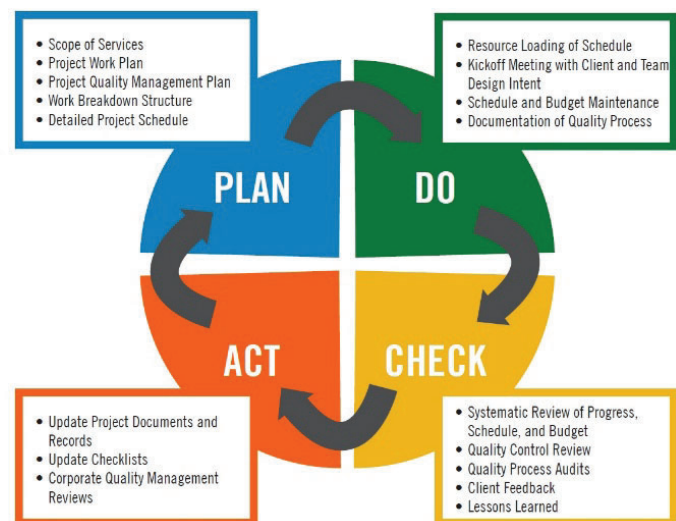
QUALITY CONTROL FOR CONSTRUCTION STAKING: Construction plans will be examined to determine if sufficient control points are called for to guide the staking of the proposed works and whether there are any inconsistencies or errors in the plan drawings. Discrepancies or omissions in the plans will be clarified prior to staking. Field work to stake the project will be double checked using different methods (optical and GPS) and by redundant measurements. Diagonals will be measured on rectangular layouts.

QUALITY CONTROL FOR SMALL UAS (DRONE) AERIAL MAPPING: In addition to checking the accuracy of the individual survey steps leading to a small UAS derived topographic survey, a field check will be made to ensure that no point in the map has a vertical accuracy worse than one half of the stated contour interval, and that the work meets national aerial mapping standards for small UAS survey methods.

DESCRIPTION OF HUITT-ZOLLARS' QUALITY ASSURANCE PROGRAM COMPANY-WIDE: Roxanne Pillar, PE, LEED AP BD+C, Vice President, oversees our firm's Quality Assurance/Quality Control Program. She is an ISO 9001:2008 certified internal auditor.

She prepares and communicates updates to our firm's Quality Manual, trains personnel on the Huitt-Zollars' Quality Management System, and maintains the Company's SharePoint site to facilitate access to all employees to our established written policies and procedures for continuous improvement in our project delivery. Pillar's responsibilities include coordinating and conducting internal project audits, establishing and reviewing project quality plans, identifying and providing design checklists and review forms, assisting Project Manager's and setting up internal quality work groups. Pillar provides internal training on our quality processes to our staff and on internal auditor training to 24 selected staff. Quality Assurance is more than just a program at Huitt-Zollars that ensures proper internal review and documentation, it is a frame of mind with which we approach our work and select employees and teaming partners. It is engrained in our culture and we look for it in our associates.

QUALITY PROCESS FLOW CHART



Generally, Huitt-Zollars' Quality Management Program is based upon the simple 4-step process of **PLAN - DO - CHECK - ACT**.

For your projects, our Survey PM will work with our QC Manager Mitch Pillar, RPLS. He has responsibility for conducting and checking the quality control activities identified in the Project QMP to include: i) Document review for scope adherence • ii) Markups per the QC Tip Sheet protocol • iii) Use of Track changes in text review • iv) Use of QC check print stamp • v) Use of the Discipline-Specific and Interdisciplinary Design Checklists • vi) Comment forms and resolution • and, vii) Documentation of QC activities on Green sheet. This documentation is placed in our project files, and is reviewed by Roxanne Pillar during her routine Company Quality Management Plan audits. These steps add an extra level of assurance to the County that the products and services received from Huitt-Zollars will be professional and correct.



