



SAMHSA Treatment Drug Courts
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Notice of Award

Issue Date: 08/08/2018

Center for Substance Abuse Treatment

Grant Number: 1H79TI081159-01
FAIN: H79TI081159
Program Director: LETICIA V MEDINA DVM

Project Title: The program is requesting funding to expand and enhance the DWI Drug Court Program by providing treatment services to 50 participants a year for a total of 250.

Grantee Address	Business Address
COUNTY OF EL PASO 500 E. San Antonio El Paso, TX 799012424	Robert Anchondo County Court at Law No. 2 500 E. San Antonio El Paso, TX 79901

Budget Period: 09/30/2018 – 09/29/2019
Project Period: 09/30/2018 – 09/29/2023

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$387,716 (see “Award Calculation” in Section I and “Terms and Conditions” in Section III) to COUNTY OF EL PASO in support of the above referenced project. This award is pursuant to the authority of PHS, Title V, Section 509; 42 U.S.C 290bb-2 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on “Grants” then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the “Terms and Conditions” is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 1H79TI081159-01**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$65,755
Fringe Benefits	\$20,536
Personnel Costs (Subtotal)	\$86,291
Contractual	\$279,210
Travel	\$7,215
Other	\$15,000

Direct Cost	\$387,716
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Approved Budget	\$387,716
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Federal Share	\$387,716
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Cumulative Prior Awards for this Budget Period	\$0
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AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$387,716
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SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
1	\$387,716
2	\$387,716
3	\$387,716
4	\$387,716
5	\$387,716

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243

EIN: 1746000762A3

Document Number: 18TI81159A

Fiscal Year: 2018

IC	CAN	Amount
TI	C96N306	\$387,716

IC	CAN	2018	2019	2020	2021	2022
TI	C96N306	\$387,716	\$387,716	\$387,716	\$387,716	\$387,716

TI Administrative Data:

PCC: DC-AD18 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79TI081159-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-

800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79TI081159-01

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Additional Costs

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – TI Special Terms and Conditions – 1H79TI081159-01

REMARKS

FY 2018 New Award

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted through the funding opportunity **TI 18-008** has been selected for funding.

1a) This award reflects approval of the revised budget submitted July 19, 2018 by your organization.

2. Recipients are expected to plan their work to ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMSHA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

3. All responses to award terms and conditions and prior approval requests must be submitted through the eRA Commons system.

4. Register Program Director/Project Director (PD) in eRA Commons:
If you have not already done so, you must register the PD listed on the HHS Checklist in eRA

Commons to assign a Commons ID. Once the PD has received their Commons ID, please send this information to your Grants Management Specialist. You can find additional information about the eRA Commons registration process at https://era.nih.gov/reg_accounts/register_commons.cfm.

Key Staff

Key staff are listed below:

Leticia Medina, Project Director @ 100% level of effort (in kind)

Any changes in key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project, requires prior approval. Reference the Prior Approval Standard Term for additional information and instructions.

SPECIAL TERMS

Disparity Impact Statement (DIS)

By **November 30, 2018** you must:

Submit an electronic copy of a DIS to the Government Project Officer (GPO) and Grants Management Specialist (GMS) as identified under Contacts on this notice of award.

The DIS should be consistent with information in your application regarding access, *service use and outcomes for the program and include three components as described below. Questions about the DIS should be directed to your GPO. Examples of DIS can be found on the SAMHSA website at <http://www.samhsa.gov/grants/grants-management/disparity-impactstatement>.

*Service use is inclusive of treatment services, prevention services as well as outreach, engagement, training, and/or technical assistance activities.

The disparity impact statement, in response to the Special Term of Award, consists of three components:

1. Proposed number of individuals to be served and/or reached by subpopulations in the grant implementation area should be provided in a table that covers the entire grant period. The disparate population(s) should be identified in a narrative that includes a description of the

population and rationale for how the determination was made.

2. A quality improvement plan for how you will use your program (GPRA) data on access, use and outcomes to monitor and manage program outcomes by race, ethnicity and LGBT status, when possible. The quality improvement plan should include strategies for how processes and/or programmatic adjustments will support efforts to reduce disparities for the identified sub-populations.