A

Appendix A Resumes



ATTACHMENT A – BRIEF RESUMES OF KEY TEAM MEMBERS

Isabel Vasquez, PE, Vice President, CNU-a		Principal-in-Charge
1982 BS Civil Engineering / UTEP		23 Years with Huitt-Zollars
Texas PE (Civil) #70067; Vasquez has 32 years of project experience in the design and construction management of complex water, sanitary sewer and storm-water system projects. Prior to joining Huitt-Zollars, Vasquez worked for the El Paso Water utilities. Vasquez will provide general guidance and the resources to ensure our survey team members' success in providing the services outlined in El Paso Water RFS 15-18 On-Call Surveying.		
Stephen Cobb, RPLS		Land Surveying Project Manager for On-Call Surveying EPWater RFS 15-18
1993 BS Land Surveying NMSU; 1978 Associate in Surveying University of Alaska		14 Years with Huitt-Zollars
Texas RPLS 4297; Cobb has 33 years of continuous RPLS supervisory experience as a Survey Manager in Austin and El Paso (1984 to 1991), Survey Business Owner (1991-2004), and as HZ Survey Manager (2004 to Present). Cobb also served as an Engineering Technician in the El Paso Water Utilities Engineering section (1993 -1994). Cobb has provided land surveying services to El Paso Water since 1997, and has provided On-Call Surveying Services and Water/Wastewater/Stormwater Design Surveys to the El Paso Water Utility with Huitt-Zollars since 2004.		
Mitch Pillar, RPLS		Quality Control Manager, RPLS Support & Source for Add'l Huitt-Zollars Field and Office Technicians
N/A		32 Years with Huitt-Zollars
Texas RPLS 5491; Mitch Pillar has been responsible for vertical and horizontal control, right-of-way acquisition, data collection, and boundary, topographic and construction surveying.		
Maurice E. (Moe) Love III, RPLS		RPLS Support & Source for Additional Huitt-Zollars Field and Office Technicians
N/A		2 Years with Huitt-Zollars
Texas RPLS 5648; Moe Love manages day to day survey operations at our Houston office and is responsible for vertical and horizontal control, right-of-way acquisition, data collection, and boundary, topographic and construction surveying.		
Rex Winchester, RPLS		RPLS Support & Source for Additional Huitt-Zollars Field and Office Technicians
High School Diploma		23 Years with Huitt-Zollars
Texas RPLS 5191; Winchester has 21 years of continuous RPLS supervisory experience, and has performed right-of-way, boundary, topographic, vertical, and horizontal control surveys for hundreds of projects. Winchester supervised design surveys supporting Huitt-Zollars engineers on El Paso Water Utilities design of waterline replacement projects while stationed in El Paso.		
Kim Stelzer, PLS		PLS Support & Source for Additional Huitt-Zollars Field and Office Technicians
N/A		5 Years with Huitt-Zollars
NM PLS 7482; Stelzer's experience encompasses managing a branch office for a Subsurface Utility Engineering Company as well as managing survey groups for three Top 100 Engineering Firms. Stelzer has experience establishing project scopes, budgets and schedules, as well as managing the QA/QC of all project fieldwork and deliverables. He has provided survey and subsurface utility engineering services for a variety of engineering design projects including infrastructure, transportation, and site design.		
Joshua Klages		Senior Survey Party Chief; Senior Surveying Technician; Civil Design Technician
2002 Associate of Applied Science, Microcomputer Technology/ Western Technical College		14 Years with Huitt-Zollars
Klages has 16 years' experience mastering all Survey Field Crew and Surveying Equipment Skills including GPS. Klages is also expert in the Survey Office processing Land Surveys and Design Surveys with AutoCAD Civil 3D, and Trimble GPS data processing software. He has performed design surveys to support water and sewer projects, has performed On-Call land survey assignments for the El Paso Water Utilities, and has served as a civil design technician on water and sewer design projects.		
John Zavala		Senior Survey Party Chief; Senior Surveying Technician; Civil Design Technician
Associate of Applied Science in Architectural Drafting/ El Paso Community College		21 Years with Huitt-Zollars
Zavala has 25 years' experience mastering all Survey Field Crew and Surveying Equipment Skills including GPS, Zavala is also expert in the Survey Office processing Land Surveys and Design Surveys with AutoCAD Civil 3D, and Trimble GPS data processing software. He has performed design surveys to support water and sewer projects, has performed On-Call land survey assignments for the El Paso Water Utilities, and has served as a civil design technician on water and sewer design projects.		
Steve McMahan		Senior Survey Party Chief & Senior Surveying Technician
Survey Courses Riverside CC & Palamer CC; Construction Observation Training; BNSF RR Safety		13 Years with Huitt-Zollars
McMahan has 24 years' experience mastering all Survey Field Crew and Surveying Equipment Skills including GPS. McMahan has worked with El Paso crews in El Paso. McMahan has also served extensively on construction staking crews, and on construction observation tasks.		



Kurt Goeldner		Senior Survey Party Chief & Senior Surveying Technician
High School Diploma		22 Years with Huitt-Zollars
Goeldner has 24 years of experience mastering all Survey Field Crew and Surveying Equipment Skills including GPS. Goeldner is also expert in the Survey Office processing Land Surveys and Design Surveys with AutoCAD Civil 3D, and Trimble GPS data processing software. McMahon has worked with El Paso crews in El Paso. Goeldner has also served extensively on construction staking crews.		
Richard Beltran		Civil Designer & Survey Technician
2003 BS Civil Engineering at UTEP		12 Years with Huitt-Zollars
Beltran has 13 years of experience overall in Civil Design. Beltran's experience in project designs includes water, sanitary sewer, drainage, roadway, and residential land development. Beltran has also served as a field surveying technician with our senior party chiefs on water and sewer projects and general land surveying projects.		
Eduardo Cordero		Construction Observation & Field Survey Crew Member
High School Diploma; Drafting/El Paso Community College		18 Years with Huitt-Zollars
Cordero has more than 31 years of construction management related experience, including site observation, invoice documentation, and quality control on water and sanitary sewer projects. In addition, Cordero has served as a field surveying technician with our senior party chiefs on water and sewer surveying projects and general land surveying projects.		
Francisco Monarrez		Civil Designer & Survey Technician.
2001 BS Civil Engineering, Universidad Autonoma de Cd. Juarez, Chihuahua, Mexico		16 Years with Huitt-Zollars
Monarrez has 33 years of experience overall in Civil Design, with a focus on water and wastewater projects. In addition, Monarrez has joined Huitt-Zollars survey crews as needed performing design survey work on water and wastewater projects, and has prepared land survey exhibits and descriptions.		
Sergio Delgado, PE		Engineering Support for Survey Team; Subdivision PM; Field Survey Crew Member
2011 BS Civil Engineering UTEP; 2013 MS Civil Engineering UTEP		3 Years with Huitt-Zollars
TX PE 124576; Delgado has over 5 years of experience in roadway design, land development and public works projects. He has prepared street plan and profiles, and grading and drainage plans with retention ponds, the park-pond, drainage swales, temporary ponds and desilting basins. Delgado also designed the water and wastewater lines, including the coordination of existing utility tie-ins. In addition to his engineering duties, Delgado has accompanied field survey staff on boundary, topographic, and right-of-way projects.		
Jeffrey J. Lenherr, PLS		PLS Support; Manager of UAS Survey Services by Huitt-Zollars
N/A		3 Years with Huitt-Zollars
CA PLS 9305; Survey Manager; Organizer and Manager of Huitt-Zollars small UAV (Drone) Aerial Mapping capability.		
Michael Donovan. LSIT		FAA Licensed sUAV Pilot & Aerial Mapping Technician
N/A		19 Years with Huitt-Zollars
FAA licensed sUAV Pilot (Certificate Number 4064755); Donovan has 19 years' experience as a field and office civil/survey technician		
David Mackey PLS, EIT		FAA Licensed sUAV Pilot & Aerial Mapping Technician
BS Civil Engineering Surveying Engineering Option, California State Polytechnic University, Pomona		19 Years with Huitt-Zollars
FAA licensed sUAV Pilot (Certificate Number 4079454); 19 years of experience as a Survey Technician and Project Surveyor.		



B

Appendix B Forms

COUNTY OF EL PASO, TEXAS

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; FEDERAL DEBT STATUS, AND NONDISCRIMINATION STATUS AND IMPLEMENTING REGULATIONS*

Instructions for the certifications:

General Requirements

The County of El Paso, Texas is required to obtain from all applicants of federal funds or pass-through certifications regarding federal debt status, debarment and suspension, and a drug free workplace. Institutional applicants are required to certify that they will comply with the nondiscrimination statutes and implementing regulations.

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Signature of the form provides for compliance with certification requirements under 21 CFR part 1405, "New Restrictions on Lobbying," 21 CFR part 1414, Government wide Debarment and Suspension (Non procurement), Certification Regarding Federal Debt Status (OMB Circular A-129), and Certification Regarding the Nondiscrimination Statutes and Implementing Regulations. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the County of El Paso determines to award the covered cooperative agreement

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented in 21 CFR part 1405, for persons entering into a cooperative agreement over \$100,000, as defined at 21 CFR Part 1405, the applicant certifies that;

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement,

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

1. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension and implemented at 21 CFR Part 1404, for prospective participants in primary covered transactions

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or and a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to the application.