3. The quality improvement plan should include methods for the development and implementation of policies and procedures to ensure adherence to the Enhanced Culturally and Linguistically Appropriate Services (CLAS) Standards and the provision of effective care and services that are responsive to:

- a. Diverse cultural health beliefs and practices;
- b. Preferred languages; and
- c. Health literacy and other communication needs of all sub-populations within the proposed geographic region.

SPECIAL CONDITIONS

Marginal

By October 31, 2018, submit via eRA Commons.

For the marginal and unacceptable sections as noted in the summary statement, you must submit the requested information to the GMS and GPO by October 31, 2018.

The application submitted received a marginal rating for Section B: Proposed Implementation Approach. Reviewers noted that the grantee:

- Does not provide goals and objectives that address successful outcomes for participants. Many of the goals and objectives are things that the program should be doing to meet the DWI court model.
- Does not state if it will use grant funds for residential services.
- Does not specifically address how it integrates the ten key components in its program design.
- Does not address how it will implement the following required services: day treatment, recovery housing, wraparound services (except for clients with HIV), and screening and assessment for the presence of SUDs.
- Does not provide a timeline for the entire project period and does not delineate responsible staff.

To ensure the grantee meets acceptable standards for this section, you must submit the following information to the GMS and GPO:

- Provide goals and objectives that address successful outcomes for participants.
- Identify if you will use grant funds for residential services.
- Describe how you will integrate the ten key components in your program design.
- Describe how you will implement the following required services: day treatment, recovery housing, wraparound services, and screening and assessment for the presence of SUDs.
- Provide a timeline for the entire project period and delineate responsible staff.

The application submitted received a marginal rating for Section D: Staff and Organizational Experience. Reviewers noted that the grantee:

- Does not describe or demonstrate the experience of the partner organization providing services to the population of focus.
- Does not identify the required Project Director position. Furthermore, it requests funding for a Surveillance Officer, which is not permissible.

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- Does not indicate the level of effort, qualifications, or experience with the population of focus for each position.

To ensure the grantee meets acceptable standards for this section, you must submit the following information to the GMS and GPO:

- Describe the experience of the partner organization providing services to the population of focus.
- Identify the required Project Director position and adjust budget to realign use of federal funds for a Surveillance Officer's salary, as this is not permissible.
- Describe the level of effort, qualifications, and experience with the population of focus for each position.

The application submitted received an unacceptable rating for Section E: Data Collection and Performance Measurement. Reviewers noted that the grantee:

- Does not thoroughly describe its plan for data collection.
- Does not describe how it will use the data collected to manage, monitor, or enhance the program.

To ensure the grantee meets acceptable standards for this section, you must submit the following information to the GMS and GPO:

- Describe your plan for data collection.
- Describe how you will use the data collected to manage, monitor, and enhance the program.

STANDARD TERMS AND CONDITIONS

Standard Terms for Awards FY 2018

Your organization must comply with the Standard Terms and Conditions for grants awarded in Fiscal Year 2018 and the following award terms applicable to your award type as identified below:

- * New Grant

SAMHSA's Terms and Conditions Webpage is located at:

<https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Annual Programmatic Progress Report

Submission of an Annual Programmatic Report is due no later than December 30, 2019.

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be uploaded as a .pdf into the Terms Tracker in the eRA Commons Systems. Please contact your Government Program Official (GPO) for program specific submission information.

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual Federal Financial Report (SF-425)

The Federal Financial Report (FFR) (SF-425) is required on an annual basis and must be submitted no later than 90 days after the end of the budget period. The annual FFR should reflect only cumulative actual Federal funds authorized and disbursed, any non-Federal matching funds (if identified in the Funding Opportunity Announcement (FOA)), unliquidated obligations incurred, the unobligated balance of the Federal funds for the award, as well as program income generated during the timeframe covered by the report. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

FFR reporting must be entered directly into the eRA Commons system. Instructions on how to submit a Federal Financial Report (FFR) via the eRA Commons is available at <https://www.samhsa.gov/sites/default/files/samhsa-grantee-submit-ffr-10-22-17.pptx>.

Compliance with Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.3 71, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Andrea King, Program Official

Phone: 240-276-2245 **Email:** andrea.king@samhsa.hhs.gov

Doug Lees, Grants Specialist

Phone: (240) 276-1653 **Email:** Doug.Lees@samhsa.hhs.gov