2. DRUG-FREE WORKPLACE

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

A. The applicant certifies that it will or will continue to provide a drug free workplace by:

(a). Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The applicant's policy of maintaining a drug free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a)

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee must

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The County of El Paso, Texas, 500 East San Antonio Street, Suite 406, El Paso, Texas 79901. Notice shall include the identification number of each affected grant

(f) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health, law enforcement, or other appropriate agency

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

3. CERTIFICATION REGARDING FEDERAL DEBT STATUS (OMB Circular A-129)

The Applicant certifies to the best of its knowledge and belief, that it is not delinquent in the repayment of any federal debt.

4. CERTIFICATION REGARDING THE NONDISCRIMINATION STATUTES AND IMPLEMENTING REGULATIONS

The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations: (a) title VI of the Civil right Act of 1964 (42 U.S.C. 2000D et seq.) which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 of the rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c) title IX of the Education Amendments of 1972m as amended (20 U.S.C. 1981 et seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, and amended (42 U.S.C. 6101 ec seq.) which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Huitt-Zollars, Inc.
Business Name

Isabel Vasquez, PE, CNU-A
Name of Authorized Representative

February 22, 2018
Date


Signature of Authorized Representative

HEALTH INSURANCE BENEFITS QUESTIONNAIRE

Texas Local Government Code Section 262.0271 states the County may give preference to bidders that provide reasonable health insurance coverage to its employees, over a bidder that doesn't provide such insurance. Complete the questionnaire below if applicable. If not, check box #3.

1. Do you or your subcontractor(s) currently offer health insurance benefits to your employees?

Yes

If so, please describe those health insurance benefits that you or your subcontractor(s) currently provide/offer to your employees.

Huitt-Zollars offers a full assortment of benefits, which include two point-of-service plans, one of which has a zero cost option for employee only. Insurance is available for family members. Dental and vision are optional. Life insurance is free of charge for employees.

Cobb Fendley currently offers health insurance to all full time employees. They offer 2 health insurance plans – HDHP – paid at 100%; PPO Plan employee contributes part of the premium.

Shine & Associates pays 100% of employees a contribution towards health insurance premiums.

Employees are responsible for choosing and obtaining their own insurance.

2. What percentage, if any, of your of your subcontractor's employees are currently enrolled in the health insurance benefits program?

83% of Cobb Fendley's employees participate in their health plan.

60% of Shine & Associates full time employees are enrolled in an additional supplemental health insurance program.

3. ☐

No. The bidder is not requesting the Health Insurance Benefits Preference.

Checking Box #3 will not disqualify you from participating in this bid selection process.

Huitt-Zollars, Inc.
Business Name

Isabel Vasquez, PE
Name of Authorized Representative

February 22, 2018
Date


Signature of Authorized Representative

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Not Applicable

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 *Daniel Vaagrum*
Signature of vendor doing business with the governmental entity

February 22, 2018
Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2018-317033

Date Filed:
02/21/2018

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Huitt-Zollars, Inc.
Dallas, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of El Paso

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ# 18-012
As-Needed Surveyor Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Zollars, Robert	Dallas, TX United States	X	
	Huitt, Larry	Dallas, TX United States	X	
	McDermott, Robert	Dallas, TX United States	X	
	Wall, Cliff	Dallas, TX United States	X	
	Hudson, Chris	Dallas, TX United States	X	

5 Check only if there is NO Interested Party.

☐

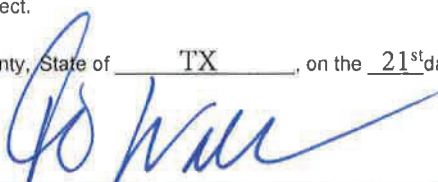
6 UNSWORN DECLARATION

My name is Cliff Wall, and my date of birth is 11/4/1953.

My address is 1717 McKinney Ave, Ste. 1400, Dallas, TX, 75202, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of TX, on the 21st day of February, 20 18.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

El Paso County Code of Ethics Training Affidavit (continued)

the hospital district board of managers until the procurement process is complete and a purchase order is granted or a contract is entered into.

Members of the Commissioners Court, county elected officials/department heads and the board of managers shall make a reasonable effort to inform themselves regarding procurements and shall have a duty to inquire of vendors, their lobbyists, representatives, or employees, the nature of the private communication being sought prior to engaging in any communication.

This prohibition against private communication with vendors, their lobbyists, representatives, or employees shall apply to commissioners court approval of hospital district purchases.

I Isabel Vasquez, PE am an officer, principal, or individual
(Full Name)
authorized to bind the company, known as

Huitt-Zollars, Inc.
(Company name)

By reading and signing this document, I confirm that I have been trained in the County of El Paso's Code of Ethics regarding Vendors. I understand that any contact by myself or any representative of the company with a County of El Paso official or county employee, other than those shown on the RFP or bid documents shall cause the bid or proposal to be immediately disqualified from consideration of award.

Name Isabel Vasquez, PE

Title Vice President / El Paso Office Manager

Company Name Huitt-Zollars, Inc.

Address 5822 Cromo Drive, Suite 210

El Paso, Texas 79912

Signature 

Date February 22, 2018

**Texas Board of Professional Engineers
CERTIFICATE OF REGISTRATION**

This acknowledges that

HUITT-ZOLLARS INC

**has fulfilled the requirements of the Texas Board of Professional Engineers to offer and
perform engineering services in the state of Texas.**

**Registration Number
F-761**

**Expiration Date
8/31/2018**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/16/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McLaughlin Brunson A Risk Strategies Company 12801 N CENTRAL EXPY, STE 1710 Dallas, TX 75243	CONTACT NAME: Joe Bryant	FAX (A/C, No): (214) 503-8899	
	PHONE (A/C, No, Ext): (214) 503-1212	E-MAIL ADDRESS: certificate@mclaughlinbrunson.com	
INSURED Huitt-Zollars, Inc. 1717 McKinney Ave. Ste. 1400 Dallas TX 75202	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Berkley Insurance Company		32603
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 40385947**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		✓	AEC-9018673-02	1/23/2018	1/23/2019	Per Claim/Annual Aggregate \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of the certificate holder on all policies.

CERTIFICATE HOLDER

Master Certificate

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joe Bryant

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ACORD 25 (2016/03)

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Quick Search Results

Your search returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity

HUITT - ZOLLARS, INC.

Status: **Active** **DUNS:** 036623460**CAGE Code:** 30MR4[View Details](#)**Has Active Exclusion?:** No**DoDAAC:****Expiration Date:** 03/03/2018**Debt Subject to Offset?** No**Purpose of Registration:** All Awards[Search Records](#)[Data Access](#)[Check Status](#)[About](#)[Help](#)[Disclaimers](#)[Accessibility](#)[Privacy Policy](#)[FAPIS.gov](#)[GSA.gov/IAE](#)[GSA.gov](#)[USA.gov](#)

IBM v1.P.8.20180125-1243

WWW5

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

DEBARRED VENDOR LIST

The following vendors shown below are debarred from doing business with the State of Texas, effective from the date of debarment for the length of time indicated. Whether they are listed below or not, the debarred vendors include the vendors' successors in interest as defined in Rule §20.102(b)(4).

Last updated: 10/27/16

Vendor ID Number	Vendor Name/Address	Date of Debarment	Length of Debarment
1562456928900	Smith Housewares and Restaurant Supplies 500 Erie Blvd. Syracuse, NY 13202	November 12, 2014	5 Years
1743261315000	Walker's Electric Company 1520 Park St Beaumont TX 77701 Also: Walkers Electric Company Calvin G. Walker Stacy Walker	August 28, 2012	5 Years
1272447273800	Walker Electric Company, LLC 1520 Park St. Beaumont TX 77701-5527 Also: Walkers Electric Company Calvin G. Walker Stacy Walker	August 28, 2012	5 Years
1760677671800	Texas Code Blue 5550 Eastex Fwy, Suite # L Beaumont, TX 77708-5300	October 24, 2016	5 Years

**Our commitment is to understand the needs
of our clients and to meet those needs by
delivering professional services with the
highest level of quality and integrity.**



HUITT-ZOLLARS

5822 Cromo Drive, Suite 210 | El Paso, Texas 79912
915.587.4339 | fax 915.587.5247 | www.huitt-zollars.